

**Minutes of the Annual Retreat of the Board of Trustees  
San Mateo County Community College District  
January 31, 2015  
Redwood City, CA**

**The meeting was called to order at 9:05 a.m.**

**Board Members Present:** President Patricia Miljanich, Vice President Dave Mandelkern, Trustees Richard Holober, Tom Mohr and Karen Schwarz, Student Trustee Rupinder Bajwa

**Others Present:** Chancellor Ron Galatolo, Executive Vice Chancellor Kathy Blackwood, Skyline College President Regina Stanback Stroud, College of San Mateo President Michael Claire, Cañada College President Larry Buckley

**DISCUSSION OF THE ORDER OF THE AGENDA**

None

**STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS**

None

**REVIEW OF PROGRESS ON 2014-15 GOALS (15-1-8C)**

Trustee Mohr said that he doesn't believe that the goals under discussion are truly "Board" goals—they are District goals. He stated that he believes Board goals should include certain actions the Board wants to undertake as a Board, such as a training exercise. He said that when the Strategic Plan is developed, he believes there will be a distinction between Board goals and District goals. President Miljanich commented that she believes that all of the goals under discussion are Board-driven. Trustee Holober said that the strategic plan will be a 5-6 year plan and that the goals under discussion today are much more narrowly focused.

Following that discussion, the Board reviewed the progress report on each goal and received additional information from the presidents on their Student Success statistics and efforts the Colleges have undertaken to meet the unmet educational needs of disadvantaged, at risk and place bound youth. Trustee Mohr stated that the data collection efforts are outstanding and that the Colleges have accomplished a lot in addressing the needs of underserved youth. Trustee Schwarz asked whether the preparation of high school students for college work will be discussed at the joint meeting with the Sequoia Union High School District Board.

Regarding the data, Trustee Holober asked whether the District can organize a group of colleges with similar data to challenge the State's Student Success Score card, which all agreed is a worthless document because it only tracks a very small percentage of students on a relatively small number of indicators. It was suggested that this might be a Bay10 initiative. Chancellor Galatolo said that, in his opinion based upon numerous discussion with state leaders in Sacramento on this topic, there is no intention to revise or modify the Student Success Score card.

Trustee Mohr suggested that the Board could hold a study session in conjunction with the Academic Senate and Classified Senate on professional development matters. Chancellor Galatolo indicated that the Board would receive an Information Report on revisions being made in the Community Education program in the near future. Trustee Mandelkern asked for an update on International Education Revenues and Expenses.

**STRATEGIC PLAN UPDATE (15-1-9C)**

After a lengthy discussion of the proposed goals for the District Strategic Plan, the Board directed staff to develop the proposed goals to include five to seven bullet points for each goal that have specific metrics in them. The action plans can be included in an implementation plan. In addition, the Board asked staff to develop a scorecard

similar to Skyline College's scorecard, but using the metrics developed in the strategic plan. The goals need to include the state mission of transfer, workforce preparedness and lifelong learning and should reflect the Board's Reaffirmation of Values statement. The Board agreed that since the mission and values had been recently reviewed by the Board, another review was not necessary for the strategic planning process.

**RESOURCE ALLOCATION MODEL AND BUDGET UPDATE (15-1-10C)**

Executive Vice Chancellor Blackwood gave a brief overview of the impact of the Governor's proposed budget on our District, noting that the District could receive some of the Student Success, Student Equity and Adult Education categorical funding. She cautioned that there will be many discussions, committee meetings and votes on the budget before it is final and it will likely change; she will begin to build the 15-16 budget in the next several weeks. Executive Vice Chancellor Blackwood said that that the Assessed Valuation in the County is up 5.22% presently and she anticipates 6% by the close of the fiscal year.

Regarding the Resource Allocation Model, Executive Vice Chancellor Blackwood said she is presenting this for the Board's information only; Board approval is not needed for this procedural matter. She explained that the new resource allocation model has been discussed extensively by a variety of groups on the campuses—including the College Participatory Governance bodies—and consensus has been reached among all stakeholders on the model she was presenting. She walked the Board through the allocation methodology and answered several questions on the model.

**PRE-APPRENTICESHIP INITIATIVE (15-1-11C)**

Trustee Holoher said that his goal is to leverage bond dollars to create opportunities for disadvantaged youth to access job opportunities in middle class careers in the trades. He said he would like language in the PLA that requires contractors to hire certain percentages of apprentices who come from high unemployment and economically disadvantaged areas in the County and provided newspaper and magazine articles with information about similar programs in San Francisco and Seattle. After extensive discussion about this idea, the Board concluded that it would need to work with the Labor Council and trade unions to operationalize this. The Board agreed that a subcommittee composed of Trustee Holoher and Trustee Schwarz will work with the administration to determine how to best approach the unions, discuss percentages of apprentices to be required, and bring back recommendations for the Board to act upon.

**STATEMENTS FROM BOARD MEMBERS**

**ADJOURNMENT**

The meeting was adjourned by consensus at 1:30 p.m.

Submitted by

Ron Galatolo, Secretary

Approved and entered into the proceedings of the March 11, 2015 meeting.

Dave Mandelkern, Vice President-Clerk