

California Community Colleges Chancellor's Office



Annual Credit Course Certification

By signing this form, the Chief Executive Officer, Chief Instruction Officer, Academic Senate President, and Curriculum Chair acknowledges and certifies that:

- credit courses that are submitted to the Chancellor's Office Curriculum Inventory (COCI) system are accurate in accordance with the current CCCCCO Program and Course Approval Handbook (PCAH);
- course hours and units are correct in accordance with CCCCCO Course Calculations;
- the college/district course outline of record has been approved by the District Governing Board;
- opportunities for training are provided for college personnel regarding curriculum rules and regulations to ensure compliance ((CCR, §55002(a) & (b)); and
- the college has developed local policy, regulations, or procedures specifying the accepted relationship between contact hours, outside-of-class hours, and credit for calculating credit hours to ensure consistency in awarding units of credit.

This certification applies to the following credit courses:

1. New proposals for new and existing approved credit programs
2. Substantial change proposals
3. Stand-alone proposals
4. Nonsubstantial change proposals

Please note the Chancellor's Office will conduct periodic reviews of these proposals to monitor data integrity.

Email a PDF of this form to: curriculum@ccccco.edu

OR

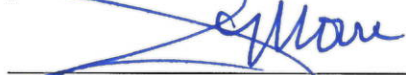
Mail the original form to: California Community Colleges Chancellor's Office
Attn: Academic Affairs Division
1102 Q Street, Suite 4550
Sacramento, CA 95811

California Community Colleges Chancellor's Office



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By signing this document, I certify as the Chief Instructional Officer that Cañada College has completed this process.



Chief Executive Officer (Signature)

9/10/17

Date

Jamillah Moore

Chief Executive Officer (Print Name)



Chief Instructional Officer (Signature)

9/8/17

Date

David Johnson

Chief Instructional Officer (Print Name)



Academic Senate President (Signature)

9/8/17

Date

Hyla Lacefield

Academic Senate President (Print Name)



Curriculum Co-Chair (Signature)

9/8/17

Date

Candice Nance

Curriculum Co-Chair (Print Name)



Curriculum Co-Chair (Signature)

9/8/17

Date

Katherine Schertle

Curriculum Co-Chair (Print Name)