

Cañada Safety Committee Meeting  
Agenda  
Tuesday, January 27, 2009  
Building 9 – Room 153  
10:30-12:00

1. Announcement – Phyllis Lucas-Woods
2. Campus Construction Update – Avery Brundage
3. Status on March Emergency Preparedness Exercise – Debbie Joy
  - a. Classroom Instruction – Wednesday, March 4<sup>th</sup>, 8:00 – 12:00
  - b. Table Top Exercise – Thursday, March 5<sup>th</sup>, 8:00 – 9:30
  - c. EOC Exercise – Thursday, March 5<sup>th</sup>, 9:30 – 1:00  
Jose Nuñez and Jan Roecks will be in attendance for exercise
4. Status of Waterfall Document – Jan Roecks
5. Report on District Safety Committee – Debbie Joy
  - a. Video Monitoring Signage – The new signage has been reviewed by each campus President. Our signage will be changed and updated. Each Campus President will decide where the new signs will be placed.
  - b. Hazardous Materials Business Plan – Danny Glass and Janet Stringer are in charge of Cañada's Hazardous Materials Business Plan. What is the status on our plan? The Chemical Inventory is due Feb. 20<sup>th</sup>.
  - c. The School Chemistry Laboratory Safety Inventory – The inventory will move to District Facilities. Each campus should house 2 binders; one located in the Dean of Science and Technologies' Office and one housed in the Dean of Humanities' Office.
  - d. Audible Alarms – will be installed 5, 6, and 8 as they are renovated. Eric would like to come to the Safety Committee meeting to discuss the EAS (Emergency Announcement System).
  - e. Courtesy Phones – Check with Security regarding identifying courtesy phones on campus that are not in working order. Are the courtesy phones on our Cañada map? The volume on the

courtesy phone outside 2<sup>nd</sup> floor of Building 9 was too low to be able to hear the 911 operator during an emergency.

f. UHF Radios – We now have a UHF Base radio on campus located in the VPSS office. We are waiting for the handheld radios for each Security Officer.

g. Text Message Alert – The District will be holding a text message alert approximately every 18 weeks.

6. Update on Smoking Concerns Near Building 13 – Danny Glass

7. Other

8. Next Meeting – February 17<sup>th</sup>