



**Cañada College**

**MINUTES FOR JOINT MEETING OF  
BUDGET COMMITTEE & COLLEGE PLANNING COUNCIL**

**Wednesday, April 18, 2012**

**2:00 P.M. – Building 22, Room 114**

**Budget Committee Members Present:** David Clay, Margaret Hanzimanolis, Debbie Joy, Robin Richards, Tristan Sheldon, Gregory Stoup, Lezlee Ware, Helia Ying

Ex-Officio: James Keller – Interim President, Robert Hood – Director of Marketing

Members Absent: Maria Lara-Blanco, Vickie Nunes, Sarah Perkins,

**College Planning Council Members Present:** Jenny Castello, David Clay, Sarah Harmon, Lina Mira, Kevin Palmer, Jonna Pounds, Robin Richards, Tristan Sheldon, Gregory Stoup,

Ex-Officio: James Keller, Interim President

Members Absent: Joan Murphy, Sarah Perkins

Guests: Regina Blok, Lucy Carter, Roberta Chock, Jessica Kaven, Sam Rohde, Rita Sabbadini, Supinda Sirihekaphong, Maggie Souza, Janet Stringer, Mike Tyler

AGENDA ITEM	CONTENT	PRESENTER
1) <b>APPROVAL OF MINUTES</b>	The minutes of March 18 <sup>th</sup> were approved as amended.	David Clay & Debbie Joy, Budget Co-Chairs Jennifer Castello & Joan Murphy, CPC Co-Chairs
2) <b>BUSINESS</b>  I. Hiring Priorities/Budget Update	Interim President Keller is continuing to review our budget to see if we can move forward with any of the proposed positions. Budget considerations the college we need to bear in mind are: <ul style="list-style-type: none"> <li>• \$350,000 budget reduction for 2012-13</li> <li>• 2011-12 funding deficit</li> <li>• 2011-12 Ending Balance</li> <li>• Available Grant Funds</li> <li>• Available Measure G Funds</li> <li>• Available Revenues</li> </ul> The eleven proposed positions were reviewed along with looking at possible funding sources that included Fund 1, Measure G, Grants, Revenue, and one time funds. President Keller feels that we need to wait and see where we are with our budget considerations and, based on our budget, move forward on the positions where we can and when practical.	James Keller, Interim President

<p>II. Accreditation Update</p>	<p>Reported that we are proceeding on pace. The first draft of the self study is due April 27<sup>th</sup>. The committees continue to identify and collect the evidence needed. We received a letter from ACCJC, which was sent to all colleges, with a list of requirements for looking at student outcomes and data elements for colleges to put together. At our upcoming visit, we will be expected to have evidence in these areas along with dialog, assessment in place and a complete cycle where learning outcomes are being discussed and consideration for possible changes to program course are in place.</p>	<p>Gregory Stoup, Director of Planning, Research &amp; Student Success</p>
<p>III. Educational Master Plan Update</p>	<p>Vice President Richards reported that the tracking form has been developed to record the objectives work progress.</p>	<p>Sarah Perkins, VPI Robin Richards, VPSS</p>
<p>IV. SMCCCD “Framework for Measuring Student Success” Document</p>	<p>Reviewed the document from our district’s researchers “SMCCCD – A Framework for Measuring Student Success,” a draft of our district’s concept of how we want to look at student success. It was noted that this is one of the four strategic goals our Board of Trustees has set for this year. The college administrators in our district have begun the discussion of what might make for good measures to help track performance and identify intervention points going forward given the public discussion about completion. The document contains several proposals that could be used in determining what a set of measures might look like in the way of performance for community colleges. This document will be discussed in more detail at the next Budget/CPC meeting.</p>	<p>David Clay, Academic Senate President</p>
<p>V. Student Services Planning Council Membership</p>	<p>The Student Services Planning Council is proposing a change in their membership. A document reflecting the existing membership and proposed membership was handed out for review. The SSPC feels that the change is comprehensive to the SSPC group, fits with their desires and by-laws and the work they are doing. Discussion followed. It was noted that this is an information and discussion item to the CPC.</p>	<p>Robin Richards, VPSS/SSPC Co-Chair Rita Sabbadini, SSPC Co-Chair</p>
<p><b>3) DIVISION/ COMMITTEE UPDATES</b></p>	<ul style="list-style-type: none"> <li>• Business Division – last division meeting discussed SLO resolutions</li> <li>• Student Services Career Faire was yesterday and very successful with 30 businesses on hand. Counseling Lunch/Meeting for SUHSD on 4/26. Hiring Committee will be meeting this week for Counseling Emergency Hire.</li> <li>• Campus Lockdown drill this morning went very well. One will be conducted this evening at 7:10 p.m.</li> </ul>	<p>Division/Committee Reps</p>

<b>4) NEXT STEPS</b>	<ul style="list-style-type: none"> <li>• Next meeting will have Shared Governance discussion and survey questions</li> <li>• Next meeting will discuss further Student Success document</li> </ul>	David Clay & Debbie Joy, Budget Co-Chairs Jennifer Castello & Joan Murphy, CPC Co-Chairs
<b>5) MATTERS OF PUBLIC INTEREST</b>	<ul style="list-style-type: none"> <li>• Undocumented Student Forum 4/25 at 7 p.m. in Main Theater</li> </ul>	David Clay & Debbie Joy, Budget Co-Chairs Jennifer Castello & Joan Murphy, CPC Co-Chairs
<b>6) ADJOURNMENT</b>	The meeting was adjourned at 3:05 p.m.	David Clay & Debbie Joy, Budget Co-Chairs Jennifer Castello & Joan Murphy, CPC Co-Chairs