

~~8.85 Charges for Use of District Facilities~~

- ~~1.—The District has established four categories of rental charges for use of District facilities by non-District organizations that qualify for use of District facilities under the Civic Center Act (Education Code Section 82537, et. seq.): no charge; non-profit rate (direct costs); fair rental value; and fair rental value, plus 10 percent of monies collected. In addition to these rental charges, all Civic Center users of District facilities may be charged for special services or for use of District facilities outside normal school hours (Monday-Friday 8:00 a.m. to 10:00 p.m.), based upon the District cost to provide the services. Special services may include custodial, supervision, security, audio-visual, etc.~~
- ~~2.—Organizations and groups which do not qualify for use of District facilities under the Civic Center Act may negotiate for such use through the College Operations Office, provided the use is for five days or less in the calendar year. The charge for such use, when approved by the College President or Chancellor-Superintendent, shall not be less than the fair market value of the facility. If a fee is charged or other monies collected by the user, an additional ten percent (10%) of the proceeds are to be provided to the College.~~
- ~~3.—Groups meeting the following criteria will not be charged a rental charge for use of District facilities:
 - ~~a.—Community organizations as defined by the Civic Center Act provided that no admission fee is charged or other monies collected.~~
 - ~~b.—Community organizations as defined by the Civic Center Act which charge admission fees, sell material or accept contributions, but the proceeds are used for the exclusive benefit of District students.~~~~
- ~~4.—Other non-profit groups which do not charge a fee or collect other monies will be charged the non-profit (direct cost) rate.~~
- ~~5.—For-profit organizations whose desired use of District facilities is in accordance with the Civic Center Act and religious organizations which do not charge fees or collect other monies will be charged fair rental value.~~
- ~~6.—Groups meeting the following criteria will be charged fair rental value plus 10 percent of monies collected:
 - ~~a.—Civic Center organizations and other non-profit organizations which charge an admission fee, sell materials or collect other monies when the proceeds from such fees or charges are not used for the exclusive benefit of District students or for charitable purposes.~~
 - ~~b.—For-profit organizations whose desired use of District facilities is in accordance with the Civic Center Act and religious organizations who wish to use District facilities to present educational, cultural or recreational events that would not otherwise be available to the community and who charge an admission fee or collect other monies for these events. Such use will occur with the permission of the College President or the Chancellor-Superintendent.~~~~
- ~~7.—In accordance with the District's contract with AFSCME, custodial charges will be charged to all users of District facilities for events utilizing a facility with a capacity of 150 or more and anticipated~~
- ~~8.—The College may require, as a condition for approval of any application, that the applicant cover costs of security officers as are determined necessary by the designated office.~~

~~8.85 Charges for Use of District Facilities (continued)~~

- ~~9. The users shall not arrive before the time authorized on the contract and shall leave the College premises at the contract expiration time. Rental costs shall cover the specified hours. Actual labor costs will be charged for set up, on duty, and clean up time as needed.~~
- ~~10. Cancellation of requests for use of College facilities shall be made at least 48 hours prior to the scheduled use. A cancellation fee of a minimum of \$20.00 or ten percent (10%) of the deposit, whichever is greater, will be retained. Failure to provide notice of cancellation will result in the user being responsible for any costs which are incurred due to the lack of such notification and will be considered when future requests for use of facilities are made.~~
- ~~11. The College reserves the right to charge for heat or air conditioning for any facility if the facility is to be rented during the College Winter Break or other recess. If the College agrees to provide heating or air conditioning service, the user may be assessed costs equal to the actual or estimated cost incurred in starting up or shutting down that facility.~~
- ~~12. The user is responsible for clean up of facilities immediately following use. If the user fails to follow normal clean up procedures, the user will be billed for special College services required.~~
- ~~13. At the time an organization requests use of a District room or facility, an estimate of applicable charges shall be made. The user will be required to pay fifty percent (50%) of the estimated charges before the date of the event.~~
- ~~14. Under no circumstances may any employee of the District accept any gift or gratuity of any kind from any group using College facilities.~~

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