

**CHAPTER 7: Student Services**  
**BOARD OF POLICY NO. 7.07 (BP 5020)**

**BOARD POLICY**  
**San Mateo County Community College District**

**Subject:** BP 7.07 Non-resident Student Tuition Fees  
**Adoption Date:** 8/13; xx/xx  
**Policy References:** Education Code Sections 68050, 68051, 68130, 68130.5, and 76141;  
Title 5 Section 54045.5

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1. Non-resident students shall be charged non-resident tuition for all units enrolled, unless specifically required otherwise by law.
2. Not later than February 1 of each year, the Chancellor or designee shall bring to the Board of Trustees for approval an action to establish non-resident tuition for the following fiscal year. The fee shall be calculated in accordance with guidelines contained in applicable state regulations and/or the California Community College ~~Attendance Budget~~ Accounting Manual.
3. The ~~College President or designee District~~ shall establish procedures regarding collection, waiver, and refunds of non-resident tuition.
4. The Chancellor or designee is authorized to implement a capital outlay fee to be charged only to persons who are both citizens and residents of foreign countries. The Board of Trustees finds and declares that this fee does not exceed the amount expended by the district for capital outlay in the preceding year divided by the total FTES in the preceding fiscal year.
- ~~5. Students who would otherwise be charged the non-resident tuition and capital outlay fees shall be exempt if they demonstrate that they are a victim of persecution or discrimination in the country of which they are a citizen and resident, or if they demonstrate economic hardship.~~
- ~~6. Students shall be deemed victims of persecution or discrimination if they present evidence that they are citizens and residents of a foreign country and that they have been admitted to the United States under federal regulations permitting such persons to remain in the United States. Students shall be deemed to have demonstrated economic hardship if they present evidence that they are citizens and residents of a foreign country and that they are receiving Temporary Assistance for Needy Families Program, Supplemental Income/State Supplementary benefits, or general assistance.~~
5. Students who would otherwise be charged the non-resident tuition and capital outlay fees shall be exempt if they demonstrate that they are a victim of persecution or discrimination in the country of which they are a citizen and resident. Students shall be deemed victims of persecution or discrimination if they present evidence that they are citizens and residents of a foreign country and that they have been admitted to the United States under federal regulations permitting such persons to remain in the United States.

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6. Students who would otherwise be charged the non-resident tuition and capital outlay fees shall be exempt if they demonstrate economic hardship. Students shall be deemed to have demonstrated economic hardship if they present evidence that they are citizens and residents of a foreign country and that they are receiving Temporary Assistance for Needy Families Program, Supplemental Income/State Supplementary benefits, or general assistance.
7. Students will be exempt from the non-resident tuition fee and capital outlay fee if they demonstrate that they have a parent who has been deported or was permitted to depart voluntarily, they moved abroad from California as a result of that deportation or voluntary departure, and they attended a public or private secondary school in the state for three or more years. Upon enrollment, students who qualify for this exemption must be in their first academic year as a matriculated student in California public higher education, live in California, and file an affidavit with the District stating that they intend to establish residency in California as soon as possible.
8. Non-resident high school concurrent students are not charged non-resident fees, regardless of the number of units they enroll in.