



Governing Council Officers 2018-2019

Leigh Anne Shaw
2018-2019 DAS President

Jeremy Wallace
2018-2019 DAS President-Elect

Diana Bennett
DAS Past President

Teresa Morris
District Curriculum Committee Chair

Hyla Lacefield
Cañada College AS President

Diane Tedone-Goldstone
Cañada College AS Vice President

Jeremy Wallace
College of San Mateo AS President

Peter von Bleichart
College of San Mateo AS Vice President

Kate Williams Browne
Skyline College AS President

Jesse Raskin
Skyline College AS Vice President

Agenda
Monday, September 10, 2018
2:15 – 4:30 pm
Sequoia Conference Room
3401 CSM Drive, San Mateo, CA

Meetings of the SMCCCD Academic Senate are open to all members of the SMCCCD community.

1. Opening Procedures

	Item	Presenter	Time	Details	Description
1.1	Call to order	President	1		Procedure
1.2	Roll/Introductions	Secretary	1		Procedure
1.3	Consent agenda	President	1		Procedure
1.4	Adoption of today's agenda	President	1	M: /S: /	Action
1.5	Adoption of the minutes of previous meetings	President	1	Minutes from May 14, 2018 meeting M: / S: /	Action
1.6	Public Comment	Public	3		Information

2. Standing Agenda Items

	Item	Presenter	Time	Details	Description
2.1	Reports	Shaw	10	For this year, local reports shall be presented in a document available to all via a Google Doc. Link to local senate reports: https://docs.google.com/spreadsheets/d/1PTb7Qj03bnbFFG7TqzkRGC2DR3eIzWcxavpdAMz13A/edit#gid=2084945952	Information
2.2	Senate Handbook review	All	10	A standing agenda item to hold space for review of best practices for Senate operations This meeting: Part 1 - p. 7-26 https://www.asccc.org/sites/default/files/local_senates_handbook2015-web.pdf	Information
2.3	Equity matters	All	10	A standing agenda item to hold space for topics related to equity.	Discussion

				<p>Ethics statement review: DAS is asked to distribute the DAS statement of ethics to its constituency for review and feedback in advance of the October 8, 2018 meeting.</p> <p>http://smccd.edu/academicssenate/code-of-ethics.php</p>	
--	--	--	--	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--

3. New Senate Business

	Item	Presenter	Time	Details	Description
3.1	Appointments to DEAC and SAAC	Shaw	10	<p>Appointment of faculty to serve on standing committees of the DAS. Additional nominations may be made from the floor at this point in the agenda.</p> <p>1. Nominee for Distance Education Advisory Committee (DEAC) Co-Chair: Diana Bennett</p> <p>Motion: /Second: /</p> <p>2. Nominees for Study Abroad Advisory Committee: Cañada College: no nominee College of San Mateo: Margaret Kaluzny Skyline College: no nominee</p> <p>Motion: /Second: /</p>	Action
3.2	Review of 2017-2018 End of Year Report	Shaw	30	<p>2017 – 2018 End of Year Report and Goals http://smccd.edu/academicssenate/files/DAS_EoYReport20172018.pdf</p> <p>2018-2019 Senate Goals are listed at the bottom of this agenda. The senate will discuss additions or modifications.</p>	Discussion
3.3	Increase Quality of Participatory Governance	Shaw	30	<p>Initial discussion and layout of work to address items not limited to:</p> <ul style="list-style-type: none"> • Parity across all 3 campuses in faculty participation in Strong Workforce • Clearer guidelines for faculty participation in administrative hiring • Review of committee structures and expectations of faculty service on committees • Review of all committees, work groups, task forces, or teams on which faculty serve 	Discussion
3.4	Compensation for faculty training in online teaching	Shaw	20	<p>Discussion of faculty access to adequate training in online teaching at all three campuses; discussion of compensation history and practice.</p>	Discussion

4. Final Announcements and Adjournment

	Item	Presenter	Time	Details	Description
4.1	Announcements	All	1		Information

4.2	Next meeting/Future Agenda items	All	5	October 8 – (notetaker) November 19 (notetaker) December 10 (notetaker) February 11 (notetaker) March 11 (notetaker) April 15 (notetaker) May 13 (notetaker)	information
4.3	Adjournment	Shaw	1		action

In accordance with the Ralph M. Brown Act and SB 751, minutes of the SMCCCD Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

All agendas, minutes, and handouts can be found at <http://smccd.edu/academicsenate/agenda-and-minutes.php>

All SMCCCD Board Policies and Procedures can be found at <http://smccd.edu/boardoftrustees/policies.php>

2018 – 2019 District Academic Senate Goals

1. Work with AFT to improve the faculty evaluation forms (language and format)
2. Review prior role of STOT and current adequacy of compensated online training for faculty
3. Explore opportunities within the Open Educational Resources initiative and other strategies for addressing financial barriers to accessing educational materials.
4. Continued facilitation of development of DE Policy and implementation of OEI rubric
5. Work towards parity at all three campuses on the Strong Workforce Initiative
6. Equity and Social Justice Intentionality
7. Assigning courses to disciplines (District Curriculum Committee)
8. Professional Development Review
9. Increase in Quality of Participatory Governance
10. Work with facilities on a review of the impact of the classroom environment on teaching and learning