

Cañada Safety Committee
Meeting Notes
Tuesday, February 17, 2009
Building 9 – Room 153
10:30-12:00

Present: Nancy Wolford, Debbie Joy, Linda Hayes, Danny Glass, Lesli Sachs, Gary Hoss, Vickie Nunes

Absent: Kathy Smith, Sandy Wong, Ignacio Carlos

1. e-911 Problems and Paramedic entry into Building 9 – Gary Hoss / Vickie Nunes

Darrel Lee and Stan Leyva corrected the problem with the e-911. Test calls were done from Cañada to verify.

Gary Hoss will call Jamie, the Communications Manager, at the Sherriff's Office to discuss the problem with the dispatcher.

Gary will ask James Flowers to get a copy of the incident to Lesli Sachs, College Nurse.

Lesli will keep Brindicy's information updated with Security, Cashier's Office and the VPSS Office.

Test 911 calls will be scheduled twice a year.

The Safety Committee discussed the use of duress buttons, specifically for building 9, and we will talk to Jose Nunez to find out how to get California Security the depth of information they need. The Committee also believes it is beneficial to monitor usage of the duress buttons and that a written policy is needed.

Danny Glass will schedule a meeting with California Security re: Zone 13.

2. Campus Construction Update – Avery Brundage

Avery was unable to attend.

There was discussion regarding the raising of the stop sign at Building 1.

Have the street signs been approved by Redwood City? We need verification from Barbara Christensen. Gary will talk to Avery regarding the street signs.

The new planter at the Y is too high and is causing blind spots. We will discuss this with President Mohr.

3. Discussion regarding the Nurses Corroded AED Machine – Debbie Joy

The College has agreed to purchase a new AED machine for the Health Center. We want to be sure this AED is hung in the Health Center as soon as it is delivered. We want to thank Pamela Kurtzman from Sequoia Hospital for the loan of an AED while we purchase another.

4. Date Change for March Emergency Preparedness Exercise – Debbie Joy

a. Classroom Instruction – Wednesday, March 25th, 8:00 – 12:00

b. Table Top Exercise – Thursday, March 26th, 8:00 – 9:30

c. EOC Exercise – Thursday, March 26th, 9:30 – 1:00

Jose Nuñez and Jan Roecks will be in attendance for exercise

5. Report on District Safety Committee – Debbie Joy

No District meeting was held since our last Safety Committee meeting.

7. Other

Question: when will the metal plates around campus have the non-skid strips laid?

Danny Glass emailed that as soon as he receives two days of dry weather, they will be taken care of.

Question: when will the new railing be installed at the intermediate landing between buildings 16 and 13? This work was supposed to be performed in conjunction with the construction of new concrete stairs between the new elevator at B16 and the handicap ramp.

Alex Acenas emailed, the railing fabricator was out there last week to field measure the railings requested in that area. We expect to see them installed in the next 3-4 weeks. We'll try to improve on that schedule. He will keep us updated.

Kathy Smith requested help testing the courtesy phones. Debbie Joy will help.

8. Next Meeting – March 17