

**CHAPTER 6: Educational Program
BOARD POLICY NO. 6.05 (BP 4010)**

**BOARD POLICY
San Mateo County Community College District**

Subject: 6.05 Academic Calendar

Revision Date: 3/15

Policy References: Education Code Sections 70902(b)(12) and 79020; Title 5 Sections 55700 et seq. and 58142

1. Each year, the Board shall establish a Districtwide Academic Calendar.
2. The number of days that define the academic year shall be 175 days of instruction and evaluation.
3. The District will negotiate with the AFT (local 1493) **with consultation by the District Academic Senate and Vice Presidents Council** to determine the **first and last days of instruction, holidays, and dates of final examinations** for the Fall, Spring and Summer Terms. Flexible Calendar options will be negotiated with the AFT.
4. The Calendar will identify the holidays designated by the State of California and granted by the Board of Trustees. Total or partial closing of the campus shall occur only upon order of the College President or the Chancellor (or their designee).
5. **Other important dates and deadlines, such as for registration, withdrawal and drop, financial aid, petitions for certificates and degrees, that fall within the Calendar that is negotiated by AFT and the District are to be set in consultation with the District Academic Senate and Vice Presidents Council.**
6. Membership of the Calendar committee, its meetings, and its minutes, shall be published and made public to the district.