

**CHAPTER 5: Non-Represented Personnel  
BOARD POLICY NO. 5.12**

**BOARD POLICY  
San Mateo County Community College District**

**Subject:** 5.12 Managers: Responsibilities

**Revision Date:** 11/10; 3/19

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1. Management employees are responsible for providing effective leadership and support in the planning, implementation and evaluation of District objectives. In performing the duties outlined in their job description, managers participate in policy development and implement policies of the Board of Trustees and the administrative procedures approved by the Chancellor.
2. Management employees are expected to uphold the highest standards of integrity, to know and uphold the laws which apply to their area of responsibility, to work collegially with other staff members and to respect individual differences, individual rights and human dignity.