

October 10, 2016

Barbara A. Beno, Ph.D.  
President  
Accrediting Commission for Community and Junior Colleges  
10 Commercial Boulevard, Suite 204  
Novato, CA 94949

Dear Dr. Beno:

It is a great pleasure to submit College of San Mateo's (CSM) *2016 Midterm Report* to you and the Commission. It represents the effort of a significant number of faculty, staff, students, and administrators who were actively involved in the initiatives and activities described in the narrative.

The recommendations made by the Commission in February 2014 have been helpful for CSM. They have helped ensure that we not only fully meet the accreditation standards, but also institutionalize a variety of planning and program evaluation practices that guide continuous quality improvement. These institutionalized processes, including explicit processes for evidence-based decision-making, have served us well, especially as CSM responds to emerging changes in our student population and community needs.

Accreditation, including our efforts to meet the ACCJC's recommendations and to address our *2013 Institutional Self Evaluation's* "Plans for Improvement," is very much a part of the fabric of the institution. There is campus-wide awareness of accreditation in a variety of venues as an ongoing effort to instill best practices.

So I am pleased to report that CSM continues to be energized by our work thus far to sustain the capacity and culture to meet accreditation standards and institutionalize continuous quality improvement.

I look forward to your review of CSM's *2016 Midterm Report* and would be pleased to address any questions. I can be reached at (650) 574-6222 or via email: [clairem@smccd.edu](mailto:clairem@smccd.edu).

Sincerely,



Michael Claire  
President

Enclosure: College of San Mateo's *2016 Midterm Report* (Paper and thumb drive)

Cc: David Laderman, President, Academic Senate  
Sandra Stefani Comerford, Vice President of Instruction, Accreditation Liaison Officer  
Jennifer Hughes, Vice President of Student Services  
Milla McConnell-Tuite, Coordinator of Planning, Office of Planning, Research, and Institutional Effectiveness