



Draft of COLLEGE PLANNING COUNCIL MEETING MINUTES
Thursday, December 15, 2011
2:00 to 3:00 P.M. – Building 6, Room 112

Members Present: David Clay, Rachel Corrales, Sarah Harmon, Sarah Perkins, Jonna Pounds, Robin Richards, Tristan Sheldon

Ex-Officio: James Keller – Interim President

Members Absent: Joan Murphy, Sandra Robles, Gregory Stoup

Guests: Linda Hayes, Robert Hood, Debbie Joy, Mario Mihelcic, Vickie Nunes, Maggie Souza, Mike Tyler, Dave Vigo

AGENDA ITEM	PRESENTER	PROCESS
1) APPROVAL OF MINUTES	The minutes of the joint Budget Committee and College Planning Council were not available for review.	Rachel Corrales, College Planning Council Co-Chair
2) BUSINESS		
I. Educational Master Plan Review of Final Comments	The latest draft of the Educational Master Plan with the most recent input from the Academic Senate and the Counseling Department was gone over in its entirety. Suggested revisions were noted as the document was reviewed. A motion was made and seconded to put the Educational Master Plan draft presented at today's meeting into final a draft with today's proposed changes. The final Educational Master Plan draft will be presented to the College Planning Council members at their next meeting for their approval. All members present agreed.	Robin Richards, Vice President of Student Services
3) DIVISION/COMMITTEE UPDATES	It was noted that the college is celebrating the mentoring award received by our faculty member, Dr. Amelito Enriquez, from the White House and noting that Dr. Enriquez is the only community college professor to receive this award in the last two years. Program Services Coordinator for CIUS Mario Mihelcic was introduced. Student Services – Students are being contacted and reminded of the Plan Ahead/Pay Ahead program that is in effect. Students with questions should contact VPSS Robin Richards or Dean of Enrollment Services Kim Lopez.	Division/Committee Reps
4) NEXT STEPS	Final Draft of Educational Master Plan	Rachel Corrales, College Planning Council Co-Chair
5) MATTERS OF PUBLIC INTEREST	None	Rachel Corrales, College Planning Council Co-Chair
6) ADJOURNMENT	The meeting was adjourned at 3:25 p.m.	Rachel Corrales, College Planning Council Co-Chair