

**BOARD POLICY
San Mateo County Community College District**

Subject: BP 7.56 Collection of Delinquent Loans and Other Financial Obligations
Revision Date: 5/09; Reviewed 8/13

1. Federal loans shall be collected in accordance with current Federal and District guidelines.
2. College emergency loans which become delinquent shall be collected by each College in an appropriate manner as determined by that College in accordance with the law and District guidelines.
3. The Colleges shall withhold grades, transcripts, diplomas, and/or registration privileges, or any combination thereof, from any student or former student who has failed to repay a loan or meet any other financial obligation to the District or College. The student must be notified in writing of the delinquency prior to taking such action. Restrictions will be lifted when the financial obligation has been met satisfactorily.
4. Exceptions to the restrictions set forth in [3] above may be authorized by the Vice President, Student Services in cases of unique or extraordinary circumstances beyond the control of the student.