

All Fields Report

Basic Course Information	
College	Cañada College
Discipline	FSE.-Funeral Service Education
Course Number	200
Full Course Title	Introduction to Funeral Service
Catalog Course Description	Survey of the history of the funeral service industry and a comprehensive overview of the field of funeral service. Students learn the role and skills of the funeral service practitioner. This course provides insight into the funeral service industry and the career opportunities available.
Class Schedule Course Description	A historical survey of the funeral service industry and an overview of the field of funeral service.
Proposal Information	
Proposed Start	Year: 2021 Semester: Fall
Proposed Curriculum Committee Meeting Date:	11/13/2020
Deadline for submission to Dean's Queue:	10/08/2020
Deadline for submission of curriculum proposal to the Technical Review Committee:	10/20/2020
Proposal Origination Date:	04/09/2020
Justification For Board Report OR Curriculum Inventory update:	<p>1. For NEW Courses: Provide a brief justification statement describing the need for the course, its place in the curriculum, and pertinent information such as the role of advisory committees. New courses require approval of the SMCCCD Board of Trustees. The justification statement will be included on the annual Curricular Board report. Use complete sentences and present tense.</p> <p>2. For all types of Course MODIFICATIONS (modifications, banking, deletions and reactivations): Provide a brief justification statement describing the need for the change. The justification statement will be used for course updates in the State Curriculum Inventory as necessary. Use complete sentences and present tense.</p> <p>Course content is required by the American Board of Funeral Service as described in the ABFSE - History of Funeral Directing and Embalming outline and provides the student with an understanding of the concept of memorialization through history and the development of the funeral service industry in the United States. Additionally, the student will be introduced to career opportunities available to graduates of the Funeral Service Education Program. This course is a core requirement for the Funeral Service Education Associate in Science Degree.</p>
Honors Course	No
Open Entry/Open Exit	No 0

Equivalent Courses	
Will this course replace an existing course in the catalog, or an experimental course?	No
If yes, identify and explain.	

Similar Courses

Is there a similar or equivalent course in SMCCCD?	No
Added Similar Courses	

Units/Hours

Unit Types	Fixed
Units	Min: 2.00
Variable Range	Range (or)

Hours

Please enter hours as per term values

Method	Min Hours	Max Hours	Min Faculty Load	Min Units
Lecture	32.00	36.00	2.00	2.00
Lab	0.00	0.00	0.00	0.00
TBA	0.00	0.00	0.00	0.00
Work Experience	0.00	0.00	0.00	0.00
Field Experience	0.00	0.00	0.00	0.00
Other	0.00	0.00	0.00	0.00
Homework	64.00	72.00	0.00	0.00

Other Hours

Course Details

Repeatable for Credit	No
Grading Methods	Letter Grade Only
Audit	No - Please Justify: This course requires special preparation and program admission on a limited basis.

Materials Fee

Fee Required?	No
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Student Learning Outcomes

Upon successful completion of this course, a student will meet the following outcomes:

1. Understand the relationship between the development of modern funeral practices and the preparation of human remains
2. Explain the influence of historical funeral rites on modern funeral practices
3. Describe the importance of the care and preparation of human remains as a factor or memorialization from early civilization to modern day

Course Objectives

Upon successful completion of this course, a student will be able to:

1. Evaluate the basic role of the funeral service practitioner in society
2. Differentiate between historical funeral practices and contemporary funeral service
3. Explain the development of the funeral service profession
4. Explain the development of embalming as a profession

5. Describe inter-professional relationships and responsibilities in funeral service

6. Compose a list of various career opportunities related to funeral service

Course Lecture Content

1. Introduction to the history of funeral service: the history of funeral service as a record of responses to changing social and ethical demands
2. Death across history and cultures
 1. The announcement of a death
 2. The care of the dead
 3. The method of disposition
 4. Ceremony or rituals
 5. Memorialization
3. History of embalming
 1. Egyptian
 2. Hebrew
 3. Greek
 4. Roman
 5. Christian
 6. Scandinavian
 7. Modern embalming
 8. Individuals in history of embalming
4. Historical social analysis
 1. The ancient religious and cultural beliefs
 1. Egyptians
 2. Hebrews
 3. Greeks
 4. Romans
 5. Early Christians
 6. Early Scandinavians
 2. Early beliefs about cremation and burial with regard to the soul
5. The Medieval Period
 1. The society and the Church response to the plagues
 2. The effect of plagues on burial practices
 3. The change in religious and scientific viewpoints
 4. The Purgatorial doctrine
 5. Wakes
 6. Cemeteries
 7. Death criers
 8. General living conditions and the family unit
6. The sociology of change
 1. Agriculture
 2. Industrialization
 3. Urbanization
 4. Changes in size and function of family
 5. Changes in funeralization
 6. Neo-local residence and immigration
7. Historical analysis
 1. The American Colonial Period and beyond
 2. Christianity in the colonies, New England and Virginia
 3. The effect of American Protestantism on funeralization
 4. The expansion west
 5. Secularization of funerals
 6. Changes in transportation
8. Early American undertaking

1. Those who lay out the dead
2. Tradesmen embalmers
3. Municipal officers
4. Changes in embalming and growing public awareness
5. The pattern of 19th century funerals
9. Funeral service as a developing profession
 1. Other options regarding family
 1. Location
 2. Transportation
 3. Increases in disposable income
 2. Changes in religious attitudes
 3. The development of the casket and chemical industries
 4. The rise of chemical companies and early mortuary science "educators"
 5. The development of funeral transportation to the modern funeral coach
10. Twentieth Century changes in American families
 1. Increased role of professional funeral directors
 2. The rise of professional associations
 3. The role of the professional associations
 4. The increased quality of funeral service education
 5. The development of licensing and state and national board exams
11. Contemporary funeral service
 1. Opportunities and challenges of 21st century funeral service
 2. Regulatory environment of funeral service
 3. Role and responsibility of practitioner to society
 4. Career opportunities within funeral service
 5. Career opportunities in allied professions
 6. Forensic pathology (medico-legal):
 1. Coroner or medical examiner jurisdiction responsibilities
 2. Qualifications
 3. Inquest
 4. Types of death with medico-legal potential
 5. Injury or death by violence
 6. Sudden and/or unexpected death
 7. Health/welfare/safety agencies, medical litigation, determination of jurisdiction

Course Lab Content

TBA Hours Content

Frequently Recommended Preparation

Frequently Recommended

Eligibility for ENGL 100.

Writing

1. Use complex sentences as well as correct punctuation and mechanical conventions.

2. Demonstrate basic knowledge of essay requirements.

Reading

1. Read material at the 11th grade level applying literal and inferential comprehension skills.

2. Determine word meanings of vocabulary used in material at this level.

Justification for Frequently Recommended Preparation

Why is the knowledge of the recommended course(s), skill(s) or information necessary for students to succeed in the "target" course? Specify the relationship between the recommended knowledge and skills required of students and those taught in the "target" course? (Please list the specific proficiencies students must possess in order to succeed in the "target" course.)

Students are required to write essays using complex sentences as well as correct punctuation and mechanical conventions. Additionally, students are required to read at the 11th grade level applying literal and inferential comprehension skills.

Other Recommended Preparation

You have no defined requisites.

Prerequisites/Corequisites

You have no defined requisites.

Content Review

You have not defined content review.

Mode of Delivery

Modes of Delivery

Hybrid
Lecture

Representative Instructional Methods

Methods

Lecture
Activity
Discussion
Field Trips
Guest Speakers

Other Methods

Representative Assignments

Writing Assignments

(List all assignments, including library assignments. Outside assignments are not required for lab-only courses, although they can be given.)

1. Write a 3-4 page research paper emphasizing the similarities and differences between the role of the early American undertaker and the modern-day funeral director and/or embalmer. One assignment of this nature per semester.
2. Prepare a 3-4 page paper comparing and contrasting weekly reading between the required textbook and Roach's STIFF. One assignment of this nature per semester.

Reading Assignments

(List all assignments, including library assignments. Outside assignments are not required for lab-only courses, although they can be given.)

1. Textbook reading, approximately one chapter per week; 10-12 pages per chapter.
2. Read approximately 4 pages from the department student handbook on policies and procedures manual on a weekly basis.

Other Outside Assignments

(List all assignments, including library assignments. Outside assignments are not required for lab-only courses, although they can be given.)

- None

To be Arranged Assignments

(List all assignments, including library assignments. Outside assignments are not required for lab-only courses, although they can be given.)

- Not applicable

Representative Methods of Evaluation

This section defines the ways students will demonstrate that they have met the student learning outcomes.

Student grades will be based on multiple measures of student performance. Instructors will develop appropriate classroom assessment methods and procedures for calculating student grades, including the final semester grade. The following list displays typical assessment methods appropriate for this course. The actual assessment methods used in a particular classroom and section will be listed in the instructor's syllabus.

Methods must effectively evaluate critical thinking. Credit courses must include written communication, problem solving, and/or skills demonstrations.

Multiple measures may include, but are not limited to, the following:

Methods

- Class Work
- Exams/Tests
- Group Projects
- Homework
- Oral Presentation
- Papers
- Quizzes
- Research Projects

Representative Texts

Textbooks such as the following are appropriate:

Formatting Style	APA
Textbooks	
	1. Lamars, W; Habenstein, R. <i>The History of American Funeral Directing</i> , 9 ed. Brookfeild: NFDA Publishing Company, 2019
	2. Roach, M.. <i>Stiff: The Curious Lives of Human Cadavers</i> , 1 ed. Norton, 2003
Manuals	
<i>You have no manuals defined.</i>	
Periodicals	
<i>You have no periodicals defined.</i>	
Software	
<i>You have no software defined.</i>	
Other	
	1. Cañada College Funeral Service Education Student Handbook 2021-2022

Degree/Certificate Applicability

Designation	Degree Credit
Proposed For	AA/AS Degree
Course Designation Text	Are there degrees/certificates to which this course applies? Funeral Service Education (A.S. Degree)

General Education/Degree/Transfer Course

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By Jose Pena

CSU Transfer Course

Transfers to CSU Approved

Course Distance Education

Distance Ed Supplement	New distance education supplement
Distance Education	Distance education component was developed by an instructor with training in online pedagogy. Training: This course was designed in consultation with, and will be taught by, faculty who have received @One, Cañada's QOTL (Quality Online Teaching & Learning) or equivalent certifications.
Method of Distance Education	Online, Hybrid, Web Assisted Course; (If there are limitations on how this course would be offered please explain below)
Online Method Limitations	
Other Methods	
Course Content and Methodology	The objectives and content of the course are adequately covered by the methods of instruction, assignments, evaluation of student outcomes, and instructional materials. If this course is currently taught in a lecture mode, the department faculty have determined that the same objectives can be achieved in a distance learning mode.

	<p>The instructional equipment and materials are sufficient. The preparation and training of faculty are sufficient. Regular personal contact between students and instructor is sufficient. Methods of student evaluation are designed to maintain examination security. Evaluation of student outcomes is sufficient to permit review and assessment of the effectiveness of distance education for this course and to provide information for the annual distance education report.</p>
Instructional Methodologies (How will you deliver the course content?):	<p>Announcements/Bulletin Boards Chat Rooms E-mail Electronic Forum One-Way Video Conferencing (One-way interactive video and two-way interactive audio) Online Presentations Resource Links Two-Way Video conferencing (Two-way interactive video and audio)</p>
Representative Courseware/Textbooks Materials:	
Methods of Evaluation of Student Performance:	<p>Online homework (about 1/week) Online midterm exams (about 4/term) Graded discussion boards Proctored Final Exam</p>
How are you ensuring that students with disabilities can access your course in accordance with Section 508?	<p>1. Videos are captioned 2. Lecture screen-casts are captioned 3. Transcripts are provided for all multi-media files (audio and visual) 4. Alt-text is used for embedded images 5. Standardized formatting is used to support screen readers 6. All files are assessed for accessibility 7. Course is evaluated using the OEI Rubric 8. Faculty will work with DRC to ensure that proper accommodations are provided for students (e.g., extended time, Kurzweil, other UDI supports)</p>

<p>Plan for Regular Effective Communication Contact Between Faculty and Student (Title 5, 55204). "Local policies should establish and monitor minimum standards of regular effective contact."</p>	
Announcements/Bulletin Boards	- These will occur weekly as a minimum.
Discussion Boards	- Weekly discussion boards to prompt student/faculty interaction and student/student interaction.
Email Communication	- Email communication will occur through the LMS. Example content will be reminders and notifications. Email responses will be within two days. Daily (with a frequency of 24-48 hours).
Resource Links	- Links to relevant news articles will be included with weekly announcements.
Office hours	- Online office hours will be scheduled. Office hours can also be by appointment.
Scheduled Face-to-Face Meetings	- In person meetings can be during office hours or by appointment.
Telephone	- The instructor will be available via phone during office hours or by appointment.
Study and/or Review Sessions	- Non-scheduled session can be arranged through the instructor.

<p>Resources Needed</p>	
Adequate Library Resources	<p>Consultation with the Coordinator of Library Services regarding the adequacy of campus and online information resources to fulfill course objectives is required prior to course approval. Adequate Please Specify: The accrediting board (the ABFSE) requires a funeral specific resources in the library, standard 8 of the accreditation manual.</p>
Affected Resources	<p>Which of the following resources do you expect to be affected by the offering of this class? Check as many as appropriate.</p> <p>Additional staff Learning Center</p>

Tutorial Assistance
 Microcomputer Lab
 Library
 Media Center

Explain what effect the areas you have checked will have upon this college:

Comparable Transfer Course Information

Are there comparable courses?	Yes
Edit/Del	College Info

Minimum Qualification

No Minimum Qualifications For this Course

CB Codes

CB03 TOP Code	1255.00 - Mortuary Science
CB04 Course Credit Status	D - Credit - Degree Applicable
CB05 Course Transfer Status	B = Transferable to CSU only
CB08 Course Basic Skill Status (PBS Status)	2N = Course is not a basic skills course.
CB09 SAM Code	D - Possible Occupational
CB11 California Classification Codes	Y - Credit Course
CB21 Levels Below Transfer	Y = Not Applicable
CB23 Funding Agency Category	A = Fully Economic Development funds
CB25 Course General Education Status	Y - Not Applicable
CB26 Course Support Course Status	N - Course is not a support course

Codes/Dates

Entry of Special Dates

Instruction Office Review	11/13/2020
Last Outline Revision	
Content Review	

CC Approval	11/13/2020
DE Approval	11/13/2020
Effective Term	Term: Fall Year: 2021
Web Catalog	
Course Family	
Web Catalog	<input type="checkbox"/> Exclude from Web Catalog
Instructional Services	
Implementation Date	
Originator	Damon de la Cruz
Origination Date	04/09/2020
Proposal Type	Cañada New Course
C-ID Numbers	
CB00 State ID	
CB03 TOP Code	1255.00 - Mortuary Science
CB04 Course Credit Status	D - Credit - Degree Applicable
CB05 Course Transfer Status	B = Transferable to CSU only
CB08 Course Basic Skill Status (PBS Status)	2N = Course is not a basic skills course.
CB09 SAM Code	D - Possible Occupational
CB10 Course COOP Work Exp-ED	N = Not part of Coop Work Exp
CB11 California Classification Codes	Y - Credit Course
CB13-Special Class Status	N - Not Special
CB21 Levels Below Transfer	Y = Not Applicable
CB22 Non Credit Course Category	Y - Not Applicable
CB23 Funding Agency Category	A = Fully Economic Development funds
CB24-Program Course Status	1 = Program Applicable
CB25 Course General Education Status	Y - Not Applicable
CB26 Course Support Course Status	N - Course is not a support course

Web Catalog Metadata
