



**District Participatory Governance Council Minutes
Monday, May 3, 2021, via Zoom**

Members Present:

Aaron McVean (Co-Chair), Jeramy Wallace (Co-Chair), Juanita Celaya, Tarana Chapple, Karen Engel, Monica Malamud, Joe Morello, Joe Nguyen, Jade Shonette, Mwanaisha Sims, Arielle Smith, Diana Tedone, Val Tyler, and Jonathan Wax

Members Absent:

Adrian Afif, Jacqueline Escobar, Fernando Estrada, Thomas Gower, and Carlos Ungo

Others Present:

Roxanne Brewer (Recorder), Kate Browne (Professor/Academic Senate President 2021-2022 & DPGC Co-Chair), Chili Montian (Student Representative, CAN)

1. Call to Order/Establish Quorum

The meeting was called to order at 2:19 p.m. and quorum was met.

2. Statements from the Public on Non-Agenda Items

None

3. Action Items

A. Review and Approval of Minutes from the April 5, 2021 Meeting

Approval of the April 5, 2021 minutes will be approved at the next DPGC Meeting in Fall 2021.

B. Board Policies for Final Review

BP # (Not Assigned) - Policies for the Hiring and Evaluation of Temporary Full Time Faculty

It was moved by Dr. Engel and seconded by Ms. Tedone to move forward with discussion on the policy for the Hiring and Evaluation of Temporary Full Time Faculty, the motion passed unanimously.

Dr. McVean reviewed the redlines and made clarifications on the policy for Hiring and Evaluation of Temporary Full Time Faculty. After discussion among Council members, it was agreed to remove the redlines on page 1, #3 and replace with the following language, *'The hiring procedures for Temporary Full Time Faculty positions shall include discipline faculty and follow the guidelines for Faculty Hiring as outlined in Administrative Procedure 3.15.3'*.

Ms. Malamud felt uncomfortable with the added language since the information was sent out on Friday and these are significant changes that could have further implications. Dr. McVean and Mr. Wallace both reiterated that a lot of the redlined changes followed Ed Code language. Ms. Browne said that the Academic Senate has been asking that the language be changed so it would be in line with Ed Code.

Mr. Wallace suggested that in section III, page 4 to add the following language as #2, *'The hiring procedures for Temporary Full Time Faculty positions shall include discipline faculty and follow the guidelines for Faculty Hiring as outlined in Administrative Procedure 3.15.3'*.

Dr. McVean said he is fine if the Council would like to wait and take another read before voting on moving the policy forward, some Council members felt an urgency on this policy; Dr. McVean said the topic was open for discussion. Ms. Browne clarified that if a motion is not taken for a vote today, it would be fall of 2021 before a policy could be put in place. Mr. Wallace suggested that we move forward with a vote.

*The policy for the **Hiring and Evaluation of Temporary Full Time Faculty** was presented for approval; polling resulted in the majority of the members at the (a) level (“I support the recommendation completely”), one Council member voting (b) level (“I support the recommendation with reservations), and one Council member voting (c) level (“I cannot support the recommendation), the recommendation **will be forwarded** to the Board of Trustees for action.*

BP 2.27 – Policy on Smoking

It was moved by Ms. Shonette and seconded by Ms. Malamud to move forward with discussion on the policy for the Policy on Smoking, the motion passed unanimously.

Dr. McVean reviewed the redlines and made clarifications on the Policy on Smoking. In prior Council meetings, discussion took place about putting a no smoking policy in place. Before moving forward with enforcement, the Council wanted to communicate this message by having an informational/education campaign, as well as, providing resources and training around smoking sensation. The advice the Council received from the Skyline College Group working on the ‘*Only the Fog Grant*,’ was to not move forward with any type of enforcement for up to 2-years (some places have taken even longer), their suggestion was to focus on signage, education, training and promotions before getting into any type of enforcement. Dr. McVean said that recognizing that people want to know what is going on, it was decided to develop what the enforcement would be through an administrative procedure. The policy would be that there is no smoking or tobacco use which would then create an opportunity for development of the administrative procedure which would include enforcement. At this point in time, the Housing Corporation Board would not be subject to this policy; if this policy is approved, Mr. Bailey would bring the no smoking policy to the Housing Corporation Board for discussion.

Dr. McVean said this is a behavioral change, if you see someone smoking on campus, there is nothing you can do without the procedure in place. Several Council members felt that the policy and procedure go hand in hand and it puts staff in a tough position. Discussion was held among the Council members about their concerns of having a policy in place out without an administrative procedure to enforce the policy.

A motion for a nested amendment was made by Mr. Morello and seconded by Ms. Malamud to remove the strikethrough on #7 and leave in the language stating, ‘*Failure to comply with the policy on smoking will be treated in the same manner as other violations of the District Rules and Regulations and may result in disciplinary action.*’ Polling resulted in the majority of the members at the (a) level (“I support the recommendation completely”), with one Council member voting (b) level (“I support the recommendation with reservations”), the amendment to the policy language was passed.

Concerns were brought up about using the word, ‘*may*,’ what does that mean and how is that enforceable? Dr. McVean clarified that the ‘*may*,’ in the policy ties together with the administrative procedures that will be put into place. Dr. McVean said that the policy would not be taken to the Board of Trustees for approval until the administrative procedures are put in place. Clarification was made by

Dr. McVean that the Council would be able to review the administration procedures but would not be voting on them.

*The **Policy on Smoking, BP 2.27** was presented for approval; polling resulted in the majority of the members at the (a) level ("I support the recommendation completely") and one Council member voting (b) level ("I support the recommendation with reservations), the motion passed. This policy will not be taken to the Board of Trustees until the administrative procedures have been written and reviewed.*

4. Information Item

A. Board Policies Requiring Additional Review

None

B. Board Policies for Second Review

None

C. Board Policies for First Review

None

5. Closing Remarks/Agenda Building

BP 8.66 - Solicitation of Funds – Additional feedback forthcoming, policy will be brought back to DPGC during a future meeting.

A brief discussion was held on Council term limits and who may be returning as Council members in the fall of 2021.

It was recommended to get the DPGC meeting materials earlier so the Council has time to review.

6. Adjournment – 3:49 p.m.