

CAÑADA COLLEGE SAFETY COUNCIL AGENDA
July 28, 2005 10:00 AM – 11:30 AM in Building 1 Room 101

Members:

Susan Traynor	Events Coordinator and Chair
Linda Hayes	Dean of Business Division
Pete Katsumis	Lead Security Officer
Danny Glass	Campus B & G, Facilities Maintenance Supervisor
Rachel Corrales	Operations II Lead
Lesli Sachs	Health Services
Alex Toscano Andrade	AFSCME Night Representative
Jozsef Veres	AFSCME Day Representative

Guests:

Phyllis Lucas-Woods

View past minutes at: <http://www.canadacollege.edu/inside/safety>

CONTENT	PROCESS	WHO	ACTION	O/C
1) APPROVAL OF THE MINUTES 6/30/05 Meeting				
2) Accident Reports:		Lesli Sachs		
3) Campus Update		Danny Glass		
4) Old Business	Inner Campus phone numbers update.	Susan Traynor		
	Hard phone line locations and status of phones	Susan Traynor		
	Stairs and walkways: striping, handrails	Linda Hayes		
	Condensed Emergency Procedure Sheet	Lesli Sachs		
	Nextel phone training	Rachel Corrales		
	Emergency contact information lamination	Susan Traynor		

CONTENT	PROCESS	WHO	ACTION	O/C
	Scheduling CPR and First Aid for Safety Committee and other key campus faculty and staff. Workman's Compensation forms: Who fills these out Evacuation Maps First aid Kits	Susan Traynor Danny Glass Committee Committee		
5) New Business	Request for more adequate lighting near bldg 22 coursing up to parking lot 1 and 7	Patty Dilko		
5) Next meeting 8/18/05	Room 1-101			
ADJOURNED AT:				