



PLANNING & BUDGET COMMITTEE MEETING
 Wednesday, January 31, 2007 – Building 22, Room 114

Members Present: Margie Carrington, Kevin Chappell, Patty Dilko, Linda Haley, Maria Lara, Phyllis Lucas-Woods, Monica Malamud, Marilyn McBride, Terry Watson
 Ex-Officio: Thomas Mohr – Interim President, Vickie Nunes – College Business Officer, Bart Scott – College Researcher
 Guests: Regina Blok, Aja Butler, Jeanne Gross, Linda Hayes, Robert Hood, Soraya Sohrabi, Maggie Souza, Katie Townsend-Merino, Nancy Wolford

AGENDA ITEM	CONTENT	PRESENTER
1) APPROVAL OF MINUTES 12/6/06	Meeting was led by Co-Chair Margie Carrington. A motion was made and seconded to approve the minutes as submitted. All members agreed.	Monica Malamud Marilyn McBride
2) PUBLIC COMMENTS	Linda Haley was introduced as a new member of Planning & Budget replacing Martin Partlin.	Margie Carrington, Co-Chair Planning & Budget
2) BUSINESS I. Review of Hiring Process	Reviewed process used in reviewing presented faculty and classified hiring justifications: <ul style="list-style-type: none"> • Faculty and classified positions needed were identified by Divisions so as to get a whole picture of hiring needs • Justification for faculty and classified positions were developed • The Instruction/Student Services Council (Vice Presidents and Deans) met twice in December – once to review faculty hiring justifications with the Academic Senate President and faculty rep and once to review classified hiring justifications with the Classified Senate President and classified rep present. Interim President Mohr was present at both meeting as an observer. All positions listed in document titled “Faculty & Classified Positions Submitted by College Divisions for Consideration by Instruction/Student Services Council.” • Used the newly revised “Process and Criteria for Recommending Full-Time Tenure-Track Faculty Hires to the College President” developed by the Academic Senate • Each Dean presented their justifications and answered questions asked. • Voting occurred to prioritize positions, noting that total needs of the College were considered. Prioritized positions listed in document “Classified/Faculty 	Marilyn McBride, Vice President of Instruction

<p>II. Associated Planning & Budget Matters</p>	<p>Hiring Prioritization by Instruction/Student Services Council.”</p> <ul style="list-style-type: none"> • Prioritized list of positions presented to Planning & Budget Committee <p>Discussion among members took place. One of the questions asked was if students were part of this process. It was noted that they were not. Interim President Mohr commented that we should revisit our hiring process every year to think about what we might do different.</p> <p>Planning & Budget Co-Chair clarified the role of the Planning & Budget Committee.</p> <p>Interim President Mohr informed members that the College Business Officer Vickie Nunes would be presenting costs for his hiring proposal for faculty and classified. He also said that in making his decision he took into consideration being loyal to the college mission, the impact on enrollment in a long and short range way, referenced the data for our College collected to mission/enrollment, and stayed pretty much in the thinking of those that came to prioritize.</p>	<p>Margie Carrington, Planning & Budget Co-Chair Thomas Mohr, Interim President</p>
<p>III. Financing Issues</p>	<p>Presented and reviewed projected figures showing:</p> <ul style="list-style-type: none"> • salary savings from retirements • salary savings from post retirement contracts ending 6/30/07 • cost of new faculty/classified positions • salary savings in hourly salaries • additional monies received from outside sources to offset salary expenses <p>After all of the above is taken into consideration, the projected total cost to Fund I is estimated to be \$183,897.08.</p> <p>Also presented was a chart showing projections on what Cañada’s base allocation would be over the next two years if our growth was 2%, 1%, or no growth at all.</p> <p>It was also noted that in looking at the information the College Business has provided that some decisions have been made on faculty salary savings.</p>	<p>Vickie Nunes, College Business Officer</p>
<p>IV. Proposal Consideration</p>	<p>Interim President Mohr proposed the faculty/classified positions listed below and went on to give his reasoning on each of the positions. He went on further to say that he would be holding a special meeting for the entire college to explain his decision. Hiring proposal for Faculty are: Counselor, Mesa Director, Accounting, Theater Instructor, Fitness/Dance, Mathematics, Anthropology Hiring proposal for Classified are Fund Developer, OAI Counseling, Lab Technician,</p>	<p>Patty Dilko, Co-Chair Planning & Budget</p> <p>Thomas Mohr, Interim President</p>

<p>V. Recommendation of Planning & Budget Committee</p>	<p>Office Technician CBOT (Instr Aide II) 60%, and Library Technician.</p> <p>Motion made and seconded to spend \$183,897.08 from on-going Fund 1 money for faculty and staff positions proposed by Interim President Mohr.. All members in favor.</p> <p>Motion made and seconded to move forward with the ISCC and Interim President's recommended priority list.</p> <p>Motion made and seconded to move forward in recommending prioritization list proposed by Interim President Mohr to College Council. 1 no and 8 in favor.</p>	<p>Margie Carrington, Planning & Budget Co-Chair</p> <p>Phyllis Lucas-Woods Monica Malamud</p>
<p>4) ADJOURNMENT</p>	<p>Meeting adjourned at 3:05 p.m.</p>	<p>Margie Carrington, Planning & Budget Co-Chair</p>