

CHAPTER 7: Student Services
ADMINISTRATIVE PROCEDURE 7.20.1 (AP 5300)

ADMINISTRATIVE PROCEDURE
San Mateo County Community College District

Subject: AP 7.20.1 Student Equity
Adoption Date: 8/13
Policy References: Education Code Sections 66030, 66250 et seq., and 72010 et seq.;
Title 5 Section 54220

1. Each College has a student equity plan. The plan is filed as required to the California Community Colleges Chancellor's Office, following approval by the Board of Trustees.
2. The development of the student equity plan includes the following:
 - a. active involvement of appropriate groups on campus;
 - b. involvement by appropriate people from the community who can articulate the perspective and concerns of historically underrepresented groups;
 - c. campus-based research as to the extent of student equity;
 - d. institutional barriers to equity;
 - e. goals for access, retention, degree and certificate completion, English as a Second Language (ESL) and basic skills completion, and transfer for each historically underrepresented group;
 - f. activities most likely to be effective to attain the goals, including coordination of existing student equity related programs;
 - g. sources of funds for the activities in the plan;
 - h. a schedule and process for evaluation of progress towards the goals;
 - i. an executive summary that describes the groups for whom goals have been set, the goals, the initiatives that the College will undertake to achieve the goals, the resources budgeted for that purpose, and the College official who can be contacted for further information.
3. The Student Equity Plan shall be developed, maintained, and updated under the supervision of the College President or designee.