



Governing Council Officers 2018-2019

Leigh Anne Shaw
2018-2019 DAS President

Jeremy Wallace
2018-2019 DAS President-Elect

Diana Bennett
DAS Past President

Teresa Morris
District Curriculum Committee Chair

Hyla Lacefield
Cañada College AS President

Diana Tedone-Goldstone
Cañada College AS Vice President

Jeremy Wallace
College of San Mateo AS President

Peter von Bleichert
College of San Mateo AS Vice President

Kate Williams Browne
Skyline College AS President

Jesse Raskin
Skyline College AS Vice President

Agenda

Monday, May 13, 2019
2:15 – 4:30 pm
District Board Room
3401 CSM Drive, San Mateo, CA

Meetings of the SMCCCD Academic Senate are open to all members of the SMCCCD community.

1. Opening Procedures

	Item	Presenter	Time	Details	Description
1.1	Call to order	President	1		Procedure
1.2	Roll/Introductions	Secretary	1		Procedure
1.3	Consent agenda	President	0		Procedure
1.4	Adoption of today's agenda	President	1		Action
1.5	Adoption of the minutes of previous meetings	President	1		Action
1.6	Public Comment	Public	3		Information

2. Standing Agenda Items (30 minutes)

	Item	Presenter	Time	Details	Description
2.1	Campus reports	Senate presidents	20	President's report: <ul style="list-style-type: none"> • BOT • DPGC • Other Senate presidents will briefly share critical items only.	Information
2.2	Equity matters	Shaw	15	Boilerplate language for job descriptions - status	Discussion

3. New Senate Business (90 min)

	Item	Presenter	Time	Details	Description
3.1	Passing of the Gavel	Shaw	5	Per DAS bylaws, DAS president-elect Jeremy Wallace takes over as DAS president as of August 1. Announcements of local elections.	Information

3.2	Appointment of faculty co-chair to DEAC	Shaw	5	M: To appoint Lezlee Ware to a second year of her term as DEAC faculty co-chair; Fall 2020 to begin the process of two-year terms for this position. S:	Action
3.3	Appointment of SAAC representatives for 2019-2020	Shaw	5	The DAS will make a motion to appoint local senate representatives (to be named) to a second year of their respective terms as SAAC faculty appointees, and to begin the process of two-year terms for these positions in Fall 2020. Any vacancy will be appointed in Fall to serve one year. M: S:	Action
3.4	Revision to DAS senate rules regarding appointments	Shaw	10	This item did not receive a vote at the April meeting due to lack of quorum. In recognition of a District Academic Senate appointment not currently reflected in the senate rules, revisions to senate rules are needed. M: Adopt the proposed revision to the DAS Bylaws (see end of this agenda) S: Per bylaws, a 2/3 majority vote is required to approve.	Action
3.5	Review and vote: Campus Closures statement	Shaw	10	Revised campus closures statement to be reviewed and a recommendation made. M: S:	Action
3.6	Local task forces on facilities	Shaw	10	Campuses will share their progress in creating local facilities task forces.	Discussion
3.7	Temporary Full-Time Hires	Tedone-Goldstone	10	Cañada has passed a resolution regarding temporary full-time hires. Canada requests that the sister colleges also take up the discussion.	Discussion
3.8	PD proposal	Shaw	10	Discussion and advisory polling: The PD proposal has been shared with two campuses and will be shared with the third. DAS will give a tentative recommendation for AFT to use in negotiation.	Discussion
3.9	End-of-Year Report and Goals for 2019-2020	Shaw and Wallace	20	End-of-Year report will be reviewed and feedback given. Goals for 2019-2020 will be discussed.	Discussion

4. Final Announcements and Adjournment – 5 minutes

	Item	Presenter	Time	Details	Description
4.1	Announcements	All	5		information
4.2				Tentative meeting dates for Fall 2019: Sept 9 Oct 14 Nov 18 (holiday on 2 nd Monday, 11/11) Dec 9	information
4.3	Adjournment	Shaw			action

Recommended revisions to Rules section of DAS Bylaws:

6. Faculty ~~Committee~~ Appointments

A. Study Abroad Advisory Committee

- i. The District Academic Senate Governing Council appoints faculty to serve on the Study Abroad Advisory Committee.
- ii. Appointments are made ~~every two years annually at the beginning in April of each academic year~~. One faculty member is put forward by the local senates of each college for appointment ~~to serve a two-year term~~.
- iii. Appointees must select one member to make a minimum of one report to the District Academic Senate in an academic year.
- iv. ~~Vacancies shall be appointed by the DAS as needed.~~

B. Distance Education Advisory Committee

- i. The District Academic Senate Governing Council appoints faculty to serve on the Distance Education Advisory Committee.
- ii. ~~Appointments are made every two years in April to serve a two-year term.~~
- iii. Appointees must select one member to make a minimum of one report to the District Academic Senate in an academic year.
- iv. ~~Vacancies shall be appointed by the DAS as needed.~~

C. Housing Board Faculty Representative

- i. ~~The District Academic Senate Governing Council makes a recommendation to the District Board of Trustees who make an appointment of a faculty representative to the Housing Board.~~
- ii. ~~Appointments to the Housing Board are made every four years to serve a four-year term. The position is limited to two terms of service.~~
- iii. ~~Faculty appointee makes one report to the District Academic Senate in an academic year.~~
- iv. ~~Vacancies shall be appointed by the DAS as needed.~~

In accordance with the Ralph M. Brown Act and SB 751, minutes of the SMCCCD Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

All agendas, minutes, and handouts can be found at <http://smccd.edu/academicsenate/agenda-and-minutes.php>

All SMCCCD Board Policies and Procedures can be found at <http://smccd.edu/boardoftrustees/policies.php>

2018 – 2019 District Academic Senate Goals

1. Work with AFT to improve the faculty evaluation forms (language and format)
2. Review prior role of STOT and current adequacy of compensated online training for faculty
3. Explore opportunities within the Open Educational Resources initiative and other strategies for addressing financial barriers to accessing educational materials.
4. Continued facilitation of development of DE Policy and implementation of OEI rubric
5. Work towards parity at all three campuses on the Strong Workforce Initiative
6. Equity and Social Justice Intentionality
7. Assigning courses to disciplines (District Curriculum Committee)
8. Professional Development Review
9. Increase in Quality of Participatory Governance (to include Local Academic Senate succession)
10. Work with facilities on a review of the impact of the classroom environment on teaching and learning
11. District communication and alignment on Guided Pathways