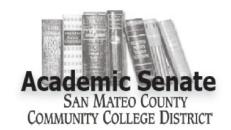
Governing Council Officers 2022-2023



Agenda Monday, December 12, 2022

2:15 – 4:30 pm

SMCCCD Board Room 3401 CSM Drive, San Mateo, CA, 94402

https://smccd.zoom.us/j/84187586433

Meeting ID: 841 8758 6433 Phone: +1 669 900 9128 Kate Williams Browne 2022-2023 DAS President

Jeramy Wallace

DAS Past President

Arielle Smith

2022-2023 DAS President-Elect

Sarah Harmon

Jessica Hurless

District Teaching & Learning

District Curriculum Committee Chair

David Eck

Natalie Alizaga

Cañada College AS President

Cañada College AS Vice President

Todd Windisch (Fall 2022)

Jesenia Diaz

College of San Mateo Senator

College of San Mateo AS Vice President

Lindsey Ayotte

Skyline College AS President

Cassidy Ryan

Skyline College AS Vice President

Meetings of the SMCCCD Academic Senate are open to all members of the SMCCCD community.

1. Opening Procedures

	Item	Presenter	Time	Details	Description
1.1	Call to order	President	1		Action
1.2	Roll/Introductions	Clerk	1		Procedure
1.3	Consent agenda	President	1	Resolution to conduct hybrid District Academic Senate meetings	Procedure
1.4	Adoption of today's agenda	President	1		Action
1.5	Adoption of the minutes of previous meetings	President	1	November 2022 Minutes	Action
1.6	Public Comment	Public	3		Information

2. Standing Agenda (35 minutes)

	Item	Presenter	Time	Details	Description
2.1	Campus reports	Senate presidents	15	Senate presidents and others will briefly share critical, non-agenda items only.	Information
2.2	Standing Committee Reports	DCC, DTL	10	Standing committee chairs will briefly share critical items.	Information
2.3	Presidents' Report	President, Past President	10	President and Past President will briefly share district-wide information. • DPGC • BOT	Information

3. New Senate Business (75 minutes)

	Item	Presenter	Time	Details	Description
3.1	ASCCC Fall Plenary	All	10	Discussion of ASCCC Plenary issues and resolutions	Discussion
3.2	Determining Class Sizes Draft Policies	Wallace/ Windisch/ Yonemura/ Maher	25	Discussion of draft policies and procedures for determining class sizes as created by the class size task group	Discussion
3.3	Class Minimums and Cancellations	McVean	25	Update and discussion of the draft DTL handbook	Discussion
3.4	DTL Handbook	Harmon	15	Update on the draft DTL handbook	Discussion

4. Old Senate Business (15 minutes)

	Item	Presenter	Time	Details	Description
4.1	2024-25	Browne/	10	Update on 2024-25 Academic Calendar vis-à-vis Indigenous	Information
	Academic	Mitchell		People's Day	
	Calendar Update				
4.2	Shared	All	5	Discuss governance areas where the local senates should have	
	Governance			autonomy and where district-wide collaboration is necessary	
	Structures				

5. Final Announcements and Adjournment – 5 minutes

	Item	Presenter	Time	Details	Description
5.1	Announcements	All	5		information
5.2	Adjournment	Browne		Upcoming Updates	action
				- By-laws – February	
				- DAS Website – March	
				- Class Sizes – December	
				- WebSchedule – December	
				- Equivalency – February	

2022-23 District Academic Senate Goals

- 1. **By-laws Revisions:** Update election policies and procedures (Lindsey Ayotte, Cassidy Ryan, and Kate Browne)
- **2. DAS Website Update**: Update the District Academic Senate website (David Eck, Jessica Hurless, and Sarah Harmon)
- **3. Processes for Determining Class Sizes:** Develop and propose processes for determining class sizes, including class minimums and maximums (Jeramy Wallace and Todd Windisch)
- **4.** Course Schedule Presentation/WebSchedule: Work on issues related to how students interact with course schedules, WebSchedule, and CRM (Sarah Harmon & DTL)

5. Improve equivalency processes: Find ways to improve the efficiency of the equivalency process (Lindsey Ayotte, Cassidy Ryan, Jeramy Wallace, and Aaron McVean)

Long-term District Academic Senate Goals

- 1. The "10+1" in Changing Times: Continue to support faculty in responding to academic and professional matters in the current pandemic, in the recovery, and in future conditions (DTL)
- 2. Cross-District Curriculum Alignment: Implement a process for aligning curriculum across the District (DCC)
- **3.** Compressed calendar: Investigate a compressed calendar and other calendar interventions for increasing enrollment and access (David Eck, Cassidy Ryan, and Natalie Alizaga)

2022-23 Projects of Interest/Oversight

- 1. **Article 13 Professional Development**: DAS task group has completed work and revisions have been forwarded to AFT. (David Eck)
- 2. **Faculty Evaluation Procedures**: DAS task group has completed work and revisions have been forwarded to AFT. (Jeramy Wallace)
- 3. **Equity Minded Faculty Hiring**: EEOC is working on faculty hiring and District faculty have been involved. (Natalie Alizaga & Kate Browne)
- 4. Academic Senate Alignment and Collaboration
 - **a. Shared governance structures:** Discuss how each college approaches shared governance structures and processes
 - **b.** Expand Noncredit Offerings: Facilitate collaboration between the three local senates on noncredit offerings
 - **c. Enrollment Processes:** Advocate for changes to enrollment processes as developed by local senates
 - **d.** Course scheduling and modalities: Facilitate discussions on how each college is scheduling their courses and which modalities are being scheduled.
- 5. **Marketing:** Stay informed on the District's plan on a centralized marketing department and potentially take a position/make a recommendation.
- 6. **Fee Payment Policies:** Learn about payment policies for enrollment fees and investigate how these policies are impacting enrollments