

CAÑADA COLLEGE SAFETY COUNCIL AGENDA
February 15, 2005 10:00 AM – 11:30 AM in Building 1 Room 101

Members:

Susan Traynor	Events Coordinator and Chair
Linda Hayes	Dean of Business Division
Peggy Lew	Budget Officer
Pete Katsumis	Lead Security Officer
Danny Glass	Campus B & G, Facilities Maintenance Supervisor
Rachel Corrales	Operations II Lead
Lesli Sachs	Health Services
Alex Andrade	AFSCME Night Representative
Jozsef Veres	AFSCME Day Representative

Guests:

View past minutes at: <http://www.canadacollege.edu/inside/safety>

CONTENT	PROCESS	WHO	
1) APPROVAL OF THE MINUTES 1/31/05 Meeting			
2) Accident Reports:		Lesli Sachs	
3) Campus Update		Danny Glass	
4) Old Business	Inner Campus phone numbers update.	Susan Traynor	
	Deans Office “residential” phone line locations and status of phones	Susan Traynor	
	Emergency preparedness contact list updates	Susan Traynor	
	Stairs and walkways: striping, handrails	Danny Glass	
	Emergency Flip charts	Susan Traynor	
	Nextel phone training	Rachel Corrales	
	Phone list to be hung in each classroom after approval	Susan Traynor	
	Additional assistance for people into building 8.	Susan Traynor	
	Scheduling for new training emergency preparedness	Susan Traynor	

5) New Business	<p>Request for Defibrulators from Nicolas Carr</p> <p>Evacuation chairs overview from the district meeting</p> <p>Scheduling CPR and First Aid for Safety Committee and other key campus faculty and staff.</p> <p>Publication of "Where to go in an emergency"</p> <p>"no cost" local Office of Emergency Services (OES) courses</p>	<p>Susan Traynor</p> <p>Susan Traynor</p> <p>Susan Traynor</p> <p>Susan Traynor</p> <p>Jose Nunez</p>	
5) Next meeting 2/15/05	Room 1-101		
ADJOURNED AT:			