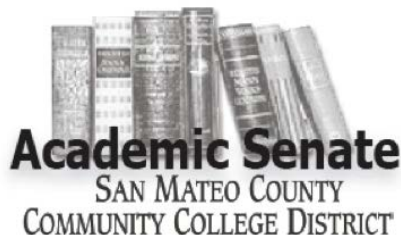


Governing Council Officers 2017-2018



Leigh Anne Shaw
President

Diana Bennett
DAS Past President

Hyla Lacefield
Cañada College AS President

Jeremy Wallace
College of San Mateo AS President

Kate Williams Browne
Skyline College AS President

Teresa Morris (interim)
District Curriculum Committee Chair

Diane Tedone-Goldstone
Cañada College AS Vice President

Peter von Bleichart
College of San Mateo AS Vice President

Jesse Raskin
Skyline College AS Vice President

Agenda
Monday, Sept 11, 2017
2:15 – 4:30 pm
District Board Room
3401 CSM Drive, San Mateo, CA

Meetings of the SMCCCD Academic Senate are open to all members of the SMCCCD community.

1. Opening Procedures – 10 minutes

	Item	Presenter	Time	Details	Action/ Information
1.1	Call to order	President	0		Procedure
1.2	Roll/Introductions Selection of note-takers	Secretary	5	Present: Note-takers for meetings: 9/11 – 10/9 – 11/13 – 12/11 – 2/12 – 3/12 – 4/9 – 5/14 –	Procedure
1.3	Consent agenda	President	0	No items	
1.4	Adoption of today's agenda	President	1		Action
1.5	Adoption of the minutes of previous meetings	President	1		Action
1.6	Public Comment	Public	3		Information

2. Standing Agenda Items – 40 minutes

	Item	Presenter	Time	Details	Action/ Information
2.1	President's Report	President	20	<ul style="list-style-type: none"> • BOT updates • District Participatory Governance Council will meet September 18 (moved due to the Labor Day holiday) • Recap on DACA information sent out to all faculty 	Information

				<ul style="list-style-type: none"> • Policy and Procedure updates: Administrative Retreat to faculty, Administrative Selection Guidelines (relevant to untenured faculty) • Results from Evaluation Forms survey and presentation of information to AFT • Share with colleges: <ul style="list-style-type: none"> ○ CCCCO Guided Pathways info (email from Erika Prasad 9/6) ○ Information on Tradepal (email forwarded by P. Dailey on 8/31) ○ OER Regional Meeting Fri. Sept 15 (email from CCCCO on 8/24) 	
2.2	College reports	College Senate Presidents & DCC Chair	20	Skyline College Cañada College College of San Mateo District Curriculum	Information

3. New Senate Business – 90 minutes

	Item	Presenter	Time	Details	Action/Information
3.1	Selection of DAS Vice President	Shaw	5	<p>The vice president shall</p> <ol style="list-style-type: none"> 1. Act as president in absence of that officer 2. Succeed to the presidency in the event of the vacancy of that office 3. Perform such functions as the president assigns to assist in carrying out the purposes and policies of the District Academic Senate 4. Perform any other functions as assigned by the president <p>From DAS By Laws http://smccd.edu/academicssenate/2016ConstitutionBylaws.pdf</p>	Action
3.2	College policies on plagiarism	Shaw	10	<p>Inconsistencies in plagiarism policies of two colleges with Title 5; please review with policy bodies at local campuses.</p> <p>Cañada: Academic Dishonesty Action Checklist 2D: When a violation occurs the instructor may use his/her discretion to take one or more of the following actions: fail the student in the course</p> <p>https://canadacollege.edu/inside/acad_integrity/AcademicIntegrityPolicy.pdf</p> <p>Skyline: 2nd bullet under Consequences of Academic Dishonesty. States that consequences of Academic Dishonesty can cause a student to “Have your course grade lowered, or possibly fail the course”</p> <p>http://skylinecollege.edu/catalog/rightsresponsibilities/integrityhonesty.php</p>	Information

				Text of Black and Bruckman legal opinion in handouts on sharepoint.	
3.3	Guest discussion: BOT President Mohr, Chancellor Galatolo and Skyline College Pres. Stroud	Shaw	30	Discussion of the events of Spring 2017 that led to a presentation by concerned faculty and staff at the August 23, 2017 BOT meeting; perspectives, and way forward	Information
3.4	Cañada resolution on creation of a district server	Shaw	15	A resolution passed out of Canada's senate in Spring 2017 requests the creation of a district media server. https://www.canadacollege.edu/academicsenate/1617/Resolution_MediaServer_051117.pdf The DAS will discuss the issue and relevant next steps.	Information
3.5	FDIP update	Shaw	10		Information
			70		

4. Final Announcements and Adjournment – 10 minutes

	Item	Presenter	Time	Details	Action/ Information
4.1	Announcements		5		information
4.2	Next meeting/Future Agenda items		5	Meetings for Fall 2017: September 11 October 9 November 13 December 11 (during finals week) Meetings for Spring 2017: February 12 March 12 April 9 May 14	information
4.3	Adjournment				action
			130		

In accordance with the Ralph M. Brown Act and SB 751, minutes of the SMCCCD Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

All agendas, minutes, and handouts can be found at <http://smccd.edu/academicsenate/agenda-and-minutes.php>

All SMCCCD Board Policies and Procedures can be found at <http://smccd.edu/boardoftrustees/policies.php>

2016 – 2017 District Academic Senate Goals

1. Senate leadership and succession planning focus
2. Sharing of best practices and review of local senates handbook
3. Continued facilitation of development of DE Policy and implementation of OEI rubric
4. Review and revision of Faculty and Administration Selection Guidelines documents to clarify hiring processes

5. Pursue clarity on the next step for STOT (or its iteration) and ensuring that those resources remain dedicated to faculty training in online teaching and technology
6. Explore opportunities within the Open Educational Resources initiative and other strategies for addressing financial barriers to accessing educational materials.
7. Ensure a strong faculty voice in the movement towards Guided Pathways.
8. Work with AFT to improve the faculty evaluation forms (language and format).