

## Student Services Planning Council

### Meeting Notes

Wednesday, March 24, 2010

1:00-3:00 9-354

In attendance: Soraya Sohrabi, Romeo Garcia, Valeria Estrada, Ruth Miller, Debbie Joy, Aja Butler, Eliazer Ayala-Austin, Lucy Nolasco, Lina Mira, Bob Haick, Rita Sabbadini, Kathy Sammut

- I. Approval of Minutes by consent
  
- II. New Classified Representation  
Welcome Valeria Estrada
  
- III. SSPC SharePoint vs. Webpage
  - i. Margie will check with College Planning Council for clarification about whether or not SSPC and IPC SharePoints should be available for all SMCCD employees.
  - ii. SSPC believes the agendas should be on the website but all other documents on the SharePoint.  
**To Do - Call Jasmin Witham to see about putting the SSPC SharePoint on the Cañada SharePoint list.**
  
- IV. Strategic Plan Calendar – Greg Stoup
  - i. **Workgroups members (due to Greg by the end of April) – Next Agenda**
  - ii. One member for the oversight committee chosen (1 member from every Cañada College committee and council)
    1. Ruth Miller
  
- V. TRiO Upward Bound Comprehensive Program Review – Lina Mira - **Tabled**
  - i. **Lina will submit Upward Bound’s Program Review Comprehensive Program Review at the next meeting on April 14 – Next Agenda**
  
- VI. Annual Program Plan
  - i. Due date March 31. Send to appropriate Dean.
  - ii. What is the due date for the Student Services’ SLOs?  
“Current” means next year since the plan is looking at future budgets.

DRAFT Annual Program Plans discussed or ready to discuss:

- Admissions & Records
- Transfer Center
- Assessment
- Career Center
- Welcome Center/Information Desk
- EOPS/CARE
- CalWORKs/TANF
- Financial Aid

Send completed SLOs and Annual Program Plans to Debbie Joy for housing in the VPSS office.

Rita is going to check with IPC and/or CPC to find out when Reflections and SLOs are due. – Next Agenda

VII. Other

Cañada will receive \$150,000, from the District Office, for 2010-2011. The Deans are meeting with faculty to see which closed sessions may be re-opened. Some of the dollars may be allocated for counseling as well. How to spend the money is still under discussion.

Thursday, March 25 is the first Spirit Day. Wear your Cañada gear!

To Do - Ask Carol Rhodes to come to our next meeting to explain TrakDat.

Next Agenda - Follow-up for feedback regarding the 7.26 Prevention of Identity Theft in Student financial Transactions and 3.10 Selection Procedure for the District Shared Governance Committee

VIII. Next Meeting – April 14, 1:00-3:00

| Meeting Date | Afternoon Snack |  |
|--------------|-----------------|--|
| April 14     | Kathy Sammut    |  |
| April 28     | Karen Olesen    |  |
| May 12       |                 |  |
| May 25       |                 |  |