



**District Committee on Budget & Finance
October 18, 2022**

Zoom, 1:30 – 3:30 p.m.

Attendees: Mary Chries Concha Thia, Anthony Chumpitazi, Anthony Djedi, Judy Hutchinson, Steven Lehigh, Vincent Li, Stephanie Martinez, Joe Morello, Gerardo Pacheco, Ludmila Prisecar, and Richard Storti

Absent: Tony Burolla, Nick Kapp, Vincent Li, Bernata Slater, Paola Tagashira, and Chi Chi Wai

Guests: Peter Fitzsimmons, Yung Nguyen, and Chantal Sosa

Called to order at 1:35p.m.

1. FY 2021-22 Inter-fund Transfers

Fitzsimmons reviewed the document illustrating the inter-fund transfers that was emailed to the committee prior to the meeting. He explained how to read the document (e.g., the vertical column on the right indicates where the resource came from and the horizontal column illustrates where the resources went). For example, \$2,823,515 was transferred out of Fund 1 and into Fund 2 – the Self-Insurance Fund – to cover the insurance premiums for FY 2021-22. He noted that there were resources transferred out of Fund 1 into Fund 4 and resources transferred out of Fund 4 into Fund 1. These numbers are highlighted in red and the net is noted off to the right-side as \$22,797,414.

Lehigh inquired about the details regarding the transfers out from Fund 1 to Fund 4. Fitzsimmons reviewed the details with the committees illustrating the transfers into the various funds within Fund 4.

2. FY 2021-22 Fund 1 Actuals by Site

Fitzsimmons reviewed the document illustrating the prior year-end actuals that was emailed to the committee prior to the meeting. He reminded the committee that this is an annual request because the Adopted Budget Document provides consolidated information due to the amount of time that this exercise requires. He highlighted the adopted budget, revised budget, and actuals for revenues, expenditures, and transfers/other for each site.

Concha Thia inquired about the details regarding the transfers out from Central Services. Fitzsimmons advised that this consists of the transfers into Fund 2 for the insurance premiums and Fund 3 to support the Parking Fund. He reminded the committee that the support to the Parking Fund continues to increase given increased costs and lower revenues.

Lehigh inquired about the budget to actuals in operating expenses. Fitzsimmons advised that this is typical because most carryforwards are budgeted as operating expenses. He showed the committee where in the FY 2022-23 Adopted Budget these carryforwards can be found and provided a brief review of the various funds in Fund 1 where the sites chose to maintain the surplus in Fund 1 rather than moving to Fund 4 noting that some of the funds are internally restricted; thereby, disallowing a transfer to Fund 4 (e.g. faculty professional development, apprenticeship, board initiatives, etc.)

Lehigh asked about the certificated salary budget reduction in Central Services in relation to the colleges certificated salary budgets, which didn't appear to have changed. Fitzsimmons explained that there are many budgetary items in Central Services that are moved to the sites (e.g., salary commitments, office hours, etc.) Although the colleges adopted budget and revised budget and expenditures for certificated salaries at year-end are very similar, Fitzsimmons pointed the committee to the transfers-out budgets and actuals noting that the revised budget and actuals are much larger than the adopted budget. This is because budgets will move from Central Services to categories such as certificated salaries; however, the colleges then move surplus from these categories to transfers-out.

3. RA Review Status Update

Storti advised that the next meeting is scheduled for October 31, 2022. Given that the workgroup has not met since the last committee meeting there is not an update; however, there will be an update at next meeting. The workgroup is working on sharing frameworks and concepts to be considered for inclusion in a revised model. The workgroup has been tasked with identifying and recommending changes or revisions for consideration in the revised model.

4. Public Comments / Future Agenda Items

Storti reviewed the future agenda items in the queue. The item regarding SB893 will be to discuss the budget implications for FY 2022/23 and beyond.

Lehigh asked for the FY 2021-22 Fund 1 Actuals (RA) to move moved from November to December. Fitzsimmons apologized for not having the FY 2021-22 Fund 1 Actuals in the RA Format for this meeting. He stated that this is a very time-consuming exercise because the carry-forwards are commingled in the budget and need to be teased out. He thanked Lehigh for providing additional time to complete this deliverable.

Fitzsimmons noted that the actuarial update and audit status originally scheduled for this meeting has been postponed until the next meeting because Slater is out of the office.

Fitzsimmons advised that many of the committee members are likely attending the ACBO Conference next week and will bring back any relevant information to the committee at their next meeting. Pacheco asked if his attendance was necessary at the conference. Storti said that the conference is open to all community college employees; however, attendance is primarily business officials from districts and colleges throughout the State.

5. Next Meeting: November 15, 2022

Meeting adjourned at 2:15 p.m.