

**The meeting was called to order at 6:05 p.m.**

**Board members present:** President Miljanich, Vice President-Clerk Mandelkern, Trustees Hausman, Holober and Schwarz; and Student Trustee Burns

**Others present:** Chancellor Galatolo, Executive Vice Chancellor Keller, Vice Chancellor Joel; College of San Mateo President Kelly; Cañada College President Perez; Skyline President Morrow; and District Academic Senate President Kapp (arrived at 6:25)

**Pledge of Allegiance**

**DISCUSSION OF THE ORDER OF THE AGENDA**

None

**SWEARING IN OF STUDENT TRUSTEE**

President Miljanich asked Student Trustee Burns to step forward as she administered the oath of office to him for his second term as Student Trustee. The Board and members of the audience applauded his swearing in and congratulated him on his election to a second term.

**MINUTES**

It was moved by Trustee Hausman and seconded by Trustee Schwarz to approve the minutes of the Regular Meeting of May 18, 2005. The motion carried, all members voting "Aye."

**PRESENTATIONS TO THE BOARD BY PERSONS OR DELEGATIONS**

None

**STATEMENTS FROM EXECUTIVES**

Executive Statements/Reports covering recent activities, events, and staff honors at the Colleges and Chancellor's Office were presented by Chancellor Galatolo, Cañada President Perez, CSM President Kelly, Skyline President Morrow, and Executive Vice Chancellor Keller

Chancellor Galatolo recognized Cañada President Perez for her achievements during her term as President. The other Colleges Presidents and executive staff also wished her well.

Adding to her written report, Skyline President Morrow stated that she has recently been elected president of the local Rotary Club and will also participate in training for new college presidents conducted at Harvard University

CSM President Kelly extended her thanks to Trustees Holober and Mandelkern for their participation in CSM's commencement ceremonies.

Executive Vice Chancellor Keller reported that it has been a busy summer for the Business Services department, especially with the payroll conversion and fiscal accountability projects. He also introduced Tom Bauer, newly appointed District Bookstore Manager.

Cañada President Perez expressed her appreciation to the Board and administration for the opportunities she has been provided during the six years of her tenure at the College. She said that Cañada's two vice presidents, Marilyn McBride and Phyllis Lucas-Woods, will provide continuity and a smooth transition until a new President is appointed.

Copies of the Executive Statements/Reports were available for distribution at the meeting and are attached to the official minutes of record.

**STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS**

None

**NEW BUSINESS****APPROVAL OF PERSONNEL ACTIONS: CHANGES IN ASSIGNMENT, COMPENSATION, PLACEMENT, LEAVES, STAFF ALLOCATIONS AND CLASSIFICATION OF ACADEMIC AND CLASSIFIED PERSONNEL (05-6-2A)**

It was moved by Trustee Holober and seconded by Trustee Hausman to approve the actions in Board Report No. 05-6-2A. The motion carried, all members voting "Aye."

**APPROVAL OF CONSENT AGENDA (05-6-2CA THROUGH 05-6-15CA)**

The Consent Agenda consists of the following board reports:

- 05-6-2CA Approval of student accidental injury insurance program, 2005-06
- 05-6-3CA Approval of domestic student voluntary medical insurance program, 2005-06
- 05-6-4CA Approval of agreement with Carl Bloom Associates, Inc., for membership services, 2005-06  
KCSM
- 05-6-5CA Approval of agreement with Nielsen Media Research, Inc., 2005-06 – KCSM
- 05-6-6CA Approval of PBS membership dues and program service purchases, 2005-06 – KCSM
- 05-6-7CA Approval of membership in PBS Station Independence Program (SIP), 2005-06 – KCSM
- 05-6-8CA Approval of contract renewal with Descalso Lithographs, Inc., 2005-06 – KCSM
- 05-6-9CA Approval of Skyline College Summer 2005 sports medicine camp
- 05-6-10CA Approval to extend agreement with Nextel Communications
- 05-6-11CA Adoption of Resolution No. 05-6 establishing 2005-06 budget limits
- 05-6-12CA Approval of service agreement with Tele-Direct for pledge call center services, 2005-06– KCSM
- 05-6-13CA Adoption of Resolution No. 05-7 authorizing utilization of Contra Costa Community College District contract for Districtwide moving services
- 05-6-14CA Approval of budget transfers for the period ending May 31, 2005 and adoption of Resolution No. 05-8 authorizing budget transfers for 2004-05
- 05-6-15CA Approval of increase in student health services fee

It was moved by Trustee Mandelkern and seconded by Trustee Hausman to approve the Consent Agenda. The motion carried, all members voting "Aye."

**APPROVAL OF COMMUNITY SERVICES CLASSES, FALL 2005 – CAÑADA COLLEGE, COLLEGE OF SAN MATEO AND SKYLINE COLLEGE (05-6-1B)**

It was moved by Trustee Hausman and seconded by Trustee Schwarz to approve the list of Community Services classes to be offered for Fall 2005 at Cañada College, College of San Mateo and Skyline College as well as off-campus locations. The motion carried, all members voting "Aye."

**CONTRACT AWARD FOR BUILDING 8 SWING SPACE REVISIONS AT PACIFIC HEIGHTS, SKYLINE COLLEGE (05-6-101B)**

It was moved by Trustee Hausman and seconded by Trustee Holober to award the contract for Building 8 swing space renovations at Pacific Heights, Skyline College, to John Plane Construction, in an amount not to exceed \$103,986. The motion carried, all members voting "Aye."

**ADOPTION OF THE 2005-06 TENTATIVE BUDGET (05-6-102B)**

It was moved by Trustee Holober and seconded by Trustee Hausman to adopt the Tentative Budget as detailed in the report.

Executive Vice Chancellor Keller presented the report, noting that the budget will be revised during the summer to reflect needed changes resulting from passage of the State Budget and from 2004-05 year-end closing activities. The Tentative

Budget also will be revised to reflect other revisions that occur up to the time that the Final Budget is presented to the Board for approval on September 14, 2005. He also mentioned that the new resource allocation model is the result of the work of CFO Kathy Blackwood and Senior Financial Analyst Debbie Carrington.

Following the presentation, the motion carried, all members voting "Aye."

**APPROVAL OF PROPOSED INSCRIPTION FOR SKYLINE COLLEGE CENTER BUILDING 6: STUDENT SUPPORT AND COMMUNITY SERVICE CENTER (05-6-103B)**

It was moved by Trustee Mandelkern and seconded by Trustee Holober to approve the following quotation for the inscription for Skyline College Building 6: "You must be the change you wish to see in the world" (Mahatma Gandhi). The motion carried, all members voting "Aye."

**ACCEPTANCE OF GIFTS BY THE DISTRICT (05-6-2C)**

The Board received the report, which reflected gifts and donations to the District from January 2005 through mid-June 2005.

**DISCUSSION OF OPINION RESEARCH RESULTS CONDUCTED BY GODBE RESEARCH & ANALYSIS (05-6-3C)**

Brian Godbe presented the report, describing research objectives, methodology, key findings and conclusions. The research objectives included a determination of voter support for a bond measure, identification of the tax threshold at which voters are willing to support the measure, identification of key projects and assessment of voters' perceptions of San Mateo's Community Colleges. He described the methodology, which included details on the data collection, interview dates, interview length, sample size and margin of error. The first ballot test showed a total support level of 64.5%. He added that that none of the negative arguments tested in the survey had a significant negative impact on the likelihood that voters would vote yes on the measure and that half of the negative arguments had positive mean scores. The second ballot test reflected a total support level of 67.1%.

In discussion, the Board expressed interest in knowing about other bond elections that may be held in November. Chancellor Galatolo said that he has learned of a possible bond measure out of Belmont and a possible parcel tax out of Redwood City. The Board seemed encouraged by the Godbe report and encouraged solicitation of endorsements and further publicizing of the District's progress with the existing bond measure. Chancellor Galatolo said that staff would complete a list of unmet needs and refine the issue of timing.

**STATEMENTS FROM BOARD MEMBERS**

All the Board members offered their congratulations to Cañada President Perez on her selection as Chancellor of the San Jose/Evergreen District.

Trustee Hausman reported that she and Chancellor Galatolo attended the Cañada graduation ceremonies at which author Amy Tan was the featured speaker. She also attended, along with other Foundation members, an awards ceremony at Skyline.

Trustee Mandelkern stated that he considered it a privilege to attend the CSM commencement ceremonies. He also reported that he received a letter from Assemblyman Mullin congratulating the District on the successful Tuition Assistance Program.

Both President Miljanich and Trustee Schwarz reported that they attended the Skyline commencement ceremonies and were please to see many EOPS students.

**COMMUNICATIONS**

None

**The Board recessed to Closed Session at 7:35 p.m.**

**The Board reconvened to Open Session at 8:30 p.m.**

**CLOSED SESSION ACTIONS TAKEN**

President Miljanich reported that, at the Closed Session conducted earlier, the Board considered the personnel items listed on the printed agenda and voted 5-0 to approve the actions in Board Report No. 1-A and 1-B. She also reported that the Board conferred with Chief Negotiator Joel regarding collective bargaining matters; no action was taken.

**ADJOURNMENT**

It was moved by Trustee Hausman and seconded by Trustee Holober to adjourn the meeting. The motion carried, all members voting "Aye." The meeting adjourned at 8:30 p.m.

The next meeting of the Board will be a Study Session on July 13, 2005, beginning at 4:30 p.m. in the District Board Room. This will be a joint meeting with the San Mateo City Council.

The next Regular Meeting of the Board will be July 27, 2005, beginning at 6:00 p.m. in the District Board Room.

Submitted by

Ron Galatolo  
Secretary

Approved and entered into the proceedings of the July 27, 2005 meeting.

Dave Mandelkern  
Vice President-Clerk