



BUDGET COMMITTEE MEETING MINUTES
Wednesday, February 4, 2009
1:30 to 3:30 p.m. – Building 3, Room 142

Members present: Maria Lara – CSEA Rep, Joan Murphy – Classified Senate President, Vickie Nunes – College Business Officer, Martin Partlan – Academic Senate President, Greg Stoup – Director of Planning, Research, and Student Success, Lezlee Ware – Faculty Rep,

Ex-Officio: Robert Hood – Director of Marketing

Members Absent: Thomas Mohr – Ex-Officio, 2 Student Reps

Guests: Aja Butler, Jennifer Castello, Jeanne Gross, Linda Hayes, Robert Hood, Janet Stringer, Elizabeth Terzakis, Terry Watson,

AGENDA ITEM	CONTENT	PRESENTER
1) APPROVAL OF THE MINUTES FROM DECEMBER 3, 10, & 17, 2008	The minutes of 12/3 were approved as amended with two abstentions. The minutes of 12/10 were approved as submitted with two abstentions. The minutes of 12/17 were approved as amended with two abstentions.	Joan Murphy & Martin Partlan, Budget Committee Co-Chairs
2) PUBLIC COMMENTS	We have just received a letter from the ACCJC informing us that Cañada College is removed from warning and that our accreditation has been reaffirmed. An update was given on the status of the retirement incentives being offered to faculty and staff by our District.	Joan Murphy & Martin Partlan, Budget Committee Co-Chairs
3) BUSINESS		
I. Motion to Approve the \$732,000 Budget Reductions (Action)	A motion was made and seconded to approve the budget reduction savings in the amount of \$732,000 proposed by President Mohr. Members voted unanimously to approve the budget reduction savings in the amount of \$732,000.	Joan Murphy & Martin Partlan, Budget Committee Co-Chairs
II. Review Budget & Planning Committee By-Laws – Needed Changes/Revisions (Action)	The current Planning & Budget Philosophy & Constitution was presented and reviewed. Noted changes were: <ul style="list-style-type: none"> • Mission Statement needs to be written – Greg Stoup volunteered to lead discussion on Mission statement. • Change method of recommendations by consensus method to the 	Joan Murphy & Martin Partlan, Budget Committee Co-Chairs

<p>III. Vice President of Student Services Job Posting (Informational)</p> <p>IV. Agenda Setting Regarding Budget Analysis Going Forward for the Spring Semester (Discussion)</p>	<p>same used by District Shared Governance</p> <ul style="list-style-type: none"> • Take out planning <p>The Budget Committee agreed by consensus on the proposed changes and to add the Mission Statement.</p> <p>The Hiring Committee for the Vice President of Student Services will consist of Alicia Aguirre, Romeo Garcia, Robert Haick, Linda Haley, Debbie Joy, and Rita Sabbadini. President Mohr feels that this is a needed position for the College and is going forward with it. The VPSS job description has been revamped.</p> <p>Noted that there is no change in the Hiring Process for the College and reviewed the hiring processes for both classified and faculty.</p> <ul style="list-style-type: none"> • Upgraded changes in a position and proposals to create new positions need to be presented to the Budget Committee and the College Planning Council. CSEA related positions i.e. bargaining issues, existing positions that need to be filled and positions not funded by Fund 1 come before the Budget Committee and College Planning Council as informational items. • Faculty hiring process still remains the same which is to present faculty justifications two times a year. We have not done this for 2008-2009 in light of the State budget and upcoming budget cuts. <p>The Budget Committee discussed which Fund 1 budgets to review. It was decided to review at the March 4th meeting the Basic Skills budget.</p>	<p>Joan Murphy & Martin Partlan, Budget Committee Co-Chairs</p> <p>Joan Murphy & Martin Partlan, Budget Committee Co-Chairs</p>
<p>4) ADJOURNMENT</p>	<p>The meeting was adjourned at 3:15 p.m.</p>	<p>Joan Murphy & Martin Partlan, Budget Committee Co-Chairs</p>