Governing Council Officers 2017-2018

Academic Senate
SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT

Agenda
Monday, Mar 12, 2018
2:15 – 4:30 pm
District Board Room
3401 CSM Drive, San Mateo, CA

Leigh Anne Shaw
President

Diana Bennett
DAS Past President/Vice President

Adam Windham
District Curriculum Committee Chair

Hyla Lacefield
Cañada College AS President

Diane Tedone-Goldstone
Cañada College AS Vice President

Jeramy Wallace
College of San Mateo AS President

Peter von Bleichart
College of San Mateo AS Vice President

Kate Williams Browne
Skyline College AS President

Jesse Raskin
Skyline College AS Vice President

Meetings of the SMCCCD Academic Senate are open to all members of the SMCCCD community.

1. **Opening Procedures – 5 minutes**

	Item	Presenter	Time	Details	Description
1.1	Call to order	President	2:15	Note-taker: Jeramy Wallace	Procedure
1.2	Roll/Introductions	Secretary			Procedure
1.3	Consent agenda	President			Procedure
1.4	Adoption of today's agenda	President			Action
1.5	Adoption of the minutes of previous meetings	President			Action
1.6	Public Comment	Public			Information

2. Standing Agenda Items – 40 minutes

	Item	Presenter	Time	Details	Description
2.1	President's Report	President	2:20	• BOT o Excellent progress made by math faculty districtwide o LAS unable to attend March 28 BOT meeting • DPGC o met 3/5/18; policies o After discussion of costs of construction and labor shortage, DAS is asked to begin conversations on program offerings at colleges to alleviate building trades shortages (take to curriculum committees/program development bodies) • Other o Area B meeting Fri. Mar 23 o Spring Plenary April 12-14	Information
2.2	College reports	College Senate Presidents & DCC Chair	2:30		Information

2.3	Equity Matters	Shaw	2:50	• EEOC Diversity Grant Project (email from Whitlock 2/2) Action Item: • Equity in Faculty Hiring Institute: Rebecca Taveau from Cañada added to team. M: S:	Discussion & Action Item

3. **New Senate Business – 90 minutes**

	Item	Presenter	Time	Details	Description
3.1	Revision of bylaws	Shaw	3:00	DAS bylaws will be voted on	action
3.2	Timeline for DAS elections	Shaw	3:15	Nominating committee identified Timeline	discussion
3.3	Revision of Evaluation Forms	Shaw	3:45	Evaluation form revisions will be discussed. Format for forums will be finalized.	discussion
3.4	Updates on review of local Professional Development practices	All colleges	4:20		discussion

4. Final Announcements and Adjournment – 5 minutes

	Item	Presenter	Time	Details	Description
4.1	Announcements	All			information
4.2	Next meeting/Future Agenda items	Shaw		Meetings and note-takers for Spring 2018: March 12: Jeramy April 9: Diana May 14: Hyla Future agenda item: Review of Statement of Ethics	information
4.3	Adjournment	Shaw	4:30		action

In accordance with the Ralph M. Brown Act and SB 751, minutes of the SMCCCD Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

All agendas, minutes, and handouts can be found at http://smccd.edu/academicsenate/agenda-and-minutes.php

All SMCCCD Board Policies and Procedures can be found at http://smccd.edu/boardoftrustees/policies.php

2016 – 2017 District Academic Senate Goals

1. Senate leadership and succession planning focus
2. Sharing of best practices and review of local senates handbook
3. Continued facilitation of development of DE Policy and implementation of OEI rubric
4. Review and revision of Faculty and Administration Selection Guidelines documents to clarify hiring processes
5. Pursue clarity on the next step for STOT (or its iteration) and ensuring that those resources remain dedicated to faculty training in online teaching and technology

6. Explore opportunities within the Open Educational Resources initiative and other strategies for addressing financial barriers to accessing educational materials.
7. Ensure a strong faculty voice in the movement towards Guided Pathways.
8. Work with AFT to improve the faculty evaluation forms (language and format).