

# Commuter Benefits Program

The District is pleased to offer a Commuter Benefits Program. With this program, you pay for certain work-related transportation expenses with pre-tax dollars up to the monthly IRS limits. The District is offering the transit option (i.e. public transportation) and the current limit is \$270/month. The program is through PayFlex, our flexible spending account provider. Online enrollment can be completed at <https://www.payflex.com/> and can be done anytime. There is no open enrollment period for this program.

Things to keep in mind:

- Each year, the IRS sets the maximum pretax and transit amounts. Review the [SMCCCD Benefits Guide](#) for the current pretax limits.
- You can buy more than the pretax limit. If you do, you'll have to pay the excess amount on an after-tax basis. Check with your employer for details.
- **The deadline to order passes is the 8th of the month** for the *following benefit month*. For example, October 8th for November benefit month.
- Keep your passes in a safe place. If you lose your pass we cannot refund your payment.
- We will replace up to one non-delivered pass per plan year.
- Please note that PayFlex is not responsible for:
  - Expired passes
  - Passes that you receive late because of delays with local transportation authorities
  - Passes that you do not receive due to an invalid or incorrect address

Questions?

- Visit [payflex.com](https://www.payflex.com) or call PayFlex at 844-729-3539
- Contact Jessica Esclamado in Human Resources at [esclamadodavidj@smccd.edu](mailto:esclamadodavidj@smccd.edu) or 650-358-6827.