

Planning & Budget Meeting Minutes September 20, 2006 1:30 to 3:30 P.M. – Building 22, Room 114

Members present: Margie Carrington, Kevin Chappell, Patty Dilko, Maria Lara, Phyllis Lucas-Woods, Monica Malamud, Marilyn McBride, Martin Partlan, Terry Watson Ex-Officio: Thomas Mohr - Interim President, Vickie Nunes – College Business Officer, Bart Scott, College Researcher

Guests: Robert Hood, Katie Townsend-Merino

1) APPROVAL OF	The minutes were approved as amended.	
MINUTES 5/3/06 & 9/6/06		
2) BUSINESS		
I. Classified Hiring – CBET Coordinator	Informed members that Jose Romero has accepted the EOPS Project Director position leaving a vacancy with the CBET Program Services Coordinator. Noted that this is a critical position for the program as it could not function without it. Position is grant funded, permanent, full-time –	Marilyn McBride, Vice President of Instruction
	working 10 months out of the year. A motion was made and seconded to move forward in filling this position.	Monica Malamud Margie Carrington
	It was then noted that the former staff person in this position took two months off voluntarily and that the position was never changed formally to a 10	Maria Lara
	month position. The motion was amended to move forward with this position once it has been approved by CSEA to a 10 month position	Monica Malamud Margie Carrington
II. Faculty Art Position	<ul> <li>Handed out and reviewed document "Justification for Increase in Assignment" for Art Faculty</li> <li>Professor Denise Erickson. Professor Erickson currently has a 67% contract and the Art faculty and the Division Dean believe that our College has the demand in Art History to increase her teaching load to 100%. Art History has one of the strongest loads in the Humanities Division. Intention to increase load would be done in three ways (phase-in):</li> <li>Convert Art 680 classes to 2-unit classes</li> </ul>	Marilyn McBride, Vice President of Instruction

III. Faculty Hiring Update IV. Budget Update	<ul> <li>Add another 8-week section of Art 680</li> <li>Add Art 104 (History of Modern Art) to the regular schedule</li> <li>Motion made and seconded to move forward to increase Professor Erickson's teaching load from 67% to 100% as presented.</li> <li>A subcommittee from Academic Senate has met and made significant progress on the Faculty Hiring Process which will be reviewed soon by the Instruction Student Services Council. The Faculty Hiring Process will be extended to October 30. The faculty subcommittee will continue to work on questions they may have and will be having at an additional discussion on FTE Enrollment growth, working on a complete picture of personnel needs to include faculty positions and classified positions important to the College.</li> <li>Reviewed General Fund specific allocations for:         <ul> <li>Professional Development \$43,020.27</li> <li>Amount includes \$20,000 left over from last year</li> <li>Trustee Fund \$10,227.78</li> <li>\$11,670.47 of Trustees Funds is rolled over from last year and committed to programs</li> <li>Management Development \$2000</li> </ul> </li> </ul>	Margie Carrington Maria Lara Patty Dilko, Academic Senate President Vickie Nunes, College Business Officer
3) ADJOURNEMENT	Meeting adjourned at 2:40 p.m.	Co-Chairs Margie Carrington & Patty Dilko