

DOCUMENT 00 91 00

**ADDENDA**

**PART 3 - ADDENDUM NO. 3, issued July 23, 2014.**

**3.1 REVISION TO THE PROJECT MANUAL**

A. Revise DOCUMENT 00 11 19 REQUEST FOR PROPOSAL

1. Revise section 1.12 as follows:

~~1.12-OWNER CONTROLLED INSURANCE PROGRAM~~ **CONTRACTOR-PROVIDED INSURANCE**

~~The San Mateo County Community College District has elected to implement an Owner Controlled Insurance Program (“OCIP”) provided by the Statewide Educational Wrap Up Insurance Program Joint Powers Authority (“SEWUP”) on this Project. This program will provide Worker’s Compensation, General Liability, Excess Liability, Contractor’s Pollution Liability, Builders Risk and excess OPPI insurance coverage for Design Build Entity and all its subcontractors on the Project. Design Build Entity and its subcontractor must meet certain minimum standards as more fully described in Document 00 73 17 (Owner Controlled Insurance Program) to participate on this Project and in this OCIP. The Design Build Entity and all its subcontractors must comply with insurance requirements specified in Section 00 73 17 Contractor-Provided Insurance. Include within your Proposal a statement confirming your capability of meeting all published insurance requirements. (Addendum #3)~~

2. Revise section 1.14.2 as follows:

1.14.2 Proposal Content and Format

The Proposal shall adhere to the following requirements for content and format, should be as concise as possible and should not include promotional or marketing materials. Provide fully completed (and where applicable, executed) documents:

<b>Proposal Content Section</b>	<b>Format</b>
• Cover Letter	PDF
• Table of Contents	PDF
• Executive Summary	PDF
• Proposed Project Team and Organization Chart, including Resumes	PDF
• Relevant Background, Experience, and References	PDF
• Local Support Capabilities	PDF
• Project Approach	PDF
• Technical Proposal	PDF
• Document 00 41 00 (Proposal Form)	PDF
• Document 00 43 13 (Bond Accompanying Proposal)	PDF
• Document 00 43 33 Schedule of Major Equipment and Materials	PDF
• Document 00 45 19 (Non-Collusion Affidavit), subscribed and sworn before a notary public.	PDF

• Document 00 45 00 (Design-Build Entity Certifications)	PDF
• Section 00 73 17 ( <del>OCIP Insurance Qualification Form</del> Statement of Insurance Coverage Capability)	PDF
• Document 01 35 27 (Project Labor Agreement Assent Form)	PDF
• Document 01 43 00 (Statement of Respondent Qualifications)	PDF
<b>Appendices</b>	
A. Respondent's Financial Information	Hard Copy Only

**B. Revise DOCUMENT 00 31 19 GEOTECHNICAL DATA AND EXISTING CONDITIONS**

1. Revise section **1.4, A.)** as follows:

As-Built drawings and specifications for the campus buildings across the District. Available upon request of DBE of specific buildings. *The following as-built drawings have been uploaded to the sharepoint site.*

[https://sharepoint.smccd.edu/Districtwide/DW Utility M and V Project/Reference AsBuilds](https://sharepoint.smccd.edu/Districtwide/DW_Utility_M_and_V_Project/Reference_AsBuilds)

- a. *Canada College: buildings 1, 3, 7, 9, 13, 16, 17, 18, Electrical Infrastructure, Chiller Plant*
- b. *College of San Mateo: buildings 1, 2, 3, 4, 5, 6, 7, 9, 10, 12, 14, 15, 16, 17, 18, 19, 30, 34, 35, 36.*
- c. *Skyline College: buildings 1, 2, 3, 4, 5, 6, 7, 7A, 8, 11, 14, 21-24.*  
(Addendum #3)

2. Add a new paragraph **1.4, D.)** as follows:

*D. Existing BMS Niagara database, program backup of entire system for all 50+ stations. Includes information to show the current sequence of operations of the existing BMS programming. Database is based on the Niagara Build 5.29. Note that this Project includes for the DBE to establish new nomenclature and labeling standards, and new graphics standards. The database information does not include graphics. (Addendum #3).*

[https://sharepoint.smccd.edu/Districtwide/DW Utility M and V Project/Reference Niagara Database](https://sharepoint.smccd.edu/Districtwide/DW_Utility_M_and_V_Project/Reference_Niagara_Database)

**C. Revise DOCUMENT 00 41 00 Attachment A, Schedule of Proposed Prices.**

A live MS Excel file has been uploaded to the District sharepoint site with slight corrections made to section 3, and the worksheet is now protected to allow only adding data to the highlighted areas. DBE must use this document as revised by this Addendum #3 in their Proposal.

[https://sharepoint.smccd.edu/Districtwide/DW Utility M and V Project/Addenda](https://sharepoint.smccd.edu/Districtwide/DW_Utility_M_and_V_Project/Addenda)  
File name is "DOC 00 41 00 Attachment A, Addm3".

#### D. Revise DOCUMENT 00 73 17 INSURANCE

1. The District has decided to delete the Owner Provided Insurance Program for this project. Each proposing DBE will be required to include all costs for providing their own insurance coverage to the project within their proposal.
2. Revised Document 00 73 17 INSURANCE is hereby re-issued in its entirety attached and made a part of this document.

### 3.2 REQUEST FOR INFORMATION QUESTIONS

- A. **QSTN:** 00 73 17 OCIP Insurance statewide qualification, has the “sample” watermark. Please provide an electronic editable copy of this form for the bidders to fill out.

**RESPONSE:** See item 3.1 above. Insurance specifications are revised to Contractor provided insurance, so the form is no longer needed.

- B. **QSTN:** On pages 212-219 of the Project Manual, Section 01 43 00 Statement of Proposer Qualifications, the District has defined sections with contractor prequalification prompts, some of which is covered on pages 14-18 under 1.14.2 Proposal Content and Format. Will the prime be expected to fill the prequalification section out in entirety and submit to the District with the RFP response or is this not applicable?

**RESPONSE:** In the interest of obtaining a complete and stand-alone Statement of Proposer Qualifications document, DBE shall fill out all items of the 01 43 00 document.

- C. **QSTN:** Per the RFP, The District will accept deviations from the defined scope of work. However, will the District also accept deviations or proposed modifications to contract language or legal requirements upheld?

**RESPONSE:** No, revisions to the published contract language, general conditions or legal requirements will not be allowed.

- D. **QSTN:** The RFP states that the work is prevailing wage, but also references the PSA. Could you clarify if UNION labor will be required for the installation scope of work?

**RESPONSE:** This is a public works project therefore prevailing wage requirements do apply. However, the Project Labor Stabilization Agreement does also apply to this project, and the DBE and all subcontractors performing work on site must sign and comply with the Agreement, which does require union labor. Refer to the Agreement for full details. A Pre-Construction Meeting will be held with the selected DBE and the local union representatives before actual work starts, to review the Agreement and procedures with the union.

- E. **QSTN:** RFP Document 00 11 19, section 1.14.7, the first paragraph requests a list of installations for the past 5 years. How can that list be more focused?  
**RESPONSE:** Limit the installations listed to be only those installed by your local office (the one that will be servicing this Proposal effort), and focus on systems and clients similar to this RFP request.
- F. **QSTN:** Please provide existing pipe sizes for pipes to receive flow meters.  
**RESPONSE:** The DBE is responsible to perform site investigations and review as-built drawings to determine existing conditions for this design-build project. In addition, the selected DBE shall be responsible to further investigate and design such details within their design-build documents. Site visit walks have been scheduled, and additional as-built plans have been posted to the District sharepoint site to provide more information.  
[https://sharepoint.smccd.edu/Districtwide/DW\\_Utility\\_M\\_and\\_V\\_Project/Reference\\_As-Builts](https://sharepoint.smccd.edu/Districtwide/DW_Utility_M_and_V_Project/Reference_As-Builts)
- G. **QSTN:** For Alternate Items A.1, C.1, and C.2, please clarify if an underground utility vault will be required for each meter being placed underground for main campus gas and water metering.  
**RESPONSE:** Yes, traffic rated vaults are required to be provided by the DBE, and they shall be sized appropriately to house the meters and to provide maintenance access.
- H. **QSTN:** For Alternate Item C.1 outside Bldg 3 at Skyline, is a shutoff valve required to be provided before the new gas meter?  
**RESPONSE:** Yes, an isolation valve shall also be provided by the DBE before the new gas meter, at the request of Facilities.
- I. **QSTN:** Please provide the anticipated quantity of dashboards, quantity of kiosks, along with the intended audience. For example, (1) dashboard per college focused on the students, staff, and community. Or, (1) dashboard for the facilities team focused on current building utilization.  
**RESPONSE:** The District will use the dashboards for end user groups as follows. DBE should list limitations, if there are any, on the number of dashboard displays allowed with their system.  
1) The Public – Information (i.e.: Green House Gas reduction trends, Campus KWH usage) to be displayed in public places throughout campus and on the web. The Public will have no control, trending, or monitoring capabilities. The actual physical kiosks (flat screens, etc) will be provided by the District. DBE shall provide the system for the display. Anticipate multiple displays per campus.  
2) Building Occupants – Information related to the operation and overall efficiency of that particular building using the entire campus or other similar buildings as comparisons or to provide context of baselines. Building Occupants, faculty and

- students may have the capability for monitoring and trending and downloading reports in CSV or other applicable formats.
- 3) Executive – Overview of campus and district level resources use. Capabilities include downloading reports, analyzing trends and general monitoring of campus and district use patterns can compare resource use within the EIS portfolio.
- 4) FM's and Technicians – Monitoring and control of campus EIS and specific resources. Capabilities to trend, benchmark and compare data to other District buildings. Can use the EIS to identify and act upon wastefulness on their own campus.
- 5) Energy Manager – Monitoring and control of campus and district resources. Capabilities to trend, benchmark and compare data throughout the district and make adjustments as needed. Can use the EIS to identify and act upon wastefulness throughout the entire district.
- J. **QSTN:** Please clarify the quantity of existing UNC 520's that will need to be replaced. The file titled "BMS Ethernet Overview" as provided in the 'Reference BMS Controls' folder on the project sharepoint site seems to show 54 each UNC's. The Specification Section 00 11 19, section 1.22 seems to show 56 each UNC's.  
**RESPONSE:** The specification section 00 11 19, 1.22, is a graphic printed from the current BMS system and thus the 56 each UNC's should be the accurate quantity.
- K. **QSTN:** Why is repair of existing Utility Vision Panel hardware listed as bid item A.1.b? Why is that cost line item needed/  
**RESPONSE:** That line item was from an older draft, and is now deleted. See new Schedule of Proposed Prices issued with this Addendum. The Project Manual recommends replacing the existing Utility Vision Panel. If the DBE proposes to re-utilize this panel in some manner, all costs associated shall be shown in cost item A.1.a and fully described within the written Proposal.
- L. **QSTN:** Some individual meter installations may be very expensive due to locations and challenges with routing of cabling. Would the District consider value engineering or revising some meter details in this case?  
**RESPONSE:** Yes, the District will consider this. DBE is invited to identify and propose value engineering opportunities if some individual meter installations, and identify how much could be saved by such revisions.
- M. **QSTN:** Will wireless meters be acceptable?  
**RESPONSE:** Wireless meters are generally discouraged, but DBE is allowed to propose them for certain specific installation locations if there is a strong case for saving significant costs. Such scenarios should be fully described and cost savings identified in the Proposal. DBE will be responsible for ensuring proper functionality and reliability of any wireless meter.

N. **QSTN:** Some of the meter installations will inherently require utility shutdowns for installation. Please provide guidelines and requirements for these building shutdowns as they relate to power, domestic water, chilled water, and hot water usage. For example,

i.) Are there any critical areas that will require temporary cooling/heating such as server rooms if chilled water is shut off temporarily?

ii) Are there windows the District prefers shutdowns such as only on weekends?

iii) Are there any areas where backup power generation will be required?

**RESPONSE:** As stipulated in Document 00 71 00, 11, G, the DBE shall schedule and execute all Work in a manner that does not interfere with or disrupt District operations, including but not limited to, parking, utilities (electricity, gas, water), noise, access by students, faculty, other employees and administration, access by vendors and any other person or entity using District facilities or doing business with District.

i.) All server rooms must maintain their temperature controls to not allow the room to exceed high temperatures as defined by District ITS department. Most server rooms are served by dedicated electrical Freon air conditioners, and thus electrical power outages will impact this cooling and must be managed. Temporary power or other alternatives are required to be provided by the DBE as needed to maintain server room temperatures if the equipment must remain on. The equipment must remain on if the building it serves is being used. If a server room was cooled by chilled water to be disrupted, alternative cooling would be required to be provided by the DBE, although it is believed that no server room is cooled by chilled water.

ii.) Utility shutdowns must be scheduled around the college schedules, to not impact the operations. College normal operations hours are 7am to 10pm, M-F and Facility Custodial operations perform on swing shift. Utility shutdowns could occur over weekends if scheduled in advance to ensure college events would not be impacted. Days between semesters and during administrative holidays are also preferred shutdown times for the District. The current academic calendar is attached herewith.

iii.) Temporary backup power generation is required for critical areas such as server room air conditioning, food service refrigeration, some classroom biology and chemistry labs. Food service buildings and laboratory buildings utilizing gas for normal operations must not be impacted by gas shut downs. College facilities are also rented by the college to outside groups, and utility shutdowns have to be scheduled around or temporary utilities provided if impacting a rented facility, which may include weekend times.

END OF ADDENDUM #3

## SECTION 00 73 17

*(Entire document replaced via Addendum #3 issued 7/23/14)***CONTRACTOR-PROVIDED INSURANCE**

- A. At or before the date specified in Section 00 11 19 (Request For Proposal), Contractor shall furnish to District satisfactory proof that Contractor has taken out for the entire period covered by the Contract the following classes of insurance in the form and with limits and deductibles specified below:
1. Workers' Compensation Insurance for all persons whom the Contractor may employ in carrying out Work contemplated under Contract Documents, in accordance with the Act of Legislature of State of California, known as "Workers' Compensation Insurance and Safety Act," approved May 26, 1913, and all acts amendatory or supplemental thereto, in the statutory amount. Employers Liability Limit shall be not less than \$1,000,000.
  2. Comprehensive General Liability Insurance covering claims for personal injury, bodily injury and property damage arising out of the Work and in a form providing coverage not less than that of a standard Commercial General Liability Insurance policy ("Occurrence Form"). Such insurance shall provide for all operations and include independent contractors, products liability, completed operations for one year after Final Completion of the last Phase to be completed and acceptance of the final payment for the Work, contractual liability, and coverage for explosion, collapse and underground hazards. The limits of such insurance shall be not less than **[\$5,000,000]** each occurrence, **[\$10,000,000]** general aggregate limit, and **[\$5,000,000]** aggregate for products and completed operations. The policies shall be endorsed to provide Broad Form Property Damage Coverage.
  3. Excess Liability Insurance, on an "Occurrence" form Coverage should apply and follow form over primary coverages shown above. Limits must apply per any one occurrence and general aggregate annually; and Annual Aggregate Products and Completed Operations. The following are required excess limits of liability:
    - a. \$25,000,000 Bodily Injury and Property Damage Liability
    - b. \$25,000,000 General Aggregate
    - c. \$25,000,000 Products and Completed Operations
  4. Contractor's Pollution Liability, on a "Claims Made" or "occurrence"
    - a. \$25,000,000 Each Loss/Annual Aggregate
  5. All-Risk Builders' Risk aka 'Course of Construction' Insurance for physical loss or damage to the Work, temporary buildings, false work, and materials and equipment in transit, and shall insure against at least the following perils or causes of loss: fire, lightning, extended coverage, theft, vandalism and malicious mischief, damage to adjacent buildings, partial or total collapse of structure(s), debris removal, demolition occasioned by enforcement of Laws, water damage, damage caused by frost and freezing in the amount of 100 percent of the completed value of the Work to be performed under this Contract. Each loss shall be borne by Contractor.
  6. Comprehensive Automobile Liability Insurance covering all owned, non-owned, and hired vehicles. Such insurance shall provide coverage not less than the standard Comprehensive Automobile Liability policy with limits not less than **[\$1,000,000]** each person Bodily Injury, **[\$1,000,000]** each occurrence Bodily Injury, and **[\$1,000,000]** each occurrence Property Damage.
- B. All policies of insurance shall be placed with insurers acceptable to District. The insurance underwriter(s) must have an A. M. Best Company rating of **[A-IX]** or better. Required minimum amounts of insurance may be increased should conditions of Work, in opinion of District, warrant such increase. Contractor shall increase required insurance amounts upon direction by District.

## Required Endorsements:

1. Name San Mateo County Community College District, its Board of Trustees, and their employees, representatives, consultants, agents and Architect/Engineer as additional insured ATIMA (As Their Interest May Appear) on the Commercial General Liability Policy and Automobile Policy but only with respect to liability arising out of the activities of the Named Insured..

2. Commercial General Liability additional insured endorsement shall be ISO version CG 20 10 (11/85 edition) or its equivalent.
  3. Each such policy shall apply separately to each insured against which claim is made or suit is brought, except with respect to the limit of the insurance company's liability required under paragraphs A.1, A3 & A6 of this Section 00 73 17.
  4. Insurance shall be primary and no other insurance or self-insured retention carried or held by District shall be called upon to contribute to a loss covered by insurance for the named insured.
  5. Insurance shall contain a provision requiring the insurance carriers to waive their rights of subrogation against District and all additional insured, as well as other insurance carriers for the Work.
  6. Insurance certificates shall be addressed to: San Mateo County Community College District, 3401 CSM Drive, San Mateo, 94402, Attention Facilities Planning and Operations Department.
- C. Certificates of insurance and endorsements shall have clearly typed thereon District Bid Number and title of Contract Documents. Written notice of cancellation, non-renewal, or reduction in coverage of any policy shall be mailed to District (Attention: Contract Administration/Inspection) at the address listed in Section 00 52 00 (Agreement), sixty (60) Days in advance of the effective date of the cancellation, non-renewal, or reduction in coverage. Contractor shall maintain insurance in full force and effect during entire period of performance of Contract Documents. Contractor shall keep insurance in force during warranty and guarantee periods, except that Contractor may discontinue All-Risk Course of Construction Insurance after Final Payment. At time of making application for extension of time, and during all periods exceeding the Contract Time resulting from any cause, Contractor shall submit evidence that insurance policies will be in effect during requested additional period of time. Upon District's request, Contractor shall submit to District, within thirty (30) Days, copies of the actual insurance policies or renewals or replacements.
- D. Contractor shall pay all insurance premiums, including any charges for required waivers of subrogation or the endorsement of additional insured. If Contractor fails to maintain insurance, District may take out comparable insurance, and deduct and retain amount of premium from any sums due Contractor under Contract Documents.
- E. If injury occurs to any employee of Contractor, Subcontractor or sub-subcontractor for which the employee, or the employee's dependents in the event of employee's death, is entitled to compensation from District under provisions of the Workers' Compensation Insurance and Safety Act, as amended, or for which compensation is claimed from District, District may retain out of sums due Contractor under Contract Documents, amount sufficient to cover such compensation, as fixed by the Act, as amended, until such compensation is paid, or until it is determined that no compensation is due. If District is compelled to pay compensation, District may, in its discretion, either deduct and retain from the Contract Sum the amount so paid, or require Contractor to reimburse District.
- F. Nothing in this Section 00 73 17 shall be construed as limiting in any way the extent to which Contractor or any Subcontractor may be held responsible for payment of damages resulting from their operations.
- G. Except that Subcontractors need obtain only **[\$1,000,000]** of Comprehensive General Liability insurance, all Subcontractors shall maintain the same insurance required to be maintained by Contractor with respect to their portions of the Work, and Contractor shall cause the Subcontractors to furnish proof thereof to District within ten (10) Days of District's request.
- H. The following provisions apply to any licensed professional engaged by Contractor to perform portions of the Work ("Professional").
1. Each Professional shall maintain the following insurance at its sole cost and expense:
    - a. Provided such insurance is customarily required by District when professionals engaged in the profession practiced by Professional directly contract with District, Professional Liability Insurance, insuring against professional errors and omissions arising from Professional's work on the Project, with a limit of not less than **[\$1,000,000]** for each claim. If Professional cannot provide an occurrence policy, Professional shall provide insurance covering claims made as a result of performance of Work on this Project and shall maintain such insurance in effect for not less than two years following Final Completion of the Project.
    - b. All insurance required by paragraphs A.1, A.2 and A.6 of this Section 00 73 17. Professional shall satisfy all other provisions of paragraphs A, B, C, D, E and F of this Section 00 73 17 relating to that insurance,



including without limitation providing required insurance certificates (containing the required endorsements) before commencing its Work on the Project.

**END OF SECTION**

## Schedule of Proposed Prices - Document 00 41 00 Attachment A (Addendum #3 7/23/14)

(A live MS Excell file is available of this Attachement for Proposer's use)

### A. Metering and Data Acquisition

#### 1. Existing Meters.

a.) See drawings for a complete list of existing meters. The costs must include all costs related to the integration into the system, including but not limited to installation, hardware costs, wiring and software licensing costs if applicable. Includes costs to decommission and reutilize the existing Utility Vision system. Total cost to integrate existing meters into the system:

**Lump Sum** \$                     -

#### 2. New Meters.

See drawings for a complete list of new meters. The costs must include all costs related to providing new meters and their integration into the system, including but not limited to installation, hardware costs, wiring, all data cabling and associated work, and software licensing costs if applicable. No costs for dashboards or analytics shall be included in this section. Total cost to provide and integrate new meters into the system:

**Lump Sum** \$                     -

#### 3. Unit Pricing for New Meters, to establish a meters Allowance

Costs for additional meters not yet defined, for establishing an Allowance amount, per Section 01 21 00, 1.3. Include all costs to provide, including installation, but do NOT include data cable connections to IDF room for this specific unit price item, due to large variables.

(multiply each unit price times a qty. of 5)

a.) Power Meter, based on Shark 200 Ver3 with CT's	\$ <u>                    -</u>	per ea x 5 =	\$ <u>                    -</u>
b.) Btu Meter based on Oncion System 10 (3" CHW)	\$ <u>                    -</u>	per ea x 5 =	\$ <u>                    -</u>
c.) Water Meter based on Oncion F3100 (3" DW)	\$ <u>                    -</u>	per ea x 5 =	\$ <u>                    -</u>
d.) Gas Meter based on Oncion F5100 (3" Line)	\$ <u>                    -</u>	per ea x 5 =	\$ <u>                    -</u>

(sum all unit price totals from above)

**Price item 3.) TOTAL Meters Allowance per Unit Prices:** \$                     -

### B. BMS Upgrade

#### 4. BMS Upgrade

Provide upgraded system and installation, including setup costs that include the work required to provide a full and functional system per the basis of design technical specifications. Must include initial first year maintenance costs. Total cost to provide and integrate BMS Upgrade:

**Lump Sum** \$                     -

**5. BMS System Annual Maintenance Costs**

Identify the annual maintenance costs charged for the 2nd year and beyond; show as a per year cost. Include software maintenance costs, upgrades, and hosting services if applicable. Total cost to provide BMS Annual Maintenance:

a.) Is an Annual Maintenance Service agreement required by the DBE as a condition of selling the BMS system, or is it voluntary and the District may choose to not purchase the maintenance services?

b.) Will the DBE allow the District to choose to install upgrades "as needed", when the District decides?

Required: \_\_\_\_\_  
  
Yes, "as needed" upgrades are allowed to be purchased: \_\_\_\_\_

Per Year

\$ \_\_\_\_\_ -

-or-

Voluntary: \_\_\_\_\_

-or-

No, "as needed" upgrades are not allowed, must purchase Maintenance Service to receive upgrades: \_\_\_\_\_

**C. Analytics**

**6. Analytics Initial Purchase and Setup.** Provide Analytics Services for all existing HVAC systems across the entire District as described in Section 1.30 'Existing HVAC Systems'. Quote the one time purchasing and setup costs including the configuration of all rules, reports, notifications, and including the 1st year of maintenance, or subscription (if cloud based). Total cost to provide Analytics Initial Purchase and Setup:

a.) **Server location.** Are you proposing the Analytics application to be hosted on-site on the District's servers, or off-site on DBE provided "cloud based" servers?

b.) **Server options.** Can the Analytics application **server location be revised** (on-site or off-site) if the District requests that change before implementation?

c.) **Number of rules anticipated.** Describe the number of rules you anticipate. The information provided here is to be an estimate only and the exact final count may vary based on the exact type of systems installed.

i.) How many different type of rules do you anticipate to be installed:

ii.) How many total number of rules do you anticipate to be running once the system is installed?

Lump Sum

\$ \_\_\_\_\_ -

(On-site/ Off-Site)

(Yes/ No)

Qty of rules to be installed

Qty of rules to be running

**7. Analytics Annual Maintenance Costs or Subscription Costs**

Identify the annual maintenance costs charged for the 2nd year and beyond; show as a per year cost. Include software maintenance, upgrades, and hosting services, if applicable, including remote monitoring and reporting. Total cost of Analytics annual Maintenance or Subscription:

a.) Is an Annual Maintenance Service agreement required by the DBE as a condition of selling the Analytics system, or is it voluntary and the District may choose to not purchase the maintenance services?

b.) Will the vendor allow the District to choose to install upgrades "as needed", when the District decides?

Required: \_\_\_\_\_  
  
Yes, "as needed" upgrades are allowed to be purchased: \_\_\_\_\_

Per Year

\$ \_\_\_\_\_ -

-or-

Voluntary: \_\_\_\_\_

-or-

No, "as needed" upgrades are not allowed, must purchase Maintenance Service to receive upgrades: \_\_\_\_\_

**D. Dashboards**

**8. Dashboards Initial Purchase and Setup.** Provide Dashboards for the entire District as described in Section 25 03 00 Dashboards. Quote the one time purchasing and setup costs including the configuration of all rules, reports, notifications, and include the 1st year of maintenance, or subscription (if cloud based). Total cost:

**Lump Sum** \$                     -

**a.) Server location.** Are you proposing the Dashboard application to be hosted on-site on the District's servers, or off-site on DBE provided "cloud based" servers?

(On-site/ Off-Site)

**b.) Server options.** Can the Dashboard application **server location be revised** (on-site or off-site) if the District requests that change before implementation?

(Yes/ No)

**9. Dashboards Annual Maintenance Costs or Subscription Costs**

Identify the annual maintenance costs charged for the 2nd year and beyond; show as a per year cost. Include software maintenance, upgrades, and hosting services, if applicable.

**Per Year** \$                     -

**a.)** Is an Annual Maintenance Service agreement required by the DBE as a condition of selling the Dashboard system, or is it voluntary and the District may choose to not purchase the maintenance services?

Required: \_\_\_\_\_

-or-

Voluntary: \_\_\_\_\_

**b.)** Will the vendor allow the District to choose to install upgrades "as needed", when the District decides?

Yes, "as needed" upgrades are allowed to be purchased: \_\_\_\_\_

-or-

No, "as needed" upgrades are not allowed, must purchase Maintenance Service to receive upgrades: \_\_\_\_\_

**E. Allowance**

**10. Cell Sites Meters Allowance**

Per Section 01 21 00, 1.4, include this stipulated sum/price as an allowance for providing replacement electrical monitoring meters for the District's cellular equipment locations.

**Lump Sum** \$                     50,000.00

**F. Proposal Price Subtotal**

**11. Proposal Price Subtotal**

Sum Price Items # 1 through # 10 above for your Proposal Price, Subtotal and document here:

**Subtotal:** \$                     50,000.00

**G. Owner's Allowance**

**12. Non-specified Owner's Allowance**

Per Section 01 21 00, 1.5, A. calculate an amount that is 10% of your Proposal Price Subtotal, to be used as the Owner's Allowance amount.

**10% of Subtotal:** \$                     5,000.00

**H. Alternates**

**13. Canada College Building 30**

Per plan sheet MET-A-2.30 propose price for Add Alternate A.1 for water & gas meters work per Sheet Notes 1, 2 and 3.

**Lump Sum** \$                   -

**14. Skyline College Building 3**

Per Plan sheet MET-C-2.03 propose price for Add Alternate C.1 for gas meter work per Sheet Notes 3, 4, 5 and 6.

**Lump Sum** \$                   -

**15. Skyline College Building 11**

Per Plan sheet MET-C-2.11 propose price for Add Alternate C.2 for water meter work per Sheet Notes 3 and 6.

**Lump Sum** \$                   -

**I. Proposal Price TOTAL**

**16. Proposal Price Total**

Sum Price Items # 11 through # 15 above for your Proposal Price Total:

**TOTAL:** \$                   55,000.00

END OF DOCUMENT



**SAN MATEO COUNTY  
COMMUNITY  
COLLEGE DISTRICT**

*Cañada College • College of San Mateo • Skyline College*

**CAÑADA COLLEGE, Redwood City / COLLEGE OF SAN MATEO, San Mateo / SKYLINE COLLEGE, San Bruno**

## **Academic Calendar 2014–2015**

### **FALL SEMESTER 2014** (88 Instructional Days including 5 Final Days, plus 3 Flex Days)

August	14, 15	..... Flex Days (No Classes)
<b>August</b>	<b>18</b>	..... <b>Day and Evening Classes Begin</b>
August	29	.... Last Day to Drop Semester Length Classes With Eligibility for Partial Refund
August	29	..... Last Day to <b>Add</b> Semester Length Classes
August	30, 31	..... Declared Recess
September	1	..... Labor Day (Holiday)
September	7	..... Last Day to Drop Semester Length Classes Without Appearing on Record
September	8	..... Census Day
October	3	..... Last Day to Apply for Degree – Certificate
November	8, 9	..... Declared Recess
November	10	..... Veterans' Day (Holiday)
November	17	..... Last Day to <b>Withdraw</b> from Semester Length Classes
November	26	..... Flex Day (No Classes)
November	27	..... Thanksgiving Day (Holiday)
November	28 – 30	..... Declared Recess
December	13 – 19	..... Final Examinations (Day and Evening Classes)
December	19	..... Day and Evening Classes End
December 24 – January 1		..... Winter Recess (Total of Seven District Work Days)

### **SPRING SEMESTER 2015** (87 Instructional Days including 5 Final Days, plus 2 Flex Days)

January	17, 18	..... Declared Recess
January	19	..... Martin Luther King Jr. Day (Holiday)
January	20, 21	..... Flex Days (No Classes)
<b>January</b>	<b>22</b>	..... <b>Day and Evening Classes Begin</b>
February	4	.... Last Day to Drop Semester Length Classes With Eligibility for Partial Refund
February	4	..... Last Day to <b>Add</b> Semester Length Classes
February	13	..... Lincoln's Birthday Observed (Holiday)
February	14, 15	..... Declared Recess
February	16	..... Presidents' Day (Holiday)
February	16	..... Last Day to Drop Semester Length Classes Without Appearing on Record
February	17	..... Census Day
March	6	..... Last Day to Apply for Degree – Certificate
March	22 – 28	..... Spring Recess
April	30	..... Last Day to <b>Withdraw</b> From Semester Length Classes
May	23, 24	..... Declared Recess
May	25	..... Memorial Day (Holiday)
May 26 – June 1		..... Final Examinations (Day and Evening Classes)
June	1	..... Day and Evening Classes End

### **TENTATIVE SUMMER SESSION 2015**

June 15 – July 25	..... Six Week Session
June 15 – August 1	..... Seven Week Session
June 15 – August 8	..... Eight Week Session
July 3	..... Independence Day Observed (Holiday)

**SMCCCD  
2014-2015 ACADEMIC CALENDAR**

FALL 2014						
July 2014						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
August 2014						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
September 2014						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				
October 2014						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
November 2014						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						
December 2014						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			
January 2015						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

SPRING 2015						
February 2015						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
March 2015						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				
April 2015						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		
May 2015						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						
SUMMER 2015						
June 2015						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				
July 2015						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	
August 2015						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

 HOLIDAY	 FLEX DAY	 FINAL EXAMS DAY/EVENING
 CLASSES BEGIN	 DECLARED RECESS	