

## **BUDGET COMMITTEE MEETING MINUTES**

Wednesday, September 7, 2010 2:00 p.m. – Building 3, Room 142

Members Present: David Clay, Debbie Joy, Lezlee Ware (for Elizabeth Terzakis), Sarah Perkins, Robin Richards, Tristan Sheldon, Gregory Stoup,

Ex-Officio: James Keller – Interim President, Robert Hood, faculty rep, student rep

Members Absent: Maria Lara-Blanco, Lucy Nolasco, Vickie Nunes

Guests: Leonor Cabrera, Roberta Chock, Linda Hayes, Kim Lopez, Maggie Souza, Janet Stringer, Dave Vigo

1) APPROVAL OF	A	
	A motion was made and seconded to approve the minutes as submitted. Minutes were approved	David Clay &
MINUTES	by consensus.	Debbie Joy,
1	It was noted and agreed that Agenda Item II under Business would be presented in front of Item	Budget Co-Chairs
]	I.	
	None	David Clay &
COMMENTS		Debbie Joy,
		Budget Co-Chairs
3) BUSINESS		
a. Budget for 2011-2012 & 2012-2013 It	Cañada budget figures for 2010/11 and 2011/12 were reviewed. It was noted that full time and hourly benefits have been absorbed in the budget to show the true costs of the college. Our budget allocation amount for 2011/12 is \$16,243,801  Expenses including position control salaries, hourly salaries, benefits, discretionary funds total to: \$16,525,951  leaving a shortage of: \$16,525,951  leaving a shortage will be covered with projected carryover funds from 2010/11.  Three proposed scenarios for Cañada were shown for the expected shortfall in 2012-2013 which could be approximately \$8.5 million for our District. There is a chance that our District may fall into Basic Aid depending on how revenue comes in to the state.  Discussed the need to begin preparing now for 2012-13 budget reductions Suggestions included:  • Having a discussion on where we are going as a college and our basic needs • Reviewing our budget and discuss what fits into the planning process • Developing a calendar/timeline	James Keller, Interim President

	<ul> <li>Inviting Kathy Blackwood to a Budget Committee meeting to review our District's budget allocation model.</li> <li>It was proposed that the Budget Committee Co-Chairs email those serving on the Budget Committee for suggested agenda items for the next meeting.</li> </ul>	
b. International/non-resident students	<ul> <li>The update included:</li> <li>Center for International &amp; University Studies is still working on getting their staff in place</li> <li>Discussions are continuing with Tianhua College.</li> <li>We are looking into having discussions with universities in other countries to increase international students on campus and at pathways to bring non California students.</li> <li>We are in the process of drafting a strategic plan for the CIUS program.</li> <li>This semester we are beginning to charge our University Center partners a fee to use our facilities.</li> <li>Our District is doing specific work to recruit international students.</li> </ul>	Sarah Perkins, Vice President Robin Richards, Vice President of Student Services
c. Measure G	A document was presented that showed the accomplishments and use of Cañada Measure G funds for 2010/2011 that reflected:  Instruction  Funded 142 sections that served approximately 3500 students  Coordinate and improve basic skills, distance education and workforce development offerings  Hired a Workforce Development Specialist  Launched College for Working Adults and Neighborhood College  Student Support  Expanded academic counseling with 6,400 drop-in appointments utilized by student  Launched a new Peer Mentoring Program  Added services for veterans and financial aid students  Library and Learning Center expended its evening and weekend hours, serving an additional 1200 students  Offered Math and English tutoring on Saturdays  Hired a Director of Articulation and Orientation (will begin on 9/6/11)  Course & Program Innovation  Increased by nearly 50% the number of associated degrees and occupational certificates awarded in 2010-2011  Funded PEP  Funded Math Jam & Word Jam	James Keller, Interim President

		Total Planned Amount for Measure G Funds \$1,960,605 Total Amount of Measure G Fund Expended \$1,318,199.	
d.	Bond Initiative	A Facility Master Plan completed this past spring reflects capital improvements for all three campuses. Based on results received from a recent survey to the community, our Board of Trustees has elected to put a \$564 million bond measure on the November ballot. It was noted that we have lost \$200 million in support as a result of the State budget. This involved projects for capital and ADA improvements and hazardous waste removal. Cañada projects include a new building for Workforce/Science and unfinished work to Building 3. Discussions will need to occur on the necessary work on Buildings 1 and 13 which are project proposals that have been submitted to the State.	James Keller, Interim President
II.	Preview of Kathy Blackwood's September 7 <sup>th</sup> Board Meeting Presentation	An article entitled "Equity, Equality, or Need? The Effects of organizational Culture on the allocation of Benefits and Burdens" was handed out by Interim President Keller to those present to review.  A presentation by Interim Executive Vice Chancellor Kathy Blackwood entitled "Budget Overview and Financial Projections: to our Board of Trustees at their meeting this evening was shown by Interim President Keller. The presentation included:  • a budget funding history for our District of funding by the State for 2007/08, 2008-09, 2009/10, 2010/11, 2011/12 with projections for 2012/13 and 2013/14.  • Determining Basic Aid status for our District and the possibility of backing into Basic Aid  • Budget assumptions for 2012/13, 2013/14 and 2014/15	James Keller, Interim President
4)	ADJOURNMENT	The meeting was adjourned at 3:50 p.m.	David Clay & Debbie Joy, Budget Co-Chairs