

6.90 Community Education Classes (combines old 6.90 Criteria for Establishing Community Services Classes and Activities and 6.91 Definition of Community Services Classes and Activities)

1. The Board of Trustees authorizes the offering of fee-based community education courses and programs in a “not-for-credit” mode to respond to community needs.
2. The Colleges of the District may offer community education or personal enrichment classes in subject matter areas that, in content or depth of treatment, are not appropriate for college credit but are appropriate to the functions of the Colleges and have broad community appeal or fulfill a specific and significant community educational or service need.
3. A community education class may qualify for continuing education units (CEUs) upon certification of a specified minimum number of hours of instruction approved or accepted by State licensing or regulatory agencies and/or professional associations.
4. Community education classes and activities shall be adapted to the needs, interests and desires of various segments of the community served by the District and shall draw upon the various resources represented in the total academic community of each College. Close liaison and cooperation shall be maintained with interested community groups in the planning, organization and implementation of these programs.
5. Criteria for community education classes:
 - a. The community education program determines that the instructor of record has a demonstrated expertise in the subject.
 - b. The class shall not require an official student performance evaluation.
 - c. The class shall be coordinated with appropriate College administrators.
 - d. The class shall not unnecessarily duplicate local adult education and recreational programs.
 - e. The class shall require formal registration.
6. Community education may be offered at various locations in the county to achieve geographical balance in program offerings.
7. Fee-based community education classes and activities shall be self-supporting. Students involved in community education classes shall be charged a fee not to exceed the cost of maintaining the classes. Classes may also be offered for remuneration by contract or with contributions or donations of individuals or groups.
8. Registration fees and instructor remuneration shall be calculated based upon total direct and indirect costs of the program involved and the anticipated enrollment.
9. Community education offerings shall be closely coordinated with appropriate College administrators to avoid unnecessary duplication and to prevent problems relating to the use of facilities.
10. The Board shall approve community education offerings each semester.

6.90 Community Education Classes (continued)

- ~~1.—The following criteria will apply in the selection and planning of Community Services classes and activities. These classes and activities shall:
 - ~~a.—Be appropriate to the functions of the Colleges.~~
 - ~~b.—Have broad community appeal or fulfill a specific and significant community educational or service need.~~
 - ~~c.—Present cross-disciplinary applications wherever possible.~~
 - ~~d.—Be feasible in terms of costs, personnel, facilities and community support.~~~~

- ~~2.—When conducted in cosponsorship with and at the request of community organizations, the primary educational and administrative responsibility for the planning and conduct of the program shall fall within the function and province of the Assistant Vice Chancellor for Occupational Programs and Planning. When conducted in cooperation with a community group or agency, the purpose of the program shall be consistent with College and District objectives, and the planning and administration shall be the responsibility of the community group or agency, with appropriate direction from and consultation with the District Community Services staff.~~

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