

**SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES  
REGULAR MEETING AGENDA  
December 10, 2008, 6:00 p.m.  
District Office Board Room  
3401 CSM Drive, San Mateo, CA**

**NOTICE ABOUT PUBLIC PARTICIPATION AT BOARD MEETINGS**

*The Board welcomes public discussion.*

- *The public's comments on agenda items will be taken at the time the item is discussed by the Board.*
- *To comment on items not on the agenda, a member of the public may address the Board under "Statements from the Public on Non-Agenda Items"; at this time, there can be discussion on any matter related to the Colleges or the District, except for personnel items. No more than 20 minutes will be allocated for this section of the agenda. No Board response will be made nor is Board action permitted on matters presented under this agenda topic.*
- *If a member of the public wishes to present a proposal to be included on a future Board agenda, arrangements need to be made through the Chancellor's Office at least seven days in advance of the meeting. These matters will be heard under the agenda item "Presentations to the Board by Persons or Delegations." A member of the public may also write to the Board regarding District business; letters can be addressed to 3401 CSM Drive, San Mateo CA 94402.*
- *Persons with disabilities who require auxiliary aids or services will be provided such aids with a three-day notice. For further information, contact the Executive Assistant to the Board at (650) 358-6753.*
- *Regular Board meetings are taped; tapes are kept for one month.*
- *Government Code §54957.5 states that public records which relate to any item on the open session agenda for a regular board meeting should be made available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the Chancellor's Office at 3401 CSM Drive for the purpose of making those public records available for inspection. Members of the public should call 650-358-6753 to arrange a time for such inspection.*

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**6:00 p.m.      ROLL CALL**

**Pledge of Allegiance**

**ORGANIZATION OF BOARD OF TRUSTEES**

1. Election of President
2. Election of Vice President-Clerk
3. Election of Representative of the Board to Elect Members to the County Committee on School District Organization
4. Appointment of Secretary for the Board

**DISCUSSION OF THE ORDER OF THE AGENDA**

**MINUTES**

08-12-1      Minutes of the Regular Meeting of the Board of Trustees of November 12, 2008

**PRESENTATIONS TO THE BOARD BY PERSONS OR DELEGATIONS**

**STATEMENTS FROM EXECUTIVES AND STUDENT REPRESENTATIVES**

**STATEMENTS FROM THE PUBLIC ON NON-AGENDA ITEMS**

## **NEW BUSINESS**

- 08-12-1A Approval of Personnel Actions: Changes in Assignment, Compensation, Placement, Leaves, Staff Allocations and Classification of Academic and Classified Personnel
- 08-12-2A Approval to Implement Retirement and Voluntary Separation Incentives for Non-Represented Employees and Employees Represented by CSEA and AFSCME

### **Approval of Consent Agenda**

*All items on the consent agenda may, by unanimous vote of the Board members present, be approved by one motion after allowing for Board member questions about a particular item. Prior to a motion for approval of the consent agenda, any Board member, interested student or citizen or member of the staff may request that an item be removed to be discussed in the order listed, after approval of remaining items on the consent agenda.*

- 08-12-1CA Acceptance of Gifts by the District
- 08-12-2CA Approval of Trustees' Fund for Program Improvement Projects for Cañada College and College of San Mateo

### **Other Recommendations**

- 08-12-1B Approval of SMCCCD Strategic Plan
- 08-12-2B Additions to District Rules and Regulations: Sections 6.04 Minimum Class Size Guidelines; 6.11 Requirements for Degrees and Certificates; 6.14 Course Prerequisites and Other Limitations on Enrollment; 6.16 Standards of Scholarship; and 6.20 Probation, Dismissal, and Readmission; and Deletion of Sections 6.08 Small Class Guidelines; 6.25 Graduation Course Requirements; 6.27 Course Prerequisites and Other Limitations on Enrollment; and Deletion of the Following Sections from Policy 7.35 Academic Standards: Section 2 Standards for Probation, Section 3 Removal from Probation, and Section 4 Standards for Dismissal
- 08-12-3B Addition of New Policy to District Rules and Regulations: Section 1.01 District Mission
- 08-12-100B Appointment of Directors for the San Mateo County Colleges Educational Housing Corporation
- 08-12-101B Districtwide Consolidation of Security and Public Safety
- 08-12-102B Contract Award for Lab Microscopes, Skyline College
- 08-12-103B Authorization and Utilization of Oakland Unified School District Contract for Districtwide Moving Services
- 08-12-104B Approval for Purchase of 60 MHz EFT FT-NMR Spectrometer for Cañada College
- 08-12-105B Approval of Construction Consultants
- 08-12-106B Adoption of Resolution No. 08-14, Authorizing Use of Design-Build Project Delivery Method

08-12-107B Approval of Prequalification Process and Prequalification Questionnaire for the Cañada Vista Housing Project

### **INFORMATION REPORTS**

08-12-1C District Financial Summary for the Quarter Ending September 30, 2008

08-12-2C First Quarter Report of Auxiliary Operations, 2008-09

### **STATEMENTS FROM BOARD MEMBERS**

### **COMMUNICATIONS**

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#### **MEETING OF THE SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT FINANCING CORPORATION**

1. Call to Order
  2. Roll Call
  3. Approval of Minutes of December 12, 2007 Meeting
  4. Naming of Officers for 2009
  5. Adjournment
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### **RECESS TO CLOSED SESSION**

1. Closed Session Personnel Items
  - A. Public Employment
    1. Employment: **College of San Mateo** – Office Assistant II, Middle College; Chemistry Instructor, Math & Science
  - B. Public Employee Discipline, Dismissal, Release
2. Conference with Legal Counsel – Anticipated Litigation – 1 Case

### **CLOSED SESSION ACTIONS TAKEN**

### **ADJOURNMENT**