



**District Participatory Governance Council (DPGC)
Meeting Minutes
October 5, 2020 | 2:15 p.m.**

<https://downloads.smccd.edu/browse/dpgc>

Members Present:

Aaron McVean (Co-Chair), Jeramy Wallace (Co-Chair), Adrian Afif, Grace Beltran, Juanita Celaya, Tarana Chapple, Karen Engel, Jacqueline Escobar, Fernando Estrada, Thomas Gower, Joe Morello, Joe Nguyen, Joaquin Rivera, Jade Shonette, Mwanaisha Sims, Arielle Smith, Diana Tedone, Val Tyler, Carlos Ungo, Jonathan Wax, and Andrew Young

Members Absent:

None

Other Present:

Roxanne Brewer (Recorder), Chancellor Claire, Raymond Hernandez and Ben Zara Minkin

Call to Order/Establish Quorum

The meeting was called to order at 2:19 p.m.

Statements from the Public on Non-Agenda Items

No statements were made on Non-Agenda Items.

Introduction of Members

Introductions were made by the Council Members.

Welcoming Remarks from Chancellor Claire

Chancellor Claire welcomed the Council members, expressed the importance of the Council, and thanked the members for serving on the Council.

Opening Remarks from Co-Chairs and Review of District Participatory Governance (DPGC) Roles and Responsibilities

Co-Chairs Dr. McVean and Mr. Wallace reviewed with the Council BP 2.08 – District Participatory Governance Process, the Policy Review Matrix, and the DPGC voting method as noted below.

- 3 - I support the recommendation completely
- 2 - I support the recommendation with reservations
- 1 - I cannot support the recommendation

Dr. McVean and Ms. Brewer will review the Zoom Polling method for possible future voting.

It was determined that Ms. Sims will be reaching out to the District Office Classified Employees regarding DPGC policy information.

It is important to review policies because it is an accreditation standard, policies are reviewed every six years.

Dr. McVean said that the Council does not vote on Administrative Procedures (AP) – APs are approved at the Chancellor’s Cabinet level. APs are developed and updated with the involvement individual representatives as needed. There may be times where the Council may need to review the AP when a policy change is being considered and make revisions as a result.

Title IX Regulations have changed at the Federal level and will cascade into the policies at the District.

Action Items

A. Approval of Minutes from February 3, 2020 Meeting

It was moved by Dr. Smith and seconded by Ms. Tedone to approval of the minutes of the February 3, 2020 meeting, the motion passed unanimously.

B. Dr. McVean reported to the Council that a correction needed to be made to the October 5, 2020 agenda, the following Board policies were already approved during the February 3, 2020 Council Meeting and will be send to the Chancellor and the Board of Trustees for action:

- **6.45 – Field Trips and Excursions**
- **1.01 – District Mission**

Information Items

Council members should take the following policies back to their constituents for review and feedback.

A. Board Policies for First Review:

6.18 – Credit by Examination - (Will bring back to the Council in December 2020 for a vote) Dr. McVean said the changes were made by the State. The State has given us the policy for the District to adopt.

B. Board Policies for Second Review – (Will bring back to the Council in December 2020 for a vote)

2.27 – Policy on Smoking

It was suggested that if this policy is passed, additional signage will be needed across the District.

2.35 – Use of District Communications Systems

2.36 – Policy on Use of Student E-Mail Addresses

4.40 – Continuation of Employment

Presentation: COVID Recovery

A presentation was given by Ben Zara Minkin, (Emergency Preparedness Manager) and Raymond Hernandez, (Health Branch Director) regarding San Mateo County Community College District’s COVID Recovery.

Closing Remarks/Agenda Building

None

Adjournment – 4:15 p.m.