



PLANNING & BUDGET MEETING MINUTES
 Wednesday, December 3, 2008
 2:00 to 4:00 p.m. – Building 2, Room 10

Members Present: Edgar Deloa – Student Rep, Margie Carrington – College Council Co-Chair, Maria Lara- Blanco - CSEA Rep, Phyllis Lucas-Woods – Vice President of Student Services, Joan Murphy – Classified Senate President, Martin Partlan – Academic Senate President, Anniqna Rana – College Council Co-Chair, Katherine Schertle – AFT Rep,

Ex-Officio: Thomas Mohr – President, Vickie Nunes – College Business Officer

Members Absent: Nick Amaya, Gregory Stoup,

Guests: Regina Blok, Jenny Castello, Patty Dilko, Linda Hayes, Robert Hood, Brian Horwitz, Debbie Joy, Carolyn Jung, Jai Kumar, Monica Malamud, Karen Oleson, Jonna Pounds, Paul Roscelli, Rita Sabbadini, Maggie Souza, Kathy Smith, Janet Stringer, Peter Tam, Katie Townsend-Merino, Terry Watson, Nancy Wolford,

AGENDA ITEM	CONTENT	PRESENTER
1) APPROVAL OF MINUTES FROM NOVEMBER 25, 2008	The minutes were approved as submitted	Joan Murphy & Martin Partlan, Planning & Budget Co-Chairs
2) PUBLIC COMMENTS	None	
3) BUSINESS I. Budget Recommendations from Administration (Action)	<p>A document was handed out showing the recommended savings proposed as of 11/25 along with an additional savings being proposed today. President Mohr informed those present that he had received several emails asking for clarification on the proposed savings for testing. He said that additional funds had been placed in the DSPS budget as it was anticipated that DSPS might receive a reduction from the State in their funding. As this did not occur the additional amount of \$7402 was put back in the Fund 1 budget.</p> <p>The Proposed Savings for 08-09 totaling \$438,098 presented on 11/25/08 to Planning & Budget by the Cañada Administration was reviewed again. A motion was made and seconded to endorse the Proposed Savings for 08-09 in the amount of \$438,098 for our College. All members present agreed.</p> <p>An additional Proposed Savings for 08-09 was presented and reviewed to include:</p> <ul style="list-style-type: none"> • Conference Expenses \$ 7,500 • Supplies 10,000 • Testing 7,402. • Health Science Instructor 35,000 • Salary Savings from MSEIP Grant 20,000 • Librarian 5,000 <p>Total of Additional Savings \$ 84,902.</p>	<p>Joan Murphy & Martin Partlan, Planning & Budget Co-Chairs</p> <p>Thomas Mohr, President</p>

<p>II. Budget Process and Communication</p>	<p>Adding the Additional Savings to the 11/25 Proposed Savings of \$438,098 brings the total savings to \$523,000 which is about 5 ½ %.</p> <p>Planning & Budget members unanimously endorsed the additional savings amount proposed.</p> <p>President Mohr informed everyone that he will be bringing the proposed savings amount up to \$800,000 and will present this at the next Planning & Budget meeting.</p> <p>Asked those present if anyone felt left out of the budget process or if their voice was not heard as it is important that the Planning & Budget Committee hear from everyone. The Planning & Budget Co-Chairs read the ideas they had received from the campus community.</p> <p>Martin Partlan reported that SMCCCD Executive Vice Chancellor James Keller and Chief Financial Officer Kathy Blackwood will be reporting to the District Shared Governance Committee the budget reductions that the District Office will be making at their February meeting.</p> <p>The Planning & Budget Committee will forward their endorsement of our Administration's Proposed Savings to the College Council for them to act on. A reminder that our Chancellor Ron Galatolo will be speaking to the campus community on Wednesday, December 10th at 2:00 p.m. in Building 3, Room 142. This will be followed by a Planning & Budget Committee meeting.</p>	<p>Joan Murphy & Martin Partlan, Planning & Budget Co-Chairs</p>
<p>4) ADJOURNMENT</p>	<p>The meeting was adjourned at 2:40 p.m.</p>	<p>Joan Murphy & Martin Partlan, Planning & Budget Co-Chairs</p>