

**Minutes of the Study Session of the Board of Trustees
San Mateo County Community College District
June 6, 2012, San Mateo, CA**

The meeting was called to order at 6:06 p.m.

Board Members Present: President Dave Mandelkern, Vice President Helen Hausman, Trustees Richard Holober (arrived at 6:25), Patricia Miljanich, Karen Schwarz, and Student Trustee Bailey Girard

Others Present: Chancellor Ron Galatolo, Executive Vice Chancellor Kathy Blackwood, Skyline College President Regina Stanback Stroud, College of San Mateo President Michael Claire, and Cañada College President Jim Keller

Pledge of Allegiance

DISCUSSION OF THE ORDER OF THE AGENDA

None

SWEARING IN OF STUDENT TRUSTEE

President Mandelkern administered the oath of office to Student Trustee Bailey Girard. All Board members congratulated Student Trustee Girard and welcomed him as a member of the Board.

MINUTES

It was moved by Vice President Hausman and seconded by Trustee Schwarz to approve the minutes of the May 16, 2012 meeting of the Board. The motion carried, all members voting "Aye."

STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

None

NEW BUSINESS

APPROVAL OF PERSONNEL ACTIONS: CHANGES IN ASSIGNMENT, COMPENSATION, PLACEMENT, LEAVES, STAFF ALLOCATIONS AND CLASSIFICATION OF ACADEMIC AND CLASSIFIED PERSONNEL (12-6-1A)

It was moved by Trustee Miljanich and seconded by Vice President Hausman to approve the actions in Board Report No. 12-6-1A. In response to a question from President Mandelkern regarding the two short-term positions for broadcast operations engineers at KCSM-TV, President Claire said the positions are needed on an interim basis because some employees found employment through the managed hiring process and the station needs to keep operating until a potential sale is completed. The motion carried, all members voting "Aye."

Other Recommendations

APPROVAL OF MODIFICATIONS TO SKYLINE COLLEGE, COLLEGE OF SAN MATEO AND CAÑADA COLLEGE MISSION STATEMENTS (12-6-1B)

It was moved by Trustee Schwarz and seconded by Vice President Hausman to approve the mission statements as submitted. President Mandelkern said it would have been helpful to see a comparison with the previous mission statements to identify the specific changes that were made. The motion carried, all members voting "Aye."

STUDY SESSION

REPORT ON INTERNATIONAL EDUCATION (12-6-1C)

Vice Chancellor Jing Luan said that in April 2011 he and former Cañada College President Tom Mohr reported to the Board and discussed objectives for the first year of the International Education program. All of those goals have been accomplished. More international students have enrolled at the Colleges and the program is now moving into the enhancement and refinement phase. The program is also having a positive economic impact.

Robin Richards, Vice President, Student Services at Cañada College, said the Colleges and District have collaborated well and the program is aligned at all of the Colleges. A strong structure has been created, with the Chancellor's Council providing overall direction. The International Program Advisory Committee has representatives from each of the Colleges and the District and has appointed seven task forces to address specific areas. The Districtwide Implementation Team has representatives from each of the Colleges and the District and works on day-to-day operations and information sharing. Each College is also developing an international education committee.

Vice Chancellor Luan said that in terms of marketing, the District has consulted experts, conducted research and used the best practices and models of community colleges and universities that have been successful with their programs. Third party experts have said that the Districtwide marketing pieces appear to be very clear and to the point. Five online advertisement venues have been established and three newsletters have been distributed globally. In addition, a District international education website is in place and the content can be viewed in 10 languages. Three videos, developed by a District student and representing each of the three Colleges, can be viewed on the website; the videos were played for the Board. Vice Chancellor Luan said four UCs have joined with him and the Colleges to conduct an online webinar that will be piped into foreign countries in July. The technology will be provided by the U.S. Department of Commerce and promotion will be conducted by the U.S. Department of State.

Vice Chancellor Luan said one difficulty in marketing is the image of community colleges in other countries. To address this issue, Chancellor Galatolo encouraged Vice Chancellor Luan to initiate discussions to establish a partnership with UC-Davis to provide transfer agreements for international students. Vice Chancellor Luan was successful in securing this arrangement and has broadened the scope so that there are agreements with six UCs, San Francisco State University, San Jose State University, the University of Oregon, University of Washington, Purdue University, University of Cincinnati, and Notre Dame de Namur University. Vice Chancellor Luan said that when parents of potential international students see the conditional letters of acceptance, they are more likely to view the community colleges as desirable institutions to which to send their children.

Diane Arguijo, International Education Development and Recruitment Coordinator, discussed the application process for international students. All of the information students need is included on the website, including requirements and deadlines. Applicants must declare an intended major field of study and select one of the Colleges; information on all programs at each College is provided. Applicants may also select a university for the transfer pathway program and view the university's website. The selected university is informed of the student's choice so that it can reach out to the student. After an application is submitted, it automatically is entered into a database.

Vice Chancellor Luan discussed the process of relationship building, networking and recruiting. He said it is important to develop strategies that are flexible and multi-pronged. One strategy is to form partnerships with universities that can become the District's future study abroad sites, such as the current agreement with Tianhua University. With local government support, the District has also formed partnerships with three high schools in China. Other strategies include delegation visits to the Colleges, foreign recruitment and university fairs, language school visits and agent network and training. Vice Chancellor Luan personally trains agents to make sure they have a clear understanding of the District's purpose, requirements and marketing materials. He is a member of the American International Recruitment Council Agent Review Committee and is nominated to become a member of the Membership Committee of the Association of International Education Administrators. He is also a Board member of the California Colleges for International Education.

Executive Vice Chancellor Blackwood discussed the results of the program to date. She said there was a substantial change in applications between fall 2011 and fall 2012, with an increase from 114 to 260. Executive Vice Chancellor Blackwood estimates the headcount of international students for fall 2012 to be over 200, representing \$1.2 million per year. Approximately one-half of the money is used to teach students. Funds are also used to provide staff to support the students and for marketing and recruitment. In the future, funds will be used to help provide professional development and globalize the curriculum. Ms. Blackwood said that because the District has achieved basic aid status, the \$46 per student enrollment fee, which students are required by California law to pay, will be retained by the District rather than going to offset State apportionment. Because of this, the District

could in the future choose not to increase non-resident tuition, resulting in a competitive advantage in recruitment of international students.

Vice Chancellor Luan said the United States does not have a national strategy for international education, but the District has developed its own global strategy. The District categorizes its recruitment efforts into seven areas, including fairs, online and print ads, international partnerships, agencies, etc. The countries targeted most intensely are China, South Korea, Saudi Arabia, Vietnam, Brazil, Nigeria and Indonesia. As of May 2012, applications have been received from 44 countries and regions, including 28 from Saudi Arabia and 23 from Nigeria. Fifty percent of the new applications are from China. Vice Chancellor Luan said the Colleges are being noticed for innovation, student services, use of technology and availability of scholarships.

Chancellor Galatolo said that at the last Board meeting, Board members raised questions about the use of agents to recruit international students. Vice Chancellor Luan said that 40-50 percent of students who attend the Colleges come through agents. Often the parents do not speak English and agents help with processing the application and obtaining a Visa. The District has developed its own agreements with agents with the option to withdraw the agreement immediately if problems arise. Agents must be certified and they are vetted through their own local governments as well as the District. President Mandelkern asked if there are quality controls in place to make sure agents do not misrepresent the District, e.g. by falsely promising guaranteed transfer to a four-year university with which there is no agreement. Vice Chancellor Luan said he trains the agents and the agreements state that they may not veer from the marketing materials. He said he talks with parents to review what agents have told them and students are also interviewed when they arrive at the Colleges. Executive Vice Chancellor Blackwood said agent compensation is paid by the semester that students are at the Colleges; therefore, it is not beneficial for them to send unqualified students and they also have the incentive to continue to be in touch with students to make sure they finish their studies.

Trustee Miljanich asked what impact the presence of international students has had on the campuses. Ms. Arguijo said the Associated Students of Cañada College has sponsored international events and international students are involved in student government and clubs. Lucy Carter, Director of the Center for International and University Studies at Cañada College, said international students serve on the Student Senate and have initiated the Art Club and the International Communications Club. International students have also hosted events to talk about their home countries and have chosen films for three international film nights. Each of the three Colleges conducted Chinese New Year celebrations. Student Trustee Girard said international students at College of San Mateo and Skyline College are also involved in student government and are in charge of clubs on each campus. Trustee Miljanich said this is a wonderful opportunity for students to interact with one another.

Vice President Hausman complimented everyone involved with the program. She asked if English proficiency presents a problem. Vice Chancellor Luan said the level of proficiency differs from country to country and some students need to take language classes. He said it is important to make sure students meet the language requirements by passing internationally recognized tests that are proctored and certified.

Trustee Schwarz said the progress made in one year is impressive. She asked how the students' choices of College are distributed across the District and if students from certain countries favor one College over the others. Vice Chancellor Luan said that College of San Mateo has had a larger foreign student population historically, but Cañada College and Skyline College are making gains. He said the numbers are still too small to determine a statistically relevant trend.

Trustee Schwarz asked how the application deadline for international students compares with that for domestic students. Executive Vice Chancellor Blackwood said domestic students may apply for classes up to the first day of class. International students must have an earlier deadline because they must apply for a Visa. President Mandelkern recalled an earlier report indicating that the Visa process was taking up to two months and, as a result, some students who were accepted could not arrive in time for classes. Vice Chancellor Luan said the situation has improved. The Visa process now typically takes approximately four weeks and there is a 90-92% approval rate.

Trustee Holober said work being done in the program is impressive. He said that the District is a taxpayer supported institution with the mission to serve California students, who are being crowded out of many higher

education institutions. He said the international education program must be a money-making venture so that doors can be opened to local students. He asked how the \$1.2 million per year mentioned earlier, or \$6,000 per full-time student per year, compares with the funding received for California students. Executive Vice Chancellor Blackwood said the rate for a California student is approximately \$4,500 per student in addition to the District's base of \$10 million, which works out to approximately \$5,500 per domestic student per year. Chancellor Galatolo added that there is limited growth in terms of domestic students while the growth in international students is unlimited. Executive Vice Chancellor Blackwood said it takes \$6,000-\$7,000 to offer a section and the Colleges will be able to open more sections because of the program. President Mandelkern said he would like to see the numbers quantified, e.g. how many additional sections are added and how many more domestic students are served as a result of admitting international students. Trustee Holober said it appears there is a marginal increase of funding per student and he believes this must be a precondition of accepting international students.

Trustee Holober asked if there is guidance for international students when they select which College they wish to attend or if there is a way to check that they are making the best choice. Vice Chancellor Luan said international students are very knowledgeable about the ranking of U.S. colleges and universities and are very happy to see the transfer pathway opened up to them.

President Mandelkern said it is important that international students get the classes they need to meet the terms of the transfer agreements; however, he is concerned about the reaction of local residents who are placed on waitlists and then see international students enroll in the classes. Chancellor Galatolo said there were instances in the past when international students were admitted and were put on waitlists; he said this could cause the collapse of the program. He said it is important to let the public know that enrolling international students allows the Colleges to open more sections. President Mandelkern said it should be documented that domestic students are not bumped and that a policy is in place to address this issue, such as adding a new section or enrolling a domestic student from a waitlist each time an international student is enrolled after the class is closed. Executive Vice Chancellor Blackwood said the District will develop a policy to address this. Vice President Richards said a task force, called Registration Prior to Arrival, developed a process for international students who do not arrive until July and who have not registered prior to arrival. These students can register early (May or June) and enroll in a base number of units and fill in the other units when they arrive. Executive Vice Chancellor Blackwood said first semester international students can choose from a wide variety of courses that they will need.

President Mandelkern said he supports the concept of partnering with universities to provide the transfer pathway. He asked how the program can be monitored to ensure that the universities do not renege on the guarantees. Chancellor Galatolo said the universities have the same economic concerns as other institutions and are enthusiastic about the revenue generated by accepting international students. Executive Vice Chancellor Blackwood said the District works with the universities on all guaranteed transfer agreements.

DISCUSSION REGARDING A SURVEY ON THE DISTRICT'S FUNDING NEEDS (12-6-2C)

Chancellor Galatolo said that in mid-May, he met with Greg Isom, an elections advisor, who provided data regarding demographics of elections. The data shows that in 2010, when there was not a presidential election, voter turnout in San Mateo County was 37%. In 2008, when there was a presidential election, voter turnout was 80%. The data also revealed that the turnout of younger voters, who tend to be more supportive of initiatives, was significantly higher in the presidential election. Chancellor Galatolo decided to bring the data to the Board's attention to see if they have interest in considering gathering data to evaluate the community's willingness to support an initiative, whether it is a parcel tax or bond initiative. Chancellor Galatolo distributed results of the June 5, 2012 election which show that all school bond and parcel tax measures in the District's geographical area, including the West Valley-Mission Community College District's bond measure, have either passed or are ahead.

President Mandelkern introduced Menlo Park City Councilmember Kelly Fergusson who was in the audience. Councilmember Fergusson said she greatly admires the District. She said the Colleges offer a diversity of choices to families and students who are attempting to achieve the American dream. She said she is employed by Siemens which does work on energy projects so she is interested in this discussion from a professional standpoint as well.

Trustee Miljanich said the bond measure that the District put on the November 2011 ballot came close to passing and the results were disappointing. She said she believes voter turnout is an issue and the chances of passing an

initiative might improve if it is put on the ballot during a presidential election year. Trustee Miljanich said she believes the public is aware that money is not coming from the State. She said that she goes to the public unapologetically when there is a need to improve education for County residents. She added that the only way to know if there is support is to conduct a survey; if the results showed that the timing was not good, it would not move forward.

Vice President Hausman asked what the cost is to conduct a survey. President Mandelkern said a survey would cost \$20,000 to \$30,000.

Trustee Holober said Board members agree that there are unmet building and classroom needs. He said his first priority is renewing Measure G which allows the District to provide more classroom instruction. He said putting a bond ahead of the parcel tax would be very troubling to him. He said the deadline for asking the public to renew Measure G is 2014 and he is concerned about the frequency of going to voters. Trustee Holober said the District was successful in passing initiatives three times, as recently as the June 2010 election which had a very low turnout. He said he would be very cautious about going back to the voters in November 2012, one year after the unsuccessful bond measure. He said it might be advisable to delay putting another bond measure on the ballot to allow the memory of November 2011 to be more distant.

Trustee Holober said he believes one of the problems with the November 2011 election was the public's perception that the campuses now look beautiful and, therefore, the needs are not dire. He said that with the first bond measure, extensive outreach was done. This outreach was not done for the November 2011 election because of the assumption of community support. Trustee Holober said reaching out to officials and civic groups would be important in a future election and this takes some time.

Trustee Schwarz said that an analysis about what went right and wrong in an election can be discussed at length, but the important question now is whether the public feels they would support a bond, when they would support it, for what amount, etc. She said the only way to determine this is to conduct a survey. She said she would be in favor of a survey as the results would help guide her in determining whether to have further discussions about the possibility of placing another bond measure on a ballot.

Vice President Hausman said that without a survey, it would be difficult to move in one direction or the other. She asked if the message of a bond measure could include both buildings and classroom needs. President Mandelkern said bonds can be spent only for capital improvements so it could not be stated that funds would be used to add more sections. However, the public could be informed that bond money can be used to build more labs and classrooms which would allow for the enrollment of more students.

Trustee Miljanich agreed that the only way to gauge public support is through a survey. She said she is not overly concerned about whether the public might be annoyed at the frequency with which the District asks for support. She said there are still significant unmet needs that would have to be explained to the voting public and, in addition, there are ongoing maintenance and repairs. Trustee Miljanich said another consideration is that the public might be less inclined to support the extension of Measure G because the District is a basic aid district.

José Nuñez, Vice Chancellor, Facilities Planning, Maintenance and Operations, said a potential bond measure would have two aspects:

1. A series of energy projects that would help offset expenses in the general fund in the amount of \$1 million to \$2 million, depending on the particular projects.
2. Replacement of instructional equipment that is currently paid from the general fund but could be covered by bond dollars. Chancellor Galatolo said this amount would be approximately \$6 million per year. He said the November 2011 bond measure included a plan to having a fund of \$7 million to \$8 million per year for equipment replacement; this amount is approximately equivalent to Measure G funds. Chancellor Galatolo said that a survey could test support for a bond and/or a parcel tax measure. He said the difference in the threshold to pass the measures is significant – 55% for a parcel tax vs. 67% for a bond. Trustee Holober said that during the bond measure of 2011, he emphasized to newspaper reporters that bond funds would not be

just for buildings, but would free up money that could be used in the classroom; the amount that would be freed up from the general fund was stated to be \$2 million per year.

Trustee Holober said it is important to consider that frequently going to voters can produce a fatigue factor, which might dissipate with the passage of time. He said it is also important to consider that the 2014 gubernatorial election is the latest time to renew Measure G and that it may have a greater chance of success because it is a renewal rather than a new tax. He said that an unsuccessful bond measure prior to that time could affect the chance of renewing Measure G. Trustee Holober said that if a survey is conducted, it should ask which of the two measures voters would be more likely to support.

Trustee Miljanich said she would be concerned about asking voters if they are more likely to support buildings or classrooms. She said it might contribute to the sense some people have that buildings do not benefit students, rather than acknowledging that buildings allow the Colleges to offer more classes for students. Trustee Miljanich added that the message might also include how much money was saved through the refinancing of the bonds, indicating the Board's good stewardship of voters' money.

Trustee Holober said there is no disagreement about need, as evidenced by the Board's agreement to place the bond on the ballot last year. He said his concern is about the timing, frequency and priority within needs that are almost limitless.

President Mandelkern said there are a number of messages to take from the failure of the November 2011 bond measure. He said messaging, voter turnout and the overall economic environment were all factors. He said the Board should now consider the relative priority to be placed on a parcel tax and the need for it based on basic aid status, as well as the ability to explain it to the public. President Mandelkern said that while the Board does not want to categorize the issue as students vs. buildings, the public does often view it as a choice between building more buildings and putting more students in classrooms. He said the fact that some students could not take classes they needed because of a lack of science classrooms was not articulated well during the 2011 campaign. He said there is a window of time during which to renew the parcel tax and a different timeframe for capital needs and expenditures. He said the Board should discuss the issue of timing on one or the other or both as he believes there is a limited number of times the District can go to the voters for support.

President Mandelkern said there is a lesson to be learned from the Redwood City School District parcel tax measure on the June 5 ballot, which had failed twice before but passed after the district spent time building relationships and educating their community. He said there is also a lesson from the 2010 Vehicle License Fee for Parks measure which showed tremendous public support early on but failed in the end. He said a survey about an issue in isolation often produces different results than when the issue is placed on the ballot with other measures. He said that campaign advertising can also cause shifts in voters' opinions as an election get closer.

President Mandelkern said he believes that before conducting a survey, the Board should internally discuss and prioritize the needs of the District and how to balance the parcel tax vs. a bond measure. He said that at the last Board meeting, the Board discussed a community needs assessment which is part of community relationship building. He said that any parcel tax or bond measure should demonstrate that the District is moving forward in ways that relate to those needs. President Mandelkern said he is concerned that if a survey is conducted which asks questions about a parcel tax and/or bond, the good work the Board is trying to do with the community needs assessment might be dismissed as a public relations ploy. He said the needs assessment is too important to be dismissed as merely a campaign tactic.

Trustee Miljanich said she believes it would be helpful to determine how the public feels before the Board makes a decision about the parcel tax or bond; she said without that knowledge, the Board would be speculating about what the public thinks.

Vice President Hausman noted the earlier statement that ballot initiatives have a better chance of passing in a presidential election year and asked if this would affect the passage of a potential bond measure in November 2012. Trustee Holober said he believes this will not likely be a big factor in California and that other measures on the ballot will have a greater effect. He said the disadvantage of placing a measure on the ballot during an off-year

election is that there is lower turnout and the voters tend to be more conservative. The advantage is that the cost of running a campaign is substantially less and the measure does not have to compete with numerous other measures.

Trustee Miljanich said she believes there is no other choice but to go to the voters for funds if the District is to continue to flourish and accomplish its mission. She said the Board should do its best to gather good data about the community's continued desire to support education, clearly explain the District's needs, and then decide whether to put either a bond or parcel tax measure or both on a ballot.

President Mandelkern said the Board should determine if its intention is to put a bond measure on the November 2012 ballot. If so, a survey asking the public if they would support the measure, and in what amount, would be conducted. He said a more general survey asking about the public's attitude toward a bond measure vs. a parcel tax and how the community feels about the District's frequency of asking for support would be more appropriate. Trustee Miljanich said there is a presidential election only every four years. She said the needs are here now and, to the extent that the Board can determine to the best of its ability whether there is support for a measure, it should take the opportunity to do so. President Mandelkern said he believes pollsters can frame survey questions to get the answers the client wants to hear. Trustee Miljanich questioned why a pollster would risk his/her reputation of being reliable by manipulating the questions.

Trustee Schwarz said she would volunteer to serve on a subcommittee which would hire a consultant to make sure survey questions are not manipulated and the right questions are asked. She said the survey could include questions about what the community thinks about the Colleges and how it feels about the District again asking for support for a bond measure. Trustee Schwarz said she is very concerned about pitting a parcel tax against a bond measure as the difference may be difficult for the public to understand. She said that students' education is directly affected when a College cannot provide classes because there are not adequate facilities.

Vice President Hausman said there is no guarantee of support, regardless of who is hired to conduct a survey or what the results show. She said that putting a measure on a ballot during a presidential election year might sometimes help, but these are different political and economic times.

Trustee Hober said he would predict that any survey would show strong support for either a parcel tax or bond measure. He said the level of support dropped between the survey on the 2010 parcel tax measure and the time it passed. Support dropped to a greater extent between the survey on the 2011 bond measure and the time of the election. Trustee Hober said he does not believe building needs are sufficiently urgent that a bond measure needs to be on the November 2012 ballot. He feels more urgency about the parcel tax renewal because it has a deadline. He said he would be willing to wait for a bond measure for a couple of years if it would help with the renewal of the parcel tax to put more students in classrooms. Trustee Miljanich said the parcel tax would be asking for less money and requires a greater threshold to pass. She said she believes that members of the community want to know they have the opportunity to come to the Colleges to take the classes they need, whether through more class sections being offered or through more buildings that allow classes to be offered.

President Mandelkern said this is a discussion item at tonight's meeting. He said the Board could direct staff to prepare a Request for Proposal to bring back to the next meeting. Trustee Schwarz said she would be in favor of this as she believes the system used in the past, i.e. conducting a survey and basing a decision on the results, has worked well. Vice President Hausman said that if there is even one dissenting vote, it sends a negative message to the community. President Mandelkern said he does not believe unanimous support for a survey is as important as it would be for placing a bond measure on the ballot.

Trustee Hober said he is not in favor of conducting a survey at this time. He said that while he agrees there are facilities needs, he does not believe November 2012 is a make or break opportunity. He said the District has been successful in off years previously and he does not accept the premise that it would be necessary to wait four more years if a bond measure is not on the November 2012 ballot. Trustee Hober said renewing the parcel tax is his priority and he believes being able to use the slogan, "no new taxes," would be an advantage. He said the clock is ticking on the parcel tax in a way it is not for facilities needs and he is concerned that the success of a bond measure might make it more difficult to go to the public again to renew the parcel tax. Trustee Hober said that if

the majority of the Board decides to conduct a survey, he will consider the results before making a decision about placing a measure on the ballot.

President Mandelkern said he has concerns about putting a survey above needs assessment. Trustee Miljanich said she does not believe needs assessment is as pressing at this time because the District is not in a position to create new majors, etc. that the public might identify as needs. She said the discussion at the Board Retreat emphasized the need to strengthen relations with the community and it is critical to work on doing that.

After extensive discussion, President Mandelkern said it appears that the majority of the Board is in favor of appointing a subcommittee composed of Trustees Schwarz and Miljanich to select a vendor and work with that vendor to develop survey questions. The survey will be conducted and the results will be brought to the full Board. Chancellor Galatolo will keep the Board updated throughout the process.

President Mandelkern asked that the subcommittee consider having the survey ask about support for both a parcel tax and bond measure, not to pit one against the other but to gauge the support for each. He also said the Board needs information from staff regarding the relative need for a parcel tax due to the change to basic aid status. Trustee Holober suggested reviewing what was done in 2010, when two surveys were done, one asking about a facilities bond and the other about a parcel tax. He said that including subsets from different elections could be useful to compare the results of smaller vs. larger elections. He said the sample size needs to be enlarged so that the subsets are also statistically accurate. Chancellor Galatolo suggested using subsets of 2012, 2013 and 2014, with 2012 having a focus on anti-tax sentiment and asking specific questions regarding support for a measure when there are other tax initiatives on the ballot. President Mandelkern said a focus should also be on the likelihood of support depending on the overall economy.

RECESS TO CLOSED SESSION

President Mandelkern said that during Closed Session, the Board will consider the personnel items listed as 1A through 1D on the printed agenda.

The Board recessed to Closed Session at 9:29 p.m.

The Board reconvened to Open Session at 10:15 p.m.

CLOSED SESSION ACTIONS TAKEN

President Mandelkern announced that at the Closed Session just concluded, the Board voted 5-0 to approve the personnel items listed as 1-A through 1D on the printed agenda.

ADJOURNMENT

It was moved by Trustee Schwarz and seconded by Trustee Miljanich to adjourn the meeting. The motion carried, all members voting "Aye." The meeting was adjourned at 10:17 p.m.

Submitted by

Ron Galatolo, Secretary

Approved and entered into the proceedings of the June 27, 2012 meeting.

Helen Hausman, Vice President-Clerk