Cañada College
CURRICULUM COMMITTEE
Minutes
Friday, August 28, 2020
9:30 a.m. – 11:30 a.m., Zoom

Members Present: Gloria Darafshi, José F. Peña, Maria Lara-Blanco, Chris Burns, Ana Miladinova, Nick Carr, Leonor Cabrera, Danielle Pelletier, Maureen Wiley, David Monarres, Sumathi Shankar, James Aganon, Soraya Sohrabi, Katie Chen, Bernadette Newland, Tammy Robinson

Members Absent: none

Guests: Patty Hall, Ritu Malhotra, Nick DeMello, Susan Mahoney, Hyla Lacefield, Monica Malamud, James Carranza, Paul Roscelli, Alex Claxton

1) **Adoption of Agenda**
   Motion – To adopt amended agenda, including additional presentation in training section and addition of discussion of applications for interim Curriculum Chair: M/S Soraya Sohrabi, Maria Lara-Blanco
   Discussion – none
   Abstentions – none
   Approval – approved unanimously

2) **Welcome and Introductions**
   The committee members and guests introduced themselves. Gloria mentioned that she will be filling in until an interim chair for Curriculum Committee has been established.

3) **Training**
   a. **Introduction to the Curriculum Committee**   **Gloria Darafshi**

Cañada College

Introduction to the
Curriculum Committee

August 28, 2020

ACADEMIC SENATE
for CALIFORNIA COMMUNITY COLLEGES
Celebrating 50 years

Layers of Guidance

CA Education Code
- Statute, determined by legislation

Title 5 (California Code of Regulations)
- Interprets Ed Code into regulations, determined by Board of Governors

Chancellor's Office Program and Course Approval Handbook (PCAH)
- Establishes specific guidelines for implementing Title 5
- Developed by Chancellor's Office with CCC Curriculum Committee (5C)

Chancellor's Office Guidelines
- Further clarify implementation of Title 5 and emerging issues (e.g. AB 705)

ASCCC papers and reference guides
- Best practices available online: https://www.asccc.org/publications#

Searching Title 5

Easy to browse or search CA Code of Regulations at
https://govt.westlaw.com/calregs/Browse/Home/California/CaliforniaCodeofRegulations

Title 5: Education
Division 6: California Community Colleges
Chapter 6: Curriculum and Instruction
Subchapter 1: Programs, Courses, and Classes

For a list of sections related to curriculum see PCAH, 6th ed, pp. 20-22

Faculty Authority Over Curriculum

Authority over the curriculum is codified in California Education Code (§70902) and further refined in Title 5 Regulations (§53200).

Along with the authority, there is a responsibility: work with other faculty, administrators, and staff.

Administration has "right of assignment" over courses and programs.

The "10 + 1"
§ 53200 (c)

1. Curriculum, including establishing prerequisites & placing courses within disciplines
2. Degree and certificate requirements
3. Grading policies
4. Educational program development
5. Standards or policies regarding student preparation & success
6. College governance structures, as related to faculty roles
7. Faculty roles and involvement in accreditation process
8. Policies for faculty professional development activities
9. Processes for program review
10. Processes for institutional planning and budget development

✓ Other academic & professional matters as mutually agreed upon

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Types of Curriculum

CREDIT	NONCREDIT

Courses
 	
• Degree-applicable
• Non degree-applicable
 	
Programs
 	
• Associate Degrees (AA, AS)
• Associate Degrees for Transfer (AA-T, AS-T)
• Certificates of Achievement
   • 16 + units *must* be submitted to CO
   • 8-<16 units *may* be submitted to CO
• Locally Approved Certificates
   • <8 units; or 8 -<16 units not CO approved
	Courses
	
	• Noncredit: Courses must fit in one of 10 categories to be approved by CO/receive apportionment
	
	• Vs. Not-for-credit/Community Services: fee-supported class; apportionment is not claimed; locally approved
	
	Programs
	
	• Cert. of Completion/Competency (CDCP)
	• Adult High School Diploma
	• Noncredit Apprenticeship Program
	• Locally Approved Certificates (not CO approved)

Approval Process

1. Discipline faculty develop and submit
2. Local curriculum committee reviews and approves
   - May include separate tech review, DE review, requisite review, etc.
3. Local governing board approves
4. Submit to Chancellor's Office
   - Auto approval/chaptering for credit courses, local credit programs
   - Review/approval for noncredit, CTE/ADTs
5. Once you have a Control Number, curriculum can be:
   - published in catalog, schedule, etc.
   - eligible for apportionment
   - sent for external articulation and transfer agreements

What happens in committee review?

Content review looks at the appropriateness of the content, objectives, SLOs, assignments, etc. to the discipline.

- Discipline faculty create and review content in terms of disciplinary expertise
- CC members trained to looked for specific things in content:
  - Assignment of a discipline, min qualifications
  - Avoiding duplication of existing curriculum
  - Appropriateness to college mission
  - Integration of elements of COR (content, objectives, assignments, etc.)
  - Justification for advisories, requisites, GE petitions, DE modalities

Technical review ensures complete data, compliance, and consistency

- May be completed by CC members, subcommittee, chair, curriculum specialist, etc.
- Can deal with looking at some of the things that tend to make CC meetings drag on: grammar, wording, codes, etc

Things to Keep on Your Radar

- Federal and state laws and regs
- ACCJC accreditation standards
- District policy and regs
- College mission
- UC, CSU, and C-ID
- CE consortia and advisory committees
- Community need
- And more…..

Academic Senate By-laws

"The primary function of the Curriculum Committee shall be to coordinate and monitor Cañada's curricular offerings so that they shall uphold the California Education Code, be consistent among the divisions and colleges of the District, be understandable to our students and staff, articulate with high schools and four-year institutions, and support goals and objectives of the San Mateo County Community College District and Cañada College."

Academic Senate By-laws

"The Curriculum Committee shall make recommendations to the Governing Council about general instruction policies and standards, and degree and certification requirements. The Curriculum Committee shall also deliberate over the initiation and modification of programs and courses."

Curriculum Committee Actions

- ✓ New course proposals and course modifications
- ✓ Course inactivations (banking and deletions)
- ✓ New program proposals and program modifications (AA/AS/AA-T/AS-T degrees and certificates)
- ✓ Program inactivations (banking and deletions)
- ✓ Other curricular matters including graduation requirements, general education patterns, and audit list changes
- ✓ Selected topics (680-689, 879 and 880) courses (information)
- ✓ Course articulation with four-year institutions (information)

Committee Membership

- A chairperson, appointed by the Academic Senate Governing Council, with the option of reappointment, by the agreement of the Curriculum Committee and the Academic Senate Governing Council
- Two faculty members from each instructional division, and two faculty members from Student Services
- One Transfer Center Program Supervisor
- One Degree Audit Program Services Coordinator
- One student representative appointed by the Associated Students of Cañada College
- Articulation Officer
- Curriculum and Instructional Systems Specialist
- Vice President of Instruction

Tech Review Committee Membership

- Articulation Officer
- Coordinator of Online Instruction (for curriculum proposals that include a Distance Education Supplement)
- Curriculum and Instructional Systems Specialist (serves as Technical Review Committee Chairperson)
- Curriculum Committee Chairperson
- Honors Transfer Program Coordinator (for curriculum proposals that include an Honors Supplement)
- Library Representative
- Vice President of Instruction

LOCAL CURRRICULUM RESOURCES

- ✓ Curriculum Committee Website
- ✓ Curricunet
- ✓ SharePoint
- ✓ Faculty/staff resources

District SharePoint Public Downloads

Cañada Curriculum Committee

Downloads ▸ Cañada Curriculum Committee ▸

Go Back

Filter:

Type	Name	Title	Modified	Action
📁	Agendas		09/11/2019	Edit
📁	Articulation		02/23/2018	Edit
📁	Board Reports		06/27/2019	Edit
📁	Conference Notes		02/23/2018	Edit
📁	Distance Ed., Ethnic Studies and Honors Approvals		08/06/2019	Edit
📁	Educational Items (Presentations and Documents)		03/12/2018	Edit
📁	Forms (Ethnic Studies & Independent Study)		02/23/2018	Edit
📁	Handbook		10/26/2018	Edit
📁	Information - Cañada		08/09/2019	Edit
📁	Information - Chancellor's Office		08/26/2019	Edit
📁	Meetings		09/11/2019	Edit
📁	Minutes		09/11/2019	Edit
📁	Proposal Submission Deadlines		08/09/2019	Edit
📁	Review Cycle (2 & 5 Year)		08/09/2019	Edit
📁	Selected Topics Courses		02/23/2018	Edit
📁	State Approval Letters		09/11/2019	Edit
📁	SubCommittees		05/09/2014	Edit

Faculty/Staff Resources

- ✓ Division representatives
  - ✓ Deadlines
  - ✓ Courses up for review
  - ✓ Technical assistance
- ✓ Articulation Officer (AO)
  - ✓ Articulation, IGETC, CSU GE, UC/CSU credit
- ✓ Technical review committee
  - ✓ Curriculum consultation
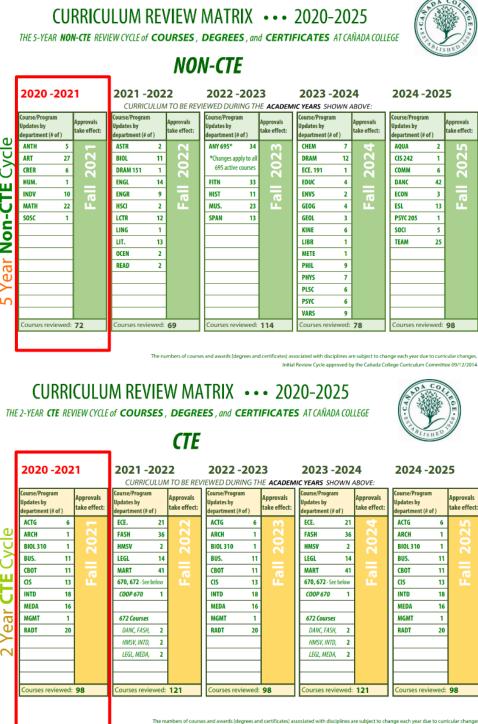 - ✓ Curriculum flagged during technical review process

LOCAL CURRICULUM DOCUMENTS

- ✓ Proposal submission deadlines document
- ✓ Curriculum review matrix
- ✓ Curriculum handbook

CURRICULUM PROPOSAL SUBMISSION DEADLINES 2020 - 2021

Meetings are held in Building 2, Room 10 from 9:30 - 11:30 am.

Curriculum Committee Meeting Dates	DEADLINE #1 Faculty Submits to Dean (Dean's 1st review)*	DEADLINE #2 Faculty Responds to Dean's comments & takes action on proposal	DEADLINE #3 Dean's Second Review (takes action on proposal)	DEADLINE #4 Technical Review Comm. Review (comments to faculty)	DEADLINE #5 Faculty Addresses Tech. Review Comments (if applicable)	DEADLINE #6 Item Placed on Meeting Agenda
	Thursday	**Tuesday**	**Tuesday**	**Tuesday**	**Tuesday**	**Friday**
Fri 8-28-20	Thu 7-23-20	Tue 7-28-20	Tue 8-04-20	Tue 8-11-20	Tue 8-18-20	Fri 8-21-20
Fri 9-11-20	Thu 8-06-20	Tue 8-11-20	Tue 8-18-20	Tue 8-25-20	Tue 9-01-20	Fri 9-04-20
Fri 9-25-20	Thu 8-20-20	Tue 8-25-20	Tue 9-01-20	Tue 9-08-20	Tue 9-15-20	Fri 9-18-20
Fri 10-09-20	Thu 9-03-20	Tue 9-08-20	Tue 9-15-20	Tue 9-22-20	Tue 9-29-20	Fri 10-02-20
Fri 10-23-20	Thu 9-17-20	Tue 9-22-20	Tue 9-29-20	Tue 10-06-20	Tue 10-13-20	Fri 10-16-20
Deadline for IGETC/CSU GE → Fri 11-13-20	Thu 10-08-20	Tue 10-13-20	Tue 10-20-20	Tue 10-27-20	Tue 11-03-20	Fri 11-06-20
Fri 11-27-20	No meeting - Holiday					
Deadline for Fall 2021 Class Schedule** → Fri 12-11-20	Thu 11-05-20	Tue 11-10-20	Tue 11-17-20	Tue 11-24-20	Tue 12-01-20	Fri 12-04-20
Fri 1-22-21	Thu 12-17-20	Tue 12-22-20	Tue 12-29-20	Tue 1-05-21	Tue 1-12-21	Fri 1-15-21
Fri 2-12-21	No meeting - Holiday					
Fri 2-26-21	Thu 1-21-21	Tue 1-26-21	Tue 2-02-21	Tue 2-09-21	Tue 2-16-21	Fri 2-19-21
Fri 3-12-21	Thu 2-04-21	Tue 2-09-21	Tue 2-16-21	Tue 2-23-21	Tue 3-02-21	Fri 3-05-21
Fri 3-26-21	Thu 2-18-21	Tue 2-23-21	Tue 3-02-21	Tue 3-09-21	Tue 3-16-21	Fri 3-19-21
Fri 4-09-21	Thu 3-04-21	Tue 3-09-21	Tue 3-16-21	Tue 3-23-21	Tue 3-30-21	Fri 4-02-21
Fri 4-23-21	Thu 3-18-21	Tue 3-23-21	Tue 3-30-21	Tue 4-06-21	Tue 4-13-21	Fri 4-16-21
Deadline for UC TCA Submissions & College Catalog → Fri 5-14-21	Thu 4-08-21	Tue 4-13-21	Tue 4-20-21	Tue 4-27-21	Tue 5-04-21	Fri 5-07-21

* Prior to submitting your course proposals to the dean's queue, please consult with **Gloria Darafshi** regarding articulation (UC transferability and/or CSU GE/IGETC applicability). This is not necessary if your course is not UC transferable and/or does not apply to any CSU GE/IGETC areas.

** After the fall schedule deadline, changes to *corequisites/prerequisites, course descriptions, grading method, materials fee charges, titles, units/hours, and recommended preparation* **WILL NOT** be allowed on courses to be offered in fall. Any exceptions to this policy must be approved by the Technical Review Committee.

Office of Instruction/jfp   4/2020

CURRICULUM REVIEW MATRIX ··· 2020-2025

THE 5-YEAR NON-CTE REVIEW CYCLE of COURSES, DEGREES, and CERTIFICATES AT CAÑADA COLLEGE

NON-CTE

5 Year Non-CTE Cycle

CURRICULUM TO BE REVIEWED DURING THE *ACADEMIC YEARS* SHOWN ABOVE:

2020-2021 Course/Program Updates by department (# of)		2021-2022 Course/Program Updates by department (# of)		2022-2023 Course/Program Updates by department (# of)		2023-2024 Course/Program Updates by department (# of)		2024-2025 Course/Program Updates by department (# of)	
ANTH	5	ASTR	2	ANY 695*	34	CHEM	7	AQUA	2
ART	27	BIOL	11	*Changes apply to all 695 active courses		DRAM	12	CIS 242	1
CRER	6	DRAM 151	1	FITN	33	ECE. 191	1	COMM	6
HUM.	1	ENGL	14	HIST	11	EDUC	4	DANC	42
INDV	10	ENGR	9	MUS.	23	ENVS	2	ECON	3
MATH	22	HSCI	2	SPAN	13	GEOG	4	ESL	13
SOSC	1	LCTR	12			GEOL	3	PSYC 205	1
		LING	1			KINE	6	SOCI	5
		LIT.	13			LIBR	1	TEAM	25
		OCEN	2			METE	1		
		READ	2			PHIL	9		
						PHYS	7		
						PLSC	6		
						PSYC	6		
						VARS	9		
Courses reviewed: 72		**Courses reviewed: 69**		**Courses reviewed: 114**		**Courses reviewed: 78**		**Courses reviewed: 98**	

Approvals take effect: Fall 2021 | Fall 2022 | Fall 2023 | Fall 2024 | Fall 2025

The numbers of courses and awards [degrees and certificates] associated with disciplines are subject to change each year due to curricular changes.
Initial Review Cycle approved by the Cañada College Curriculum Committee 09/12/2014

CURRICULUM REVIEW MATRIX ··· 2020-2025

THE 2-YEAR CTE REVIEW CYCLE of COURSES, DEGREES, and CERTIFICATES AT CAÑADA COLLEGE

CTE

2 Year CTE Cycle

CURRICULUM TO BE REVIEWED DURING THE *ACADEMIC YEARS* SHOWN ABOVE:

2020-2021 Course/Program Updates by department (# of)		2021-2022 Course/Program Updates by department (# of)		2022-2023 Course/Program Updates by department (# of)		2023-2024 Course/Program Updates by department (# of)		2024-2025 Course/Program Updates by department (# of)	
ACTG	6	ECE.	21	ACTG	6	ECE.	21	ACTG	6
ARCH	1	FASH	36	ARCH	1	FASH	36	ARCH	1
BIOL 310	1	HMSV	2	BIOL 310	1	HMSV	2	BIOL 310	1
BUS.	11	LEGL	14	BUS.	11	LEGL	14	BUS.	11
CBOT	11	MART	41	CBOT	11	MART	41	CBOT	11
CIS	13	670, 672 - See below		CIS	13	670, 672 - See below		CIS	13
INTD	18	COOP 670	1	INTD	18	COOP 670	1	INTD	18
MEDA	16			MEDA	16			MEDA	16
MGMT	1	672 Courses		MGMT	1	672 Courses		MGMT	1
RADT	20	DANC, FASH,	2	RADT	20	DANC, FASH,	2	RADT	20
		HMSV, INTD,	2			HMSV, INTD,	2		
		LEGL, MEDA,	2			LEGL, MEDA,	2		
Courses reviewed: 98		**Courses reviewed: 121**		**Courses reviewed: 98**		**Courses reviewed: 121**		**Courses reviewed: 98**	

Approvals take effect: Fall 2021 | Fall 2022 | Fall 2023 | Fall 2024 | Fall 2025

The numbers of courses and awards [degrees and certificates] associated with disciplines are subject to change each year due to curricular changes.
Initial Review Cycle approved by the Cañada College Curriculum Committee 09/12/2014

Useful Resources

External Resources:

ACCJC standards
ASSIST
COCI (public view)
Cooperative Work Experience Education
   Handbook
CSU GE and IGETC Guiding Notes
Dual Enrollment Guide (RP Group)
Financial Aid eligibility
Listservs (Yahoo! and ASCCC)
Noncredit at Glance
Regional Consortia
Title 5 on Westlaw
UC Transfer guidelines

ASCCC Resources:

Equivalence to Minimum Qualifications
The Course Outline of Record: A Curriculum
   Reference Guide Revisited

CCCCO Resources:

Baccalaureate Degree Pilot Program
Min Quals handbook
Monthly CIO Bulletin from CCCCO
Noncredit Instruction
Prerequisites/Corequisites Guidelines
Program and Course Approval Handbook (PCAH)
Repetition Guidelines
TOP Manual

    b.   **Committee review roles**   **Gloria Darafshi**

In addition to the tasks already described, the Vice President of Instruction and the Curriculum and Instructional Systems Specialist will:
- Review all curricular material received from division deans and make recommendations
- Attend all Curriculum Committee meetings
- Advise Curriculum Committee members on curricular matters, as appropriate
- Regularly submit to the SMCCCD Board of Trustees all course and program approvals taken by the Committee

The Curriculum Committee members will:
- Read all curriculum proposals and other agenda items prior to each Curriculum Committee meeting
- Attend all Curriculum Committee meetings; inform the Chairperson in advance of any absences
- Recommend action on curriculum proposals

The Technical Review Committee members (Curr. Comm. Chair, VPI, Curr. & Instructional Systems Specialist, Librarian, DE and Honors Coordinators) **will:**
- Review and comment on pending curriculum proposals prior to their placement on the Curriculum Committee meeting agenda
- Ensure that curriculum proposals meet all state and local requirements including Title V, Career and Technical Education (CTE), articulation, transfer, and applicability to the mission of the College

The technical review committee also includes the Articulation Officer.

The Division Representatives will:
- Report to their Divisions in writing and/or in person, as needed and at regular Division meetings, to keep faculty apprised of updates to Curriculum Committee policies and procedures, to confirm their attendance at Curriculum Committee meetings (as applicable), and to bring Division concerns to the attention of the Committee
- Support division colleagues in the curriculum development process including assisting them with use of CurricUNET and reminding them of important curriculum-related dates

The Division Deans will:
- Request CurricUNET access for Faculty members through the Office of Instruction
- Ensure that all materials fees are valid and compliant
- Assist faculty in the completion of all CB codes (course basic, data elements) for both courses and/or programs
- Review course and program submissions to ensure that they are completed properly before submitting them to Tech. Review
- CTE Deans work with their faculty to submit supporting documentation for new program to the Bay Area Community College Consortium (BACCC) for regional recommendation.
- Submit all programs to COCI

Maureen Wiley asked if there was anything specifically that division representatives must do in terms of providing feedback within CurricUNET that they may need to be aware of in terms of deadlines. José clarified that Tech Review makes comments, and if division representatives see things they may have missed or things that would be helpful to discuss, the process would be for them to email Tech Review committee to inform them, and they will take the initiative in contacting the relevant faculty member.

c. **Foundations of Honors Addendums**   **Susan Mahoney**

1. **Honors Transfer Program Intro**

2. **What are Honors Classes?**

3. **What are Honors Contracts?**

4. **Honors Addendums**

Susan Mahoney– HTP Coordinator   James Aganon and Gloria Darafshi – HTP Counselors
mahoneys@smccd.edu   aganonj@smccd.edu   darafshi@smccd.edu

The Honors Transfer Program

- **Honors Courses and Honors Contracts**
- **Specialized Advising to Leverage Honors for Transfer**
- **Opportunities to Present and Publish**
- **Honors Transcript Notation**

- **Priority Transfer Opportunities** (UCLA, UC-Irvine, and more!)
- **Enhanced Scholarship Opportunities**
- **Special Recognition at Graduation and on Transcript**

What are Honors Classes?

Honors Classes:
- involve more advanced topics and research beyond standard course assignments
- include more critical thinking, extended analysis, and creative synthesis
- are for **motivated** and **curious** students
- are NOT "AP"
- are NOT always more work, but rather *different* work

Dig deeper into something that interests you!

YOU GET:
- personal benefit of doing higher-caliber work! ☺
- "Honors" notation on your transcript … forever!
- opportunity to develop a close relationship with your professor… → great letters of rec
- opportunity to present at research conferences
- opportunity to join/complete the HTP

F20 Honors Schedule

...

Honors ENGL 100 for first semester students

Counselors....
Please guide 1ˢᵗ semester students to Honors ENGL 100 !
This is a great way to get started in Honors at Cañada!

Also encourage:
- motivated returning students to take Honors Classes.
- students with 3.3 GPA to apply to HTP!

HONORS PROGRAM
FALL 2020

HONORS TRANSFER PROGRAM
CAÑADA COLLEGE
From here you can go anywhere

INTERESTED IN TAKING AN HONORS COURSE THIS FALL?

ART 103 – History of Art from the Baroque Period to Post-Impressionism
MW 11:10-12:25 (3 units)
Transfer: C1, UC (IGETC: 3A)
CRN: 95267; Erickson

ART 104 – History of Modern Art
TTh 11:10-12:25 (3 units)
Transfer: CSU: C1, UC (IGETC: 3A)
CRN: 95268; Erickson

ASTR 100 – Introduction to Astronomy
MW 9:45-11:00 (3 units)
Transfer: CSU: B1, UC (IGETC: 5A)
CRN: 95036; Elteto

BIOL 250 – Human Anatomy
M 6:30-9:35pm & W 6:30-9:20pm (4 units)
Transfer: CSU: B2, B3, UC (IGETC: 5B, 5C)
CRN: 95082; Chinn

BUS 100 – Introduction to Business
MW 12:45-2:00 (3 units)
Transfer: CSU: DSI, UC (IGETC: 4)
CRN: 95705; Shankar

BUS 100 – Introduction to Business
TTh 9:45-11:00 (3 units)
Transfer: CSU: DSI, UC (IGETC: 4)
CRN: 95297; Kippes

BUS 100 – Introduction to Business
W 6:30-8:30 & Online by arrangement (3 units)
Transfer: CSU: DSI, UC (IGETC: 4)
CRN: 95297; Shankar

BUS 103 – Introduction to Business Information Systems
TTh 12:45-2:00 (3 units)
Transfer: CSU, UC
CRN: 95707; Shankar

BUS 201 – Business Law
MW 9:45-11:00 (3 units)
Transfer: CSU, UC
CRN: 95304; Kippes

CRER 110 – Honors Colloquium: Transfer Essentials & Planning
Online (1 unit) (9/31 – 10/23)
Transfer: CSU, UC
CRN: 93387; Sahrabi

COMM 110 – Public Speaking
MW 8:10-9:25am (3 units)
Transfer: CSU: A1, UC (IGETC: 1C)
CRN: 93266; Perez

ECON 230 – Economic History of the United States
TTH 12:45-2:00 (3 units)
Transfer: CSU: D9, D US-1, UC (IGETC: 4)
CRN: 95292; Roscelli

EDUC 249 – Redefining Leadership: Individuals Effecting Change
M 3:30-6:00 & Online by arrangement (3 units)
(9/21 – 12/19)
Transfer: CSU, UC
CRN: 96728; Maggi

ENGL 100 – Reading & Composition
TTh 12:45-2:00 (3 units)
Transfer: CSU: A2, UC (IGETC: 1A)
CRN: 92120; Wiley

ENGL 110 – Composition, Literature & Critical Thinking
TTh 11:10-12:25 (3 units)
Transfer: CSU: A3, C2, UC (IGETC: 1B)
CRN: 90830; Palmer

ENVS 115 – Environmental Science
MW 9:45-11:00 (3 units)
Transfer: CSU: B1, B2, UC (IGETC: 5A,5B)
CRN: 96735; Mahoney

LIBR 100 – Introduction to Information Research
Online (1 unit)
Transfer: CSU, UC
CRN: 96725; Tedone-Goldstone

MATH 200 – Elementary Probability and Statistics
TTh 8:10-10:00 (4 units)
Transfer: CSU: B4, UC (IGETC: 2)
CRN: 81373; Klimkorsky

MATH 253 – Analytical Geometry and Calculus III
MTWTh 12:45-1:50 (5 units)
Transfer: CSU: B4, UC (IGETC: 2)
CRN: 95035

SOCI 100 – Introduction to Sociology
MW 12:45-2:00 (3 units)
Transfer: CSU: DSI, UC (IGETC: 4)
CRN: 94907; Lee

SPAN 162 – Latino Literature II
TTh 11:10-12:25 (3 units)
Transfer: CSU: C2, UC (IGETC: 3B,6A)
CRN: 92909; Aguirre

Honors ENGL 100 recommended for first-semester students

Students can earn honors credit in courses not on this list by completing an Honors Contract. For details, please visit:
https://canadacollege.edu/honorsprogram

If you have any further questions, please contact Professor Susan Mahoney, HTP Coordinator, at mahoneys@smccd.edu, 650-306-3297, building 23, room 234.

Cañada College

Honors Classes and Honors Contracts

Honors Classes

- Open to ALL students.
- Designated in the class schedule and web schedule.

Both Honors Classes and Honors Contracts are designated as "Honors" on your transcript.

Honors Contracts

- Any student can <u>propose</u> an honors contract for any transferable course.
- Work with your professor to develop an honors project.
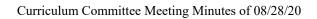- https://canadacollege.edu/honorsprogram/contract.php

Cañada College

Honors Addendums

HONORS TRANSFER PROGRAM
CAÑADA COLLEGE
From here you can go anywhere

- **All courses offered as <u>Honors Courses</u> need an Honors Addendum.**
- **Courses do NOT need an addendum for students to do Honors Contracts.**

Honors information is in TWO places on the Course Outline

- **"Honors Content" in Course Content:**
  - automatic language ... should NOT be changed

- **"Honors Addendum"**
  - 13 criteria that faculty need to address regarding how the course will be delivered for Honors
  - All 13 criteria need to be addressed
  - Faculty can reach out to me with questions

Cañada College

Honors Content – Don't Change

Honors Content:

1. This course may be offered at an honors level. While the class content remains the same and students can expect to achieve the same student learning outcomes, the students experience in an honors section may be significantly different in the following ways:

   A. Topics covered with greater breadth and depth than non-honors, lower division course work;

   B. Research expectations are beyond non-honors course assignments;

   C. Extensive reliance on primary source documents and more advance research methodology is required;

   D. Greater critical thinking and extended analysis than in non-honors course work; and,

   E. Creative projects and/or documentation beyond non-honors course requirements

   The specific details about how honors-level work is implemented in this course are included in the Honors Course Addendum.

Honors Addendum – 13 Criteria
Faculty should explain how course does each.

1. Expectation for greater degree of student participation and involvement.
2. Student work evaluated with higher standards of performance expectation.
3. More independent reading. Describe how independent reading is determined and assessed.
4. More opportunities for writing.
5. Course approach requires more critical thinking.
6. Students expected to use primary sources to a greater extent.
7. Greater depth and/or breadth of subject matter presented.
8. More opportunities for research and/or publication.
9. Explain expected citations.
10. More opportunities to pursue topics/projects of individual interest.
11. Course is interdisciplinary in design.
12. Greater flexibility in format and teaching methodologies.
13. Selected field trips, guest speakers, and opportunities to attend related cultural and social events are offered.

Danielle Pelletier asked Susan if she would be able to visit zoom classes to share Honors information. Susan shared that she visits honors classes in a dual-CRN format, which are courses that include both honors and non-honors students working on different syllabi, as not every student that is in an honors class will be in the honors program. Susan also mentioned visiting ESL courses and other courses where students may need more information or may be unsure if the program is for them. Susan also attempts to visit division meetings to reach faculty who may be interested in teaching an honors class, and review the honors addendum process. Susan shared that having some honors students in a class is useful as their presence can help model for other students in the dual CRN-format.

d. Foundations of Articulation   **Gloria Darafshi**

ARTICULATION 101

CIAC — CALIFORNIA INTERSEGMENTAL ARTICULATION COUNCIL
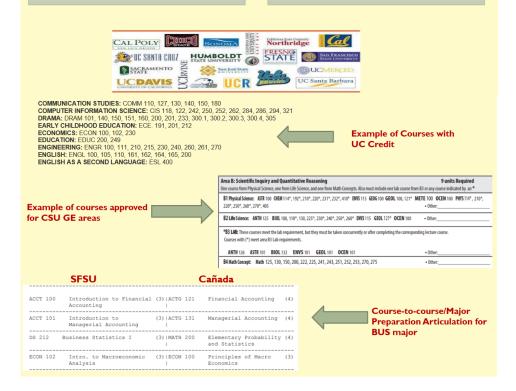
- **Fall 2020**
- **Gloria Darafshi, MSW**
- **Transfer Counselor/Articulation Officer**

WHAT IS ARTICULATION?

- The process of developing a formal, written and published agreement that identifies courses on a "sending" campus that are comparable to, or acceptable in lieu of, specific course requirements at a "receiving" campus.

Courses are articulated in these areas:

- Transfer Credit – towards a baccalaureate degree
- Fulfilling a General Education requirement at the University
- Course-to-Course and Major Preparation Agreements.

COMMUNICATION STUDIES: COMM 110, 127, 130, 140, 150, 180
COMPUTER INFORMATION SCIENCE: CIS 118, 122, 242, 250, 252, 262, 284, 286, 294, 321
DRAMA: DRAM 101, 140, 150, 151, 160, 200, 201, 233, 300.1, 300.2, 300.3, 300.4, 305
EARLY CHILDHOOD EDUCATION: ECE. 191, 201, 212
ECONOMICS: ECON 100, 102, 230
EDUCATION: EDUC 200, 249
ENGINEERING: ENGR 100, 111, 210, 215, 230, 240, 260, 261, 270
ENGLISH: ENGL 100, 105, 110, 161, 162, 164, 165, 200
ENGLISH AS A SECOND LANGUAGE: ESL 400

Example of Courses with UC Credit

Example of courses approved for CSU GE areas

Area B: Scientific Inquiry and Quantitative Reasoning	9 units Required
One course from Physical Science, one from Life Science, and one from Math Concepts. Also must include one lab course from B3 or any course indicated by an *	

B1 Physical Science: ASTR 100 CHEM 114*, 192*, 210*, 220*, 231*, 232*, 410* ENVS 115 GEOG 100 GEOL 100, 121* METE 100 OCEN 100 PHYS 114*, 210*, 220*, 250*, 260*, 270*, 405 • Other:_____

B2 Life Science: ANTH 125 BIOL 100, 110*, 130, 225*, 230*, 240*, 250*, 260* ENVS 115 GEOL 121* OCEN 100 • Other:_____

***B3 LAB:** These courses meet the lab requirement, but they must be taken concurrently or after completing the corresponding lecture course.
Courses with (*) meet area B3 Lab requirements.

ANTH 126 ASTR 101 BIOL 132 ENVS 101 GEOL 101 OCEN 101 • Other:_____

B4 Math Concept: Math 125, 130, 150, 200, 222, 225, 241, 243, 251, 252, 253, 270, 275 • Other:_____

SFSU   **Cañada**

```
ACCT 100   Introduction to Financial (3)|ACTG 121   Financial Accounting    (4)
           Accounting                   |
------------------------------------------------------------------------------
ACCT 101   Introduction to           (3)|ACTG 131   Managerial Accounting   (4)
           Managerial Accounting        |
------------------------------------------------------------------------------
DS 212     Business Statistics I     (3)|MATH 200   Elementary Probability (4)
                                        |           and Statistics
------------------------------------------------------------------------------
ECON 102   Intro. to Macroeconomic   (3)|ECON 100   Principles of Macro     (3)
           Analysis                     |           Economics
------------------------------------------------------------------------------
```

Course-to-course/Major Preparation Articulation for BUS major

General Transferable Course Agreements

CSU	UC
Community College determines	UC – submit in June, results in July-August

UC Transferability:
- Course should be comparable to a UC lower-division course.
- Appropriate for a UC degree in purpose, scope, and depth.
- Must have thorough COR, recent textbook, lab manual, etc.

Examples of Non-Transfer courses:
- Craft courses, Interior Design, Advertising, Commercial Photography
- Courses focused on software applications: MS Word, Excel, PowerPoint
- Courses primarily professional or technical in nature (for Certification)
- Commercially oriented writing courses
- Language classes that are business or travel oriented.

General Education-Breadth Agreements

	CSU	UC
CSU GE	CSU reviews/approves – submit in Dec	
IGETC	CSU and UC determine- submit in Dec. – results available in ~April	CSU and UC determine- submit in Dec. – results available in ~April

- ❏ Detailed COR is absolutely critical
- ❏ Local AA/AS GE comes from CSU approval
- ❏ For IGETC – course must already be approved for UC transfer
- ❏ CSU & UC publish specific guidelines for course content in each GE area
- ❏ Courses not appropriate for General Education:
  - ○ Focus is on Personal, Practical, or Applied Aspects
  - ○ Intro. courses to Professional Programs
  - ○ Independent Study of Special Topics Courses
  - ○ International Coursework

GUIDING NOTES FOR GENERAL EDUCATION COURSES

HTTPS://WWW2.CALSTATE.EDU/CSU-SYSTEM/ADMINISTRATION/ACADEMIC-AND-STUDENT-AFFAIRS/ACADEMIC-PROGRAMS-INNOVATIONS-AND-FACULTY-DEVELOPMENT/GEAC/DOCUMENTS/GE-REVIEWERS-GUIDING-NOTES.PDF

- **Example:**

CSU GE Breadth Area A	IGETC Area 1
A2 Written Communication • courses conducted in English • must achieve same objectives as "freshman composition" found in most universities • explore rhetorical principles independent of the application of writing to a specific profession • no minimum number of words; however, number of words should be specified in the course outline	**1A Written Communication** • substantial instruction and practice in expository essay writing at the college-level • minimum 6,000 words of writing is required • courses should require substantial amount of reading and significant literature • prerequisite to course in Critical Thinking/English Composition

COURSE-TO-COURSE AND LOWER DIVISION MAJOR PREPARATION AGREEMENTS

	CSU	UC
Course level	Individual schools determine	Individual schools determine

Steps in the Process:

☐ Course must already be UC transferable
☐ CC Articulation Officer formalizes request for articulation
☐ Request is sent to Articulation Officer at "receiving" school
☐ Appropriate four-year faculty review and make decision
☐ Four-year Articulation Officer distributes final agreements and enters on ASSIST

Congratulations! You are now an Articulation expert!

e. Foundations of Distance Education Addendums   Nick DeMello

Nick DeMello shared this presentation borrowing information from Southwestern College. Nick shared that in 2019, Title IV had significant changes including how Distance Education is offered through the system and how it is approved. One of the significant changes are as follows:

§ 55206. Separate Course Approval.

If any portion of the instruction in a new or existing course is to be provided through distance education, an addendum to the official course outline of record shall be required. In addition to addressing how course outcomes will be achieved in a distance education mode, the addendum shall at a minimum specify how the portion of instruction delivered via distance education meets:

(a) Regular and effective contact between instructors and students and among students as referenced in title 5, section 55204(a), and

(b) Requirements of the Americans with Disabilities Act (42 U.S.C. § 12100 et seq.) and section 508 of the Rehabilitation Act of 1973, as amended, (29 U.S.C. § 749d)

The addendum shall be separately approved according to the district's adopted curriculum approval procedures.

This change references that the Distance Education components of the course are offered as a separate document, that they need to be contained in a piece within the course outline of record. The DE Addendum is the part within the course outline of record that contains all the considerations of offering the course in an online format. Online courses are not just fully online courses, but they are also online hybrid, or face-to-face web assisted. The DE addendum should be built for any of these types of courses. Part of the goal is to meet the quality requirements of Title IV, including regular and effective contact. How the course has been developed to meet requirements, including regular and effective contact, and the accessibility of the course will need to be included in the addendum which will then be reviewed by the committee, allowing the course to be offered as a DE course to be entered into the system. Even if all components of the course have been developed, A DE addendum has to be created and approved before it can be put online. This rule was particularly significant in spring when courses without DE addendums needed to move online.

The delivery methods should be considered when building a DE Addendum. If offering a synchronous or asynchronous course online, reviewing the objectives will be crucial—what will the students learn, and the methods—how will the students be assisted to develop skills and knowledge. Discussions within the department will be necessary to establish how courses will be offered appropriately online. There are situations where tools will be established for the online course offering, and these will need to appear within the materials section within the course. Regular and effective contact hours are key to the course being approved for online delivery. Interaction with the students is necessary. Regular and effective contact is measured by hours of contact. In a three unit class, students should be receiving 3 hours of contact per week. There are ways to include this other than creating a zoom room for students, for example, an asynchronous message board where instructors estimate the amount of time students would take to answer and respond to prompts and questions.

Making sure the state and federal requirements of accessibility to all students are met is crucial. The laws do say that where it is possible, the course must be accessible. In some cases, there may be instances where it is not, but when possible, it is necessary to do so. Ways to assist in accessibility may be using alt text, closed captioning, appropriate structuring of pages are things that need to be thought out.

Maureen Wiley asked if a recorded lecture where a student will have to take a quiz is considered contact. Nick shared that it is, although faculty members should be mindful of the length of the lecture, as a lecture in itself is insufficient and other activities should be included. Nick encouraged breaking the videos up into smaller pieces, building a library of these smaller pieces, embedding them in webpages and in canvas, and offering assignments to students to interact with the course by reviewing the lecture and discussing it on a discussion board, for example. Nick shared that research shows that students tend to ignore one hour lectures, but these can be used as a starting point that can be extracted and used in a more polished fashion allowing for a more interactive experience. Maureen suggested sharing this information in division meetings as well.

Nick shared that a blanket addendum was passed for all classes that did not have them that existed only for spring due to the pandemic. Because of the disaster, there was forgiveness. Looking forward, another blanket addendum covered summer and fall, but with a caveat, that a DE addendum needed to be completed by the end of the fall semester in December. In other words, an online course in summer or fall that does not have a DE Addendum, by doing so, you are committing to make one. Come spring, there will be no more blanket addendums, and real addendums will need to be in place. Nick stressed that there is a possibility that we may be online in the spring as well, so we need to be prepared. A DE Addendum in place for a class to be listed as fully online will need to be approved on the 10/9 meeting, and the process will need to be started by 9/3 to include the course on the schedule which is created in October.

1) **Approval of Minutes –** May 8, 2020
> **Motion** – To approve minutes: M/S David Monarres, Maria Lara-Blanco
> **Discussion** – none
> **Abstentions** – none
> **Approval** – approved unanimously

2) **Curriculum items –**

Business, Design & Workforce

- **Hall, Patricia**
  - **ECE. 333 - Observation and Assessment of Young Children (3.00)** (Modified Course Proposal)
    Proposed Changes: Distance Education Revision, Textbooks Revision

  - **ECE. 366 - Practicum in Early Childhood Education (3.00)** (Modified Course Proposal)
    Proposed Changes: Content Review Revision, Distance Education Revision

- **Malhotra, Ritu**
  - **MEDA 100 - Introduction to Medical Assisting (3.00)** (Modified Course Proposal)
    Proposed Changes: Content Review Revision, Distance Education Revision, Lecture Content Revision, Representative Assignments Revision, Textbooks Revision

  - **MEDA 110 - Medical Terminology (3.00)** (Modified Course Proposal)
    Proposed Changes: Content Review Revision, Distance Education Revision, Method of Evaluation Revision, Textbooks Revision

  - **MEDA 115 - Introduction to Electronic Health Record (3.00)** (Modified Course Proposal)
    Proposed Changes: Content Review Revision, Distance Education Addition, Lab Content Revision, Mode of Delivery Revision, Other (list change(s) below): Addition of DE addendum is effective Spring 2021. Representative Assignments Revision

  - **MEDA 120 - Clinical Procedures I (4.00)** (Modified Course Proposal)
    Proposed Changes: Content Review Revision, Distance Education Addition, Other (list change(s) below): Addition of DE addendum is effective Spring 2021. Hybrid only.

  - **MEDA 121 - Clinical Procedures II (4.00)** (Modified Course Proposal)
    Proposed Changes: Content Review Revision, Distance Education Addition, Other (list change(s) below): Addition of DE addendum is effective Spring 2021. Hybrid only. Textbooks Revision

  - **MEDA 140 - Implementation of Electronic Health Record (3.00)** (Modified Course Proposal)
    Proposed Changes: Distance Education Addition, Other (list change(s) below):

Addition of DE addendum is effective Spring 2021. Representative Assignments Revision, Textbooks Revision

- **MEDA 150 - Medical Office Procedures (3.00)** (Modified Course Proposal)
Proposed Changes: Distance Education Revision, Objectives Revision, Other (list change(s) below): Revising DE addendum so that the course can be taught fully online (was previously approved as hybrid only), Textbooks Revision

- **MEDA 160 - Medical Insurance Procedures (3.00)** (Modified Course Proposal)
Proposed Changes: Distance Education Revision, Lecture Content Revision, Objectives Revision, Representative Assignments Revision, Other (list change(s) below): Revising DE addendum so that the course can be taught fully online (was previously approved as hybrid only), Textbooks Revision

- **MEDA 164 - CPT (Current Procedural Terminology) Beginning Coding (1.00)** (Modified Course Proposal)
Proposed Changes: Distance Education Revision, Other (list change(s) below): Revising DE addendum so that the course can be taught fully online (was previously approved as hybrid only), Textbooks Revision

- **MEDA 165 - CPT (Current Procedural Terminology) Intermediate Coding (1.00)** (Modified Course Proposal)
Proposed Changes: Distance Education Addition, Lecture Content Revision, Other (list change(s) below): Addition of DE addendum is effective Spring 2021. Textbooks Revision

- **MEDA 166 - CPT (Current Procedural Terminology) Advanced Coding (1.00)** (Modified Course Proposal)
Proposed Changes: Distance Education Addition, Other (list change(s) below): Addition of DE addendum is effective Spring 2021. Textbooks Revision

- **MEDA 167 - ICD (International Classification of Diseases)-10-CM (Clinical Modification) Beginning Coding (1.00)** (Modified Course Proposal)
Proposed Changes: Distance Education Revision, Other (list change(s) below): Revising DE addendum so that the course can be taught fully online (was previously approved as hybrid only), Textbooks Revision

- **MEDA 168 - ICD (International Classification of Diseases)-10-CM (Clinical Modification) Intermediate Coding (1.00)** (Modified Course Proposal)
Proposed Changes: Content Review Revision, Distance Education Revision, Other (list change(s) below): Revising DE addendum so that the course can be taught fully online (was previously approved as hybrid only), Textbooks Revision

- **MEDA 169 - ICD (International Classification of Diseases)-10-CM (Clinical Modification) Advanced Coding (1.00)** (Modified Course Proposal)
Proposed Changes: Distance Education Revision, Other (list change(s) below): Revising DE addendum so that the course can be taught fully online (was previously approved as hybrid only), Textbooks Revision

- **MEDA 190 - Introduction to Pharmacology (3.00)** (Modified Course Proposal)
Proposed Changes: Distance Education Revision, Textbooks Revision

- **Roscelli, Paul**
  - **ECON 230 - Economic History of the United States (3.00)** (Modified Course Proposal)
  Proposed Changes: Catalog Description Revision, Content Review Revision,

Distance Education Addition, Mode of Delivery Revision, Other (list change(s) below): Addition of DE addendum is effective Spring 2021. Textbooks Revision

Humanities & Social Sciences

- **Malamud, Monica**
    - **SPAN 150 - Spanish for Heritage Speakers I (4.00)** (Modified Course Proposal)
    Proposed Changes: Distance Education Addition, Mode of Delivery Revision, Other (list change(s) below): Addition of DE addendum is effective Spring 2021. Textbooks Revision

    - **SPAN 152 - Spanish for Heritage Speakers II (4.00)** (Modified Course Proposal)
    Proposed Changes: Content Review Revision, Distance Education Addition, Mode of Delivery Revision, Other (list change(s) below): Addition of DE addendum is effective Spring 2021. Textbooks Revision

- **Meckler, David**
    - **MUS. 215 - Music, Culture and History (3.00)** (Modified Course Proposal)
    Proposed Changes: Distance Education Addition, Other (list change(s) below): Addition of DE addendum is effective Spring 2021. Representative Assignments Revision, Textbooks Revision

    - **MUS. 301 - Piano I (2.00)** (Modified Course Proposal)
    Proposed Changes: Distance Education Addition, Lab Content Revision, Lecture Content Revision, Method of Evaluation Revision, Mode of Delivery Revision, Objectives Revision, Other (list change(s) below): Addition of DE addendum is effective Spring 2021. Representative Assignments Revision, Student Learning Outcomes Revision, Textbooks Revision

    - **MUS. 302 - Piano II (2.00)** (Modified Course Proposal)
    Proposed Changes: Catalog Description Revision, Content Review Revision, Distance Education Addition, Lab Content Revision, Lecture Content Revision, Method of Evaluation Revision, Mode of Delivery Revision, Objectives Revision, Other (list change(s) below): Addition of DE addendum is effective Spring 2021. Representative Assignments Revision, Schedule Description Revision, Student Learning Outcomes Revision, Textbooks Revision

    - **MUS. 303 - Piano III (2.00)** (Modified Course Proposal)
    Proposed Changes: Catalog Description Revision, Content Review Revision, Distance Education Addition, Lab Content Revision, Lecture Content Revision, Method of Evaluation Revision, Objectives Revision, Other (list change(s) below): Addition of DE addendum is effective Spring 2021. Representative Assignments Revision, Schedule Description Revision, Student Learning Outcomes Revision, Textbooks Revision

    - **MUS. 304 - Piano IV (2.00)** (Modified Course Proposal)
    Proposed Changes: Catalog Description Revision, Content Review Revision, Distance Education Addition, Lab Content Revision, Lecture Content Revision, Method of Evaluation Revision, Objectives Revision, Other (list change(s) below): Addition of DE addendum is effective Spring 2021. Representative Assignments Revision, Schedule Description Revision, Student Learning Outcomes Revision, Textbooks Revision

- **MUS. 371 - Guitar I (2.00)** (Modified Course Proposal)
  Proposed Changes: Distance Education Addition, Other (list change(s) below): Addition of DE addendum is effective Spring 2021. Textbooks Revision

- **MUS. 372 - Guitar II (2.00)** (Modified Course Proposal)
  Proposed Changes: Content Review Revision, Distance Education Addition, Other (list change(s) below): Addition of DE addendum is effective Spring 2021. Textbooks Revision

- **MUS. 373 - Guitar III (2.00)** (Modified Course Proposal)
  Proposed Changes: Distance Education Addition, Lecture Content Revision, Other (list change(s) below): Addition of DE addendum is effective Spring 2021. Textbooks Revision

- **MUS. 374 - Guitar IV (2.00)** (Modified Course Proposal)
  Proposed Changes: Distance Education Addition, Lecture Content Revision, Other (list change(s) below): Addition of DE addendum is effective Spring 2021. Textbooks Revision

Motion – To adopt consent agenda: M/S: Maria Lara-Blanco, Soraya Sohrabi
Discussion—none
Abstentions – none
Approval – approved unanimously

Substantive Agenda

1) **Curriculum items:**

   - None

2) **Information/Discussion/Reports/Approval Items**
   a. **Chair's Report**

      - Curriculum Committee Handbook update for 2020-2021

        Candice Nance completed updates including reformatting, links, dates, and calendars. Specifically, the work completed was as follows:

2020-2021 Handbook

Summary of Completed Work:

1. Added 2020 - 2021 curriculum proposal submissions deadline document
2. Added 2020 - 2021 curriculum review matrix
3. Updated cover graphic in collaboration with marketing department
4. General file clean up, including updating all dates for 2020 - 2021 academic year Checked PCAH 7th edition links

Motion – To accept modifications for Curriculum Committee Handbook: M/S: James Aganon, David Monarres
Discussion—none
Abstentions – none
Approval – approved unanimously

b. **Office of Instruction Report**

   ▪ **Vice President of Instruction (VPI)-** none

   ▪ **Curriculum & Instructional Systems Specialist**

      ▪ DE Addendums: Summer and Fall 2020 Sections (Information, discussion)

Cañada College
Summer and Fall 2020 Courses that need DE approval
Data as of 8/27/2020, 3:16 PM
COURSE TOTALS:

OFFERED:

SUBJECT	CN	SUMMER 2020	FALL 2020	IN THE QUEUE (Mtg. Date)	APPROVED
ARCH	110		NO ADDENDUM	9/25	
ART	101	NO ADDENDUM	NO ADDENDUM	9/25	
ART	102		NO ADDENDUM	9/25	
ART	103		NO ADDENDUM	9/25	
ART	104		NO ADDENDUM	9/25	
ART	204		NO ADDENDUM		
ART	207		NO ADDENDUM		
ART	213		NO ADDENDUM		
ART	214		NO ADDENDUM		
BIOL	132		NO ADDENDUM		
BIOL	225		NO ADDENDUM		
BIOL	230		NO ADDENDUM		
BIOL	240	NO ADDENDUM	NO ADDENDUM		
BIOL	250	NO ADDENDUM	NO ADDENDUM	10/9	
BIOL	260		HYBRID ONLY	10/9	
CHEM	192	NO ADDENDUM	NO ADDENDUM	9/25	
CHEM	231		HYBRID ONLY	9/25	
CHEM	410	HYBRID ONLY	HYBRID ONLY	9/25	
COOP	670		NO ADDENDUM	9/11	
CRER	430		HYBRID ONLY		
DANC	121.1		NO ADDENDUM	9/11	
DANC	121.2		NO ADDENDUM	9/11	
DANC	121.3		NO ADDENDUM	9/11	
DANC	121.4		NO ADDENDUM	9/11	
DANC	125.1	NO ADDENDUM	NO ADDENDUM	9/11	
DANC	130.1		NO ADDENDUM	9/11	
DANC	130.2		NO ADDENDUM	9/11	
DANC	130.3		NO ADDENDUM	9/11	
DANC	130.4		NO ADDENDUM	9/11	
DANC	150.1		NO ADDENDUM	9/11	
DANC	150.2		NO ADDENDUM	9/11	
DANC	150.3		NO ADDENDUM	9/11	
DANC	150.4		NO ADDENDUM	9/11	
DRAM	200		NO ADDENDUM	9/25	
DRAM	300.1		NO ADDENDUM	9/25	
DRAM	300.2		NO ADDENDUM	9/25	
DRAM	300.3		NO ADDENDUM	9/25	
DRAM	300.4		NO ADDENDUM	9/25	
ECE.	333		HYBRID ONLY	8/28	
ECE.	366	HYBRID ONLY	HYBRID ONLY	8/28	
ECON	230		NO ADDENDUM	8/28	
ENGL	105	NO ADDENDUM	NO ADDENDUM		

Page 1 of 4

		OFFERED:			
SUBJECT	**CN**	**SUMMER 2020**	**FALL 2020**	**IN THE QUEUE** (Mtg. Date)	**APPROVED**
ARCH	110		NO ADDENDUM	9/25	
ENGL	847		NO ADDENDUM		
ESL	400	NO ADDENDUM	NO ADDENDUM	9/11	
ESL	800		NO ADDENDUM	9/25	
ESL	808	NO ADDENDUM		9/25	
ESL	836	NO ADDENDUM	NO ADDENDUM	9/25	
ESL	837		NO ADDENDUM		
ESL	911		NO ADDENDUM	9/11	
ESL	912		NO ADDENDUM	9/25	
ESL	913		NO ADDENDUM	9/11	
ESL	914		NO ADDENDUM	10/9	
ESL	921		NO ADDENDUM	9/11	
ESL	922		NO ADDENDUM	9/11	
ESL	923		NO ADDENDUM	9/25	
ESL	924		NO ADDENDUM	9/11	
FASH	110		NO ADDENDUM	9/11	
FASH	113		NO ADDENDUM	9/11	
FASH	116		NO ADDENDUM	9/11	
FASH	118		NO ADDENDUM	9/11	
FASH	122		NO ADDENDUM	9/11	
FASH	132		NO ADDENDUM	9/11	
FASH	146		NO ADDENDUM	9/11	
FASH	150		NO ADDENDUM	9/11	
FASH	163		NO ADDENDUM	9/11	
FASH	171		NO ADDENDUM	9/11	
FASH	178		NO ADDENDUM	9/11	
FASH	672		NO ADDENDUM	9/25	
FITN	122		NO ADDENDUM	9/25	
FITN	152	NO ADDENDUM	NO ADDENDUM		
FITN	153	NO ADDENDUM		9/11	
FITN	154	NO ADDENDUM			
FITN	210		NO ADDENDUM		
FITN	235		NO ADDENDUM	9/25	
FITN	334.1	HYBRID ONLY	HYBRID ONLY	9/11	
FITN	334.2	HYBRID ONLY	HYBRID ONLY	9/11	
FITN	334.3	HYBRID ONLY	HYBRID ONLY	9/11	
FITN	334.4	HYBRID ONLY	HYBRID ONLY	9/11	
INTD	115		NO ADDENDUM	9/25	
INTD	128		NO ADDENDUM	9/25	
INTD	148		NO ADDENDUM	9/25	
INTD	150		NO ADDENDUM	9/25	
INTD	175		NO ADDENDUM	9/25	
INTD	272		NO ADDENDUM	9/25	
INTD	357		NO ADDENDUM	9/25	
INTD	360	NO ADDENDUM		9/25	
INTD	361		NO ADDENDUM	9/25	
INTD	400		NO ADDENDUM	9/25	

Page 2 of 4

SUBJECT	CN	SUMMER 2020	FALL 2020	IN THE QUEUE (Mtg. Date)	APPROVED
ARCH	110		NO ADDENDUM	9/25	
INTD	450		NO ADDENDUM	9/25	
INTD	672		NO ADDENDUM	9/25	
LCTR	100	HYBRID ONLY	HYBRID ONLY		
LCTR	139	HYBRID ONLY	HYBRID ONLY		
LCTR	140	HYBRID ONLY	HYBRID ONLY		
LCTR	698	NO ADDENDUM	NO ADDENDUM		
LCTR	823	NO ADDENDUM	NO ADDENDUM		
LCTR	840	NO ADDENDUM	NO ADDENDUM		
LCTR	841	NO ADDENDUM	NO ADDENDUM		
LCTR	842	NO ADDENDUM	NO ADDENDUM		
LCTR	843	NO ADDENDUM	NO ADDENDUM		
LEGL	672	NO ADDENDUM	NO ADDENDUM	9/25	
LIT.	200		NO ADDENDUM		
LIT.	441		NO ADDENDUM		
LIT.	442		NO ADDENDUM	9/25	
MART	314		NO ADDENDUM	10/9	
MART	362		NO ADDENDUM	10/9	
MART	366		NO ADDENDUM	10/9	
MART	372		NO ADDENDUM	10/9	
MART	376		NO ADDENDUM	10/9	
MART	379		NO ADDENDUM	10/9	
MART	385		NO ADDENDUM	10/9	
MART	405		NO ADDENDUM	10/9	
MART	420		NO ADDENDUM	10/9	
MART	422		NO ADDENDUM	10/9	
MART	424		NO ADDENDUM	10/9	
MATH	190		NO ADDENDUM		
MATH	225		NO ADDENDUM		
MATH	241		NO ADDENDUM	9/25	
MATH	270		NO ADDENDUM	9/11	
MATH	275		NO ADDENDUM	9/11	
MATH	800	NO ADDENDUM	NO ADDENDUM		
MATH	811		NO ADDENDUM		
MATH	825		NO ADDENDUM		
MATH	841		NO ADDENDUM	9/25	
MEDA	115		NO ADDENDUM	8/28	
MEDA	120		NO ADDENDUM	8/28	
MEDA	121		NO ADDENDUM	8/28	
MEDA	140		NO ADDENDUM	8/28	
MEDA	150		HYBRID ONLY	8/28	
MEDA	160		HYBRID ONLY	8/28	
MEDA	164		HYBRID ONLY	8/28	
MEDA	165		NO ADDENDUM	8/28	
MEDA	166		NO ADDENDUM	8/28	
MEDA	672		NO ADDENDUM	9/25	
MUS.	215		NO ADDENDUM	8/28	

Page 3 of 4

OFFERED:

SUBJECT	CN	SUMMER 2020	FALL 2020	IN THE QUEUE (Mtg. Date)	APPROVED
ARCH	110		NO ADDENDUM	9/25	
MUS.	301		NO ADDENDUM	8/28	
MUS.	302		NO ADDENDUM	8/28	
MUS.	303		NO ADDENDUM	8/28	
MUS.	304		NO ADDENDUM	8/28	
MUS.	371		NO ADDENDUM	8/28	
MUS.	372		NO ADDENDUM	8/28	
MUS.	373		NO ADDENDUM	8/28	
MUS.	374		NO ADDENDUM	8/28	
OCEN	101		NO ADDENDUM	9/25	
PHYS	210		HYBRID ONLY	9/25	
PHYS	250		HYBRID ONLY	9/25	
PHYS	260		HYBRID ONLY	9/25	
PHYS	405		NO ADDENDUM	9/25	
RADT	400	NO ADDENDUM		9/25	
RADT	408		NO ADDENDUM	9/25	
RADT	410		NO ADDENDUM	9/25	
RADT	435		NO ADDENDUM	9/25	
RADT	440		NO ADDENDUM	9/25	
RADT	441	NO ADDENDUM	NO ADDENDUM	9/25	
RADT	442		NO ADDENDUM		
SOCI	141		NO ADDENDUM	9/25	
SPAN	110	HYBRID ONLY	HYBRID ONLY	9/11	
SPAN	111		HYBRID ONLY	9/11	
SPAN	112		HYBRID ONLY	9/11	
SPAN	120		HYBRID ONLY	9/11	
SPAN	122		HYBRID ONLY	9/11	
SPAN	131		NO ADDENDUM	9/25	
SPAN	132		NO ADDENDUM	9/25	
SPAN	140		NO ADDENDUM	9/25	
SPAN	152		NO ADDENDUM	8/28	
SPAN	162		NO ADDENDUM	9/11	
TEAM	105		NO ADDENDUM		
TEAM	141.1		NO ADDENDUM	10/9	
TEAM	141.2		NO ADDENDUM	10/9	
TEAM	141.3		NO ADDENDUM		
TEAM	141.4		NO ADDENDUM		
TEAM	187		NO ADDENDUM	9/25	
VARS	114		NO ADDENDUM		
VARS	154		NO ADDENDUM	9/11	
VARS	340		NO ADDENDUM		

- 2020-2021 2-year and 5-year cycle updates (Information)

CURRICULUM REVIEW MATRIX ••• 2020-2025

*THE 2-YEAR **CTE** REVIEW CYCLE of **COURSES**, **DEGREES**, and **CERTIFICATES** AT CAÑADA COLLEGE*

CTE

2 Year CTE Cycle — CURRICULUM TO BE REVIEWED DURING THE ACADEMIC YEARS SHOWN ABOVE:

2020-2021 (Fall 2021)		2021-2022 (Fall 2022)		2022-2023 (Fall 2023)		2023-2024 (Fall 2024)		2024-2025 (Fall 2025)	
ACTG	6	ECE.	21	ACTG	6	ECE.	21	ACTG	6
ARCH	1	FASH	36	ARCH	1	FASH	36	ARCH	1
BIOL 310	1	HMSV	2	BIOL 310	1	HMSV	2	BIOL 310	1
BUS.	11	LEGL	14	BUS.	11	LEGL	14	BUS.	11
CBOT	11	MART	41	CBOT	11	MART	41	CBOT	11
CIS	13	670, 672 - See below		CIS	13	670, 672 - See below		CIS	13
INTD	18	COOP 670	1	INTD	18	COOP 670	1	INTD	18
MEDA	16			MEDA	16			MEDA	16
MGMT	1	672 Courses		MGMT	1	672 Courses		MGMT	1
RADT	20	DANC, FASH,	2	RADT	20	DANC, FASH,	2	RADT	20
		HMSV, INTD,	2			HMSV, INTD,	2		
		LEGL, MEDA,	2			LEGL, MEDA,	2		
Courses reviewed: 98		**Courses reviewed: 121**		**Courses reviewed: 98**		**Courses reviewed: 121**		**Courses reviewed: 98**	

The numbers of courses and awards [degrees and certificates] associated with disciplines are subject to change each year due to curricular changes.
Initial Review Cycle approved by the Cañada College Curriculum Committee 09/12/2014

CURRICULUM REVIEW MATRIX ••• 2020-2025

*THE 5-YEAR **NON-CTE** REVIEW CYCLE of **COURSES**, **DEGREES**, and **CERTIFICATES** AT CAÑADA COLLEGE*

NON-CTE

5 Year Non-CTE Cycle — CURRICULUM TO BE REVIEWED DURING THE ACADEMIC YEARS SHOWN ABOVE:

2020-2021 (Fall 2021)		2021-2022 (Fall 2022)		2022-2023 (Fall 2023)		2023-2024 (Fall 2024)		2024-2025 (Fall 2025)	
ANTH	5	ASTR	2	ANY 695*	34	CHEM	7	AQUA	2
ART	27	BIOL	11	*Changes apply to all 695 active courses		DRAM	12	CIS 242	1
CRER	6	DRAM 151	1			ECE. 191	1	COMM	6
HUM.	1	ENGL	14	FITN	33	EDUC	4	DANC	42
INDV	10	ENGR	9	HIST	11	ENVS	2	ECON	3
MATH	22	HSCI	2	MUS.	23	GEOG	4	ESL	13
SOSC	1	LCTR	12	SPAN	13	GEOL	3	PSYC 205	1
		LING	1			KINE	6	SOCI	5
		LIT.	13			LIBR	1	TEAM	25
		OCEN	2			METE	1		
		READ	2			PHIL	9		
						PHYS	7		
						PLSC	6		
						PSYC	6		
						VARS	9		
Courses reviewed: 72		**Courses reviewed: 69**		**Courses reviewed: 114**		**Courses reviewed: 78**		**Courses reviewed: 98**	

The numbers of courses and awards [degrees and certificates] associated with disciplines are subject to change each year due to curricular changes.
Initial Review Cycle approved by the Cañada College Curriculum Committee 09/12/2014

José created a detailed document outlining the curriculum review matrix by course. This document is available on the Curriculum Committee SharePoint site.

c. **Division Reports**

    i. Soraya shared that Transfer Day will be virtual. So far, 52 universities are participating. Soraya asked that faculty encourage students to sign up for the event and participate. College week for UC and CSU campuses will take place. There is space limited, but students are encouraged to participate and more information is available on the Transfer Center website.

    d. Interim Curriculum Committee Chair Discussion
- **i.** Guests were asked to leave the space and the committee members reviewed and discussed the one received application by faculty member Lisa Palmer for Interim Curriculum Committee Chair in closed session.

Motion – To bring the application submitted by Lisa Palmer to vote: M/S: David Monarres, Maria Lara-Blanco
Discussion—none
Abstentions – none
Approval – approved unanimously

Motion – To accept the application submitted by Lisa Palmer and forward the recommendation to Academic Senate: M/S: Maria Lara-Blanco, David Monarres,
Discussion—none
Abstentions – none
Approval – approved unanimously

3) Adjournment
    a. Meeting adjourned at 11:37am