

Added Language to SMCCCD Travel Procedure for Restrictions to States with Discriminatory Laws Toward Lesbian, Gay, Bi-sexual and/or Transgendered Individuals

1. Approval of Conference Attendance and Advance Check Request

- a.** All business-related travel should be pre-approved by the employee's immediate supervisor, the appropriate Business Officer and, if applicable, by the President. For Executives, business-related travel should be pre-approved by the Chancellor or his designee.
 - 1) No business-related travel will be approved or permitted to states with discriminatory laws against lesbian, gay, bisexual, and transgender people. The California Attorney General, per AB 1887, maintains and publishes a list (<https://oag.ca.gov/ab1887>) of such states; the District will recognize that list for this purpose.
 - 2) Any exception to this prohibition for the purpose of health, safety or student need, in addition to those exceptions provided in AB 1887, must be approved by the Chancellor in advance of any such travel. Requests for an exception should be directed to the Chief of Staff in the Chancellor's office (baileym@smccd.edu).