

**SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT
AGENDA FOR THE REGULAR MEETING OF THE BOARD OF TRUSTEES**

**December 15, 2010, 6:00 p.m.
District Office Board Room
3401 CSM Drive, San Mateo, CA 94402**

NOTICE ABOUT PUBLIC PARTICIPATION AT BOARD MEETINGS

The Board welcomes public discussion.

- *The public's comments on agenda items will be taken at the time the item is discussed by the Board.*
- *To comment on items not on the agenda, a member of the public may address the Board under "Statements from the Public on Non-Agenda Items;" at this time, there can be discussion on any matter related to the Colleges or the District, except for personnel items. No more than 20 minutes will be allocated for this section of the agenda. No Board response will be made nor is Board action permitted on matters presented under this agenda topic.*
- *If a member of the public wishes to present a proposal to be included on a future Board agenda, arrangements should be made through the Chancellor's Office at least seven days in advance of the meeting. These matters will be heard under the agenda item "Presentations to the Board by Persons or Delegations." A member of the public may also write to the Board regarding District business; letters can be addressed to 3401 CSM Drive, San Mateo, CA 94402.*
- *Persons with disabilities who require auxiliary aids or services will be provided such aids with a three day notice. For further information, contact the Executive Assistant to the Board at (650) 358-6753.*
- *Regular Board meetings are tape recorded; tapes are kept for one month.*

Government Code §54957.5 states that public records relating to any item on the open session agenda for a regular board meeting should be made available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to the members of the Board. The Board has designated the Chancellor's Office at 3401 CSM Drive for the purpose of making those public records available for later inspection; members of the public should call 650-358-6753 to arrange a time for such inspection.

6:00 p.m. ROLL CALL

Pledge of Allegiance

DISCUSSION OF THE ORDER OF THE AGENDA

MINUTES

- 10-12-1 Minutes of the Regular Meeting of November 17, 2010
- 10-12-2 Minutes of the Special Meeting of November 20, 2010

STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES

BOARD SERIES PRESENTATION – INNOVATIONS IN TEACHING, LEARNING AND SUPPORT SERVICES

- 10-12-1C Athletes as Readers and Leaders at College of San Mateo

STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS

ORGANIZATION OF BOARD OF TRUSTEES

1. Election of President
2. Election of Vice President-Clerk
3. Election of Representative of the Board to the County Committee on School District Organization
4. Appointment of Secretary for the Board
5. Appointment of Two Representatives of the Board to the San Mateo County Community Colleges Foundation Board (for two-year terms)

NEW BUSINESS

- 10-12-1A Approval of Personnel Actions: Changes in Assignment, Compensation, Placement, Leaves, Staff Allocations and Classification of Academic and Classified Personnel

Approval of Consent Agenda

All items on the consent agenda may, by unanimous vote of the Board members present, be approved by one motion after allowing for Board member questions about a particular item. Prior to a motion for approval of the consent agenda, any Board member, interested student or citizen or member of the staff may request that an item be removed to be discussed in the order listed, after approval of remaining items on the consent agenda.

- 10-12-1CA Acceptance of Gifts by the District
- 10-12-2CA Ratification of September and October 2010 District Warrants
- 10-12-3CA Approval of Community Education Youth Program, Summer 2011

Other Recommendations

- 10-12-1B Adoption of District Academic Calendar for 2011-2012
- 10-12-100B Public Hearing and Approval for Categorical Funding Transfers
- 10-12-101B Presentation to the Board by College Presidents and Approval of Plans for Measure G Monies at Cañada College, College of San Mateo and Skyline College
- 10-12-102B Approval of Revisions to District Rules and Regulations: Policies 2.13, Dissemination of Employee Information; 2.28, Safety; Injury and Illness Prevention Program; 3.30, Pay Period for Faculty; 3.35, Payroll Deductions (Faculty); 3.50, Suspension and Dismissal; 4.35, Payroll Deductions (Classified); 5.10, Managers: Employment and Reassignment; 5.15, Employment Requirements; 5.20, Academic Supervisors: Employment and Reassignment; 6.60, Nursing Program
- 10-12-103B Authorization and Utilization of Elk Grove Unified School District Contract for Custodial Supplies
- 10-12-104B Authorization and Utilization of the Foundation for California Community Colleges Contract for Districtwide Office Supply Purchases
- 10-12-105B Authorization and Utilization of Oakland Unified School District Contract for Districtwide Moving Services
- 10-12-106B Approval of Construction Consultants

INFORMATION REPORTS

- 10-12-2C District Financial Summary for the Quarter Ending September 30, 2010
- 10-12-3C Report on Funds Held in County Investment Pool

STATEMENTS FROM BOARD MEMBERS

COMMUNICATIONS

MEETING OF THE SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT FINANCING CORPORATION

1. Call to Order
2. Roll Call
3. Approval of Minutes of the December 9, 2010 Meeting
4. Naming of Officers for 2011
5. Adjournment

RECESS TO CLOSED SESSION

1. Closed Session Personnel Items
 - A. Public Employment
 1. Employment: **Skyline College** – Director of Workforce & Grant Services, Business & Industry
 - B. Public Employee Discipline, Dismissal, Release
2. Conference with Labor Negotiator
Agency Negotiator: Harry Joel
Employee Organizations: AFT, CSEA and AFSCME

CLOSED SESSION ACTIONS TAKEN

ADJOURNMENT