



Governing Council Officers 2016-2017

Leigh Anne Shaw
President

Diana Bennett
DAS Past President

Doug Hirzel
Cañada College AS President

David Laderman
College of San Mateo AS President

Kate Williams Browne
Skyline College AS President

Dani Behonick
District Curriculum Committee Chair

Sarah Harmon
Cañada College AS Vice President

Kathleen Sammut
College of San Mateo AS Vice President

Stephen Fredricks
Skyline College AS Vice President

Agenda
Monday, May 8, 2017
2:15 – 4:30 pm
Sequoia Room (District Office, 1st floor)
3401 CSM Drive, San Mateo, CA

Meetings of the SMCCCD Academic Senate are open to all members of the SMCCCD community.

1. Opening Procedures – 6 minutes

	Item	Presenter	Time	Details	Action/ Information
1.1	Call to order	President	0		Procedure
1.2	Roll/Introductions	Secretary	1		Procedure
1.3	Consent agenda	President	0		Action
1.4	Adoption of today's agenda	President	1		Action
1.5	Adoption of the minutes of previous meetings	President	1		Action
1.6	Public Comment	Public	3		Information

2. Standing Agenda Items – 25 minutes

	Item	Presenter	Time	Details	Action/ Information
2.1	President's Report	President	5	BOT report <ul style="list-style-type: none"> • Good responses from BOT study session on Teaching and Learning. • FDIP program got warm response from BOT Other <ul style="list-style-type: none"> • Still no response from Study Abroad on attending their meeting and addressing our concerns. Two requests for attendance to meeting have been made. • Appointments to Workload Equity Committee 	Information
2.2	College reports	College Senate Presidents & DCC Chair	20		Information

3. New Senate Business – 90 minutes

	Item	Presenter	Time	Details	Action/ Information
3.1	End-of-Year Report and Goals for Fall 2017	Shaw	30	DAS will give input and feedback into the End-of-Year Report.	Information
3.2	Report on Evaluation of Evaluation materials	Shaw	30	DAS will make a recommendation for the next steps following this evaluation.	Information
3.3	Board Procedure 3.15.1	Shaw	15	DAS will review additional changes to the procedure.	Information
3.4	Succession Planning, Faculty Sign-off, and Committee Work	Shaw	30	Review of ASCCC Local Senates Handbook p. 36-42 http://www.asccc.org/papers/handbook2015	Information

4. Final Announcements and Adjournment – 10 minutes

	Item	Presenter	Time	Details	Action/ Information
4.1	Announcements		5		information
4.2	Next meeting/Future Agenda items		5	Meetings for Fall 2017: September 11 October 16 (moved because of Columbus Day holiday) November 13 December 11 (during finals week) Meetings for Spring 2017: February 12 March 12 April 9 May 14	information
4.3	Adjournment				action
			135		

In accordance with the Ralph M. Brown Act and SB 751, minutes of the SMCCCD Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority.

All agendas, minutes, and handouts can be found at <http://smccd.edu/academicssenate/agenda-and-minutes.php>

All SMCCCD Board Policies and Procedures can be found at <http://smccd.edu/boardoftrustees/policies.php>

2016 – 2017 District Academic Senate Goals

1. Conversion from Senate of Whole to Representative Senate/By Laws revision.
2. Senate leadership and succession planning
3. Sharing of best practices (CSM, Cañada, Skyline) and review of Local Senates Handbook
4. Development of DE policy, Application of OEI rubric & Regular and Effective Contact hrs
5. Canvas migration collaboration
6. Review of evaluation forms for face-to-face and online classes
7. Review and revision of Faculty Selection Guidelines document to clarify hiring and evaluation processes
8. Proposed: Recommendations from DCC on lab definitions in Appendix F