

CAÑADA COLLEGE SAFETY COUNCIL AGENDA
January 21, 2005 10:00 AM – 11:30 AM in Building 3 Room 227

Members:

Susan Traynor	Events Coordinator and Chair
Linda Hayes	Dean of Business Division
Peggy Lew	Budget Officer
Pete Katsumis	Lead Security Officer
Danny Glass	Campus B & G, Facilities Maintenance Supervisor
Rachel Corrales	Operations II Lead
Lesli Sachs	Health Services

Guests:

View past minutes at: <http://www.canadacollege.edu/inside/safety>

CONTENT	PROCESS	WHO	
1) APPROVAL OF THE MINUTES 12/17/04 Meeting			
2) Accident Reports:		Lesli Sachs	
3) Campus Update		Danny Glass	
4) Old Business	Inner Campus phone numbers update. Deans Office “residential” phone line locations and status of phones Emergency preparedness contact list updates Stairs and walkways: striping, handrails Emergency Flip charts Nextel phone training Phone list to be hung in each classroom after approval Additional assistance for people into building 8. Additional temporary lights added to building 3 and pit area	Susan Traynor Susan Traynor Susan Traynor Danny Glass Susan Traynor Rachel Corrales Susan Traynor Susan Traynor DG/JV	
5) New Business	Scheduling for new training emergency preparedness	Susan Traynor Susan Traynor	

	<p>Request for Defibrulators from Nicolas Carr</p> <p>Evacuation chairs overview from the district meeting</p> <p>Scheduling CPR and First Aid for Safety Committee and other key campus faculty and staff.</p> <p>Publication of "Where to go in an emergency"</p>	<p>Susan Traynor</p> <p>Susan Traynor</p>	
5) Next meeting 2/18/05	Room 3-227		
ADJOURNED AT:			