

CAÑADA COLLEGE SAFETY COUNCIL AGENDA
November 17, 2005 10:00 AM – 11:30 AM in Building 1 Room 101

Members:

Susan Traynor	Events Coordinator and Chair
Linda Hayes	Dean of Business Division
Pete Katsumis	Lead Security Officer
Danny Glass	Campus B & G, Facilities Maintenance Supervisor
Rachel Corrales	Operations II Lead
Lesli Sachs	Health Services
Alex Toscano Andrade	AFSCME Night Representative
Jozsef Veres	AFSCME Day Representative
Kathy Smith	Classified Representative
Dottie Shiloh	Classified Representative

Guests:

View past minutes at: <http://www.canadacollege.edu/inside/safety>

CONTENT	PROCESS	WHO	ACTION	O/C
1) APPROVAL OF THE MINUTES 9/22/05 Meeting				
2) Accident Reports:		Lesli Sachs		
3) Campus Update		Danny Glass		
4) Old Business	Condensed Emergency Procedure Sheet	Lesli Sachs		
	Workman's Compensation forms: Who fills these out	Susan Traynor		
	Evacuation Maps	Susan Traynor		
	Building and Floor Captain Responsibilities	Susan Traynor		
	Campus Wide Disaster Simulation	Susan Traynor		
	Academic Aftershock DVD Presentation	Committee		

CONTENT	PROCESS	WHO	ACTION	O/C
5) New Business	AFSCME Night Representative Alex Andrade Meeting Time Change Posting emergency information on permanent mounts in each classroom	Susan Traynor Susan Traynor Susan Traynor		
5) Next meeting 10/20 /05	Room 1-101			
ADJOURNED AT:				