



## **District Committee on Budget & Finance**

**April 21, 2020**

**Zoom, 2 – 4 p.m.**

**Attendees:** Bernata Slater, Eloisa Briones, Mary Chries Concha Thia, Sam Haun, Judy Hutchinson, Nick Kapp, Steven Lehigh, Vincent Li, Graciano Mendoza, Micaela Ochoa, Martin Partlan, Ludmila Prisecar, Katrina Salas, Htet Htet Win Pyone Ei, and ChunWai (Mark) Wong

**Absent:** Tony Burrola

**Guests:** Diane Arguijo, Wissem Bennani, Kathy Blackwood, Michael Claire, Sofia Fernandez, Peter Fitzsimmons, Kathryn Kohut, Jing Luan, Aubrey Kuan Roderick, Danielle Vlahos, and Russell Waldon

**Called to order at 2:03 p.m.**

### **1. Introductions**

Fitzsimmons was able to capture participants via Zoom as noted above.

### **2. DW International Ed Recruitment Plan**

Luan provided a presentation to the committee that discussed the history of the international student program, current revenue challenges, opportunities, and the future outlook of the program including efforts to respond to the impacts associated with the COVID-19 Pandemic. Luan was accompanied by Arguijo, Kohut, Roderick, and Bennani to provide input from the campus perspective with regards to the international student program. Fitzsimmons requested the presentation from Luan and will forward to the committee members upon receipt.

Lehigh asked if there was an estimate of the costs colleges incur for oversight management. Fitzsimmons responded via zoom chat for FY 2018-19 actuals: Skyline = \$463k; Canada = \$351k; and CSM = \$559k.

Kapp inquired as to what the percent of the total budget for the district the international fees represent. Fitzsimmons responded via zoom chat that international tuition fees represented 3.75% of the Fund 1 budget for FY 2019-20.

Slater asked the committee to forward any additional questions via email and responses would be provided.

### **3. FY 2020-21 Site Allocation Update**

Claire thanked the committee members for their valuable input and the work that they do with regards to the District's budget. He noted that the District is fortunate to be community-supported; however, this status doesn't completely shield the District from the impacts from the COVID-19 Pandemic. He noted that it is important to not over-react nor under-react, which is why the three scenarios were developed (i.e., provide a range.)

The site allocation update and the three potential scenarios were emailed to the committee in advance of the meeting. Slater reviewed the update and scenarios with assistance from Fitzsimmons and Blackwood. Fitzsimmons recommended that the colleges begin discussing (if they haven't already) potential impact on

categorical programs given the real potential for a reduction in resources available from the State of California. Blackwood supported this recommendation and reminded the group that better information will become available in the future. Blackwood suggested that sites begin looking at opportunities for savings in advance of the potential local revenue reduction in FY 2021-22.

Lehigh asked that given central services runs a surplus why do the sites ultimately see a reduction in their site allocations. Slater stated that the budget for central services will be thoroughly reviewed to buttress against this occurring.

Slater provided a briefing on the Federal CARES Act. Total funds for the District is approximately \$5.6 million. 50% of the funds must go directly to students via the financial aid process. The remaining funds are available to the organization in an attempt to mitigate the financial impacts of the COVID-19 Pandemic. Blackwood stated that the colleges have been active to ensure equitable distribution to all students.

#### **4. FY 2021-22 Meeting Dates & Times**

Slater inquired if the committee members would be able to meet at 1:30 p.m. next fiscal year. Fitzsimmons stated that he will solicit, via email, the committee members and provide a tally of the responses to inform this request.

#### **5. Future Agenda Items**

Slater reviewed the planned items for May as listed on the agenda.

#### **6. Public Comment**

There were no public comments.

#### **7. Next Meeting: May 19, 2020**

**Meeting adjourned at 3:50 p.m.**