

CAÑADA COLLEGE COUNCIL MINUTES (Amended)
April 21, 2005, 1:30 – 3:30 P.M. in Building 22, Room 114

Members Present: Kim Autrey, Kathryn Browne, Margie Carrington, Daniela Castillo, Linda Hayes, Monica Malamud, Lesli Sachs, Bart Scott, Blanca Ventura, Javier Urena, Terry Watson

Ex Officio: Rosa Perez - President, Dick Claire -Ex-Officio

Members Absent: Dianne Eyer, Rashad Hasan, Kuni Hay, Brian Horwitz, Ray Lapuz, Isabel Morelos

Guests: Phyllis Lucas-Woods, Marilyn McBride, Melissa Raby, Maggie Souza, Rosemary Ybarra-Garcia

Meeting Called to Order: 1:42 P.M. by Co-Chair Margie Carrington

CONTENT	PROCESS	WHO
1)APPROVAL OF MINUTES 4/7/05	Motion made to approve minutes of April 7, 2005 as amended.	Lesli Sachs Terry Watson
<p>2)BUSINESS</p> <p>I. Rules & Regulations on Student Records and Suspension and Mutual Respect Policy</p> <p>II. Proposed Allocation Model Review</p> <p>III. Dean of Science & Technology: Review of recommendation from Budget & Planning</p>	<p>Members were asked for their feedback on these three documents. Students had no changes. Classified Senate requested the following changes:</p> <ul style="list-style-type: none"> • <u>New Rules & Regulations 2.24: Mutual Respect Policy</u>, - Administration and faculty are not listed with staff and students in Item #4. <p>It was mentioned that the District Office defines staff to include everyone (Administration, faculty, staff). The Classified Senate would like clarification on this as all three groups are listed separately on documents at Cañada.</p> <ul style="list-style-type: none"> • Document <u>7.72 Suspension and Expulsion of Students</u>, - change throughout the document the title Chancellor - Superintendent to District Chancellor. <p>A motion was made and seconded to bring these change recommendations to the next Shared Governance Council meeting where these documents are under review.</p> <p>Agenda Item moved to the next meeting.</p> <p>Reported that:</p> <ul style="list-style-type: none"> • Position was discussed at the last Academic Senate meeting and said to be needed. • Vice President of Instruction Marilyn McBride is currently overseeing the position of Dean of Science & Technology. • An email was sent to the members of the Budget & Planning Committee in regard to filling this position with no objections from the members. <p>Discussion ensued by College Council members on the need for a Dean for this Division and also that Science & Technology is an area where Cañada is hoping to expand. A motion was made and seconded to move forward in filling this position.</p>	<p>Linda Hayes, Dean Business & Workforce Development</p> <p>Bart Scott Kathryn Browne</p> <p>Dick Claire, Academic Senate President</p> <p>Margie Carrington, Lesli Sachs</p>

<p>IV. Mission Statement Update and Master Plan</p>	<p>Reported that Cañada College will need to start preparing for its upcoming Accreditation Visit in fall 2007. One of the documents that we will need to work on is the Mission Statement for our College. The Accrediting Commission is very clear that College Mission Statements be precise. Many changes have occurred at our College since our Mission Statement was written 7 years ago. In fall 2005, President Perez would like, under the leadership of College Council, to begin working on our College Mission Statement. We need to look at what we have done from the perspective of our students needs in writing our Mission Statement. At the same time, the statement needs to be related to looking at what our District is putting forward in their upcoming bond proposal. Things to consider in revising our Mission Statement:</p> <ul style="list-style-type: none"> • Our District is proposing a bond in November 2005 in the amount of \$300/\$350 million with a list of projects for each College. The list planned for Cañada will need to be evaluated to make sure that the projects listed meet the needs/goals in our Mission Statement. <ul style="list-style-type: none"> • We are entering an era of declining budgets and have lost our appeal for ERAP money from the County. The College will have a new building on campus in Spring 2007 that will need to be staffed. • Planning and prioritizing for our College will be crucial. 	<p>Rosa Perez, President</p>
<p>3)SENATE UPDATES</p> <p>Academic Senate</p> <p>ASCC</p> <p>Classified Senate</p>	<ul style="list-style-type: none"> • Will be having a special meeting next Wednesday. Election of officers will be during the first week of May. • Spring Fling was a success – each day between 200 and 250 students attended the planned events. Students appreciated the free food. • In process of planning an evening event on Cinco de Mayo for the students attending evening classes • Upcoming Elections – have spoken to instructors to talk to students about the ASCC election. • Met yesterday • Awarding 3 - \$500 student scholarships • Planning a 50/50 raffle fundraiser for the “End of the Year” party • Elections will occur the third week of May 	<p>Dick Claire, Academic Senate President</p> <p>Blanca Ventura ASCC Senate member</p> <p>Terry Watson, Classified Senate President</p>
<p>4)DIVISION UPDATES</p> <p>Business Division</p>	<p>At their last meeting discussed:</p> <ul style="list-style-type: none"> • Creditation by Examination 	<p>Daniela Castillo</p>

Humanities Division	<ul style="list-style-type: none"> • Program Review <p>Multimedia student and member of PTK designed a brochure for PTK</p> <p>Multimedia Open House is on April 29 – college community invited from 12 to 1 P.M. Business Industry is invited from 1:30 to 2:30 P.M. and High Schools from 3:00 to 4:00 P.M.</p> <p>Last meeting discussed:</p> <ul style="list-style-type: none"> • Identifying challenges students face • Created theme for Division: “Creating a Community in the Classroom” <p>David Meckler has been named as the full-time Music Instructor for the Division.</p>	Monica Malamuud
Instruction Office	<p>Announced that the “Substantive Change Request” for our Medical Assisting program has been approved by the Accrediting Commission. The program was already approved by our Board of Trustees and the State Chancellor’s office.</p>	Marilyn McBride, Vice President of Instruction
Science & Technology	<p>Announced resignation of their Dean. Marilyn McBride, Vice President of Instruction, has met with the Division members and assumed the Dean’s position until position is filled.</p>	Kim Autrey
Student Services	<ul style="list-style-type: none"> • Vision Exams have been cancelled • Planning retreat for Student Services supervisors. • Margie Carrington, Financial Aid Director, has moved her office to the meeting room in Admissions & Records. • Paloma Navarette was awarded the Pister Scholarship • Javier Urena thanked Classified staff and our students for all their help and support with the KinderCaminata event. 	Lesli Sachs
5)MATTERS OF PUBLIC INTEREST	<ul style="list-style-type: none"> • Scholarship Ceremony on May 6 – of the 230 students that applied 110 are being awarded scholarships. • Weekly Weight Watcher Meetings being held on campus in 13-15 on Thursdays from 12:15 to 1:15 P.M. Contact Lesli Sachs if you are interested in joining the group. • Emergency Preparedness Training for our campus will take place on April 21 with a drill on April 22. 	
6)ADJOURNMENT	<p>The meeting was adjourned at 2:45 P.M.</p>	Co-Chair Margie Carrington