

GROUNDSKEEPER

A. General Statement

This is skilled gardening and mechanical maintenance work involved in the care of grounds, equipment, and landscaping areas. Under general supervision a Groundskeeper performs routine gardening, pruning, landscaping, and other grounds maintenance tasks. Groundskeepers work outside under various weather conditions, and do heavy physical labor.

B. Essential Functions

A Groundskeeper

1. exchange information with supervisory and other staff regarding work assignments, safety procedures, use of chemicals, equipment, and supplies;
2. water, mows, edges, trims, and fertilizes lawns; trims, shrubs and hedges; plants annuals and does mass planting, ; cultivates mass plant groups using general techniques; prunes trees; weeds plated areas;
3. operates and maintains power driven equipment such as lawn mowers, edgers, clippers, rotolillers, tractors, and other grounds maintenance equipment;
4. prepares athletic fields for play; lines athletic fields; paints and repairs benches, recreation equipment, tables and fences;
5. uses hand tools to work soil and to remove weeds, undergrowth, and debris from school grounds and landscaped areas; exterminates moles, gophers, and other pests;
6. rakes leaves, loads and unloads brush, branches, rubbish and materials; cleans drains, culverts, stream beds, paths, sidewalks, parking lots, and grounds.

C. Nonessential Functions

1. performs other related duties as assigned.

D. Knowledges, Skills and Abilities

1. Knowledge of general principles of gardening, including plant identification, and basic inter-cultural gardening techniques.
2. Skill in reading and comprehending related written materials.

Training Guidelines

1. Job experience; special courses.
2. General education.

GROUNDSKEEPER (continued)

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| 3. Skill in operating grounds mechanical equipment. | 3. Job experience; special courses. |
| 4. Skill in following oral and written instructions. | 4. Job experience; general education. |
| 5. Ability to recognize insect infestation, disease, and conditions leading to plant failure. | 5. Job experience; special courses. |
| 6. Ability to do moderate to heavy physical labor. | 6. Job experience; |
| 7. Ability to communicate effectively with people of diverse cultures and language groups, and with people who have disabilities. | 7. Job experience; life experience. |

E. Physical/Other Requirements

This position requires standing for long periods, walking, climbing stairs and ladders, reaching, pulling pushing, lifting and moving moderate to heavy weights, bending, stooping; listening, speaking reading; and following directions, working with dust, fumes, and electrical equipment to perform the essential functions.

F. Education and Experience

This position requires a combination of training and experience equivalent to successful work experience of increasing responsibility in gardening work which has included mechanical maintenance of related equipment, demonstrated ability to direct the work of others, and the ability to communicate effectively with people of diverse cultures and language groups, and with people, who have disabilities.