



COLLEGE PLANNING COUNCIL MEETING AGENDA

Thursday, February 17, 2011

2:00 to 4:00 P.M. – Building 3, Room 142

Members Present: Leonor Cabrera, Roberta Chock, Scott Koppel, Joan Murphy, Sarah Perkins, Robin Richards, Gregory Stoup, Jonathan Werden

Ex-Officio: Thomas Mohr - President

Members Absent: Rachel Corrales, Darnell Spellman

Guests: Maggie Souza, Mike Tyler

AGENDA ITEM	CONTENT	PRESENTER
1) APPROVAL OF MINUTES	The minutes were approved as submitted.	Leonor Cabrera, College Planning Council Co-Chair
2) BUSINESS		
I. Safety Update	Reported that a campus lockdown drill is being planned for later this spring. The campus will be contacted and notified of what is expected of them. Graffiti remains to be a serious problem and the campus is offering a reward for information leading to catching those responsible. Our District is also getting closer to selecting the security software to track students and safety concerns. CPR and AED training will be given on Flex Day, March 11 th , from 3 to 4:30 p.m. Members of the Crisis Action team will be invited to a “Threat Assessment” webinar during the first week of April. Will follow up on a request for a guide for faculty and staff as to when to call 911.	Robin Richards, Vice President of Student Services Gary Hoss, Chief Public Safety Officer
II. Budget Issues & Planning	At yesterday’s Budget Committee meeting, President Mohr laid out where we are with the present state of our budget for this fiscal year and what we think the expenditures will require going into the new fiscal year. We are projecting an ending balance in Fund 1 this fiscal year. Measure G funds will continue but the amount we will be assigned is not clear. President Mohr asked the Budget Committee discuss and advise whether the college can hire more full-time faculty. After discussion, a motion was made and agreed on by the members present to move forward with hiring positions for the college in the amount of \$220,000. Vice President Perkins handed out a “Hiring Timeline for Spring 2011” which was reviewed and discussed. A motion was made and seconded to endorse the process described in the “Hiring Timeline for Spring 2011.”	Thomas Mohr, President
III. Building 1 Update	The needs of Building 1 will be addressed by the Facilities Master Planning Committee. The work to be done will not be part of the upcoming bond measure our District is planning. Our District is now looking at what it can do about our gym bleachers and will be receiving feedback on the cost to fix both sides.	Thomas Mohr, President
IV. International Studies Program Update	An update of the Center for International Studies Program was given by Vice President Perkins. This program brings together the functions of the University Center and the International Student programming and the University Center builds partnerships with 4-year universities and pathways to Baccalaureate	Robin Richards, Vice President of Student Services

<p>V. Hiring Status</p>	<p>Degrees. Building 5/6, upon its completion this summer, will house the offices and classrooms for the program. It was noted that the classrooms in Building 5/6 will be used by the entire campus and that the University Center classes are usually held in the late afternoon/evening.</p> <p>The budget for this program comes from external funds earmarked to our District last year and need to be spent by July 2011. The status of positions for the CIUS is as follows:</p> <ul style="list-style-type: none"> • Temporary Director, University Center (interviews are currently in progress) • Part-time International Student Coordinator – Diane Arguijo • Program Coordinator – Jeri Eznekier • Transfer Advisor – Soraya Sohrabi • Admissions Officer – Jeanne Stalker <p>The CIUS will also coordinate with Student Activities and the Study Abroad program.</p> <p>An update was given on the hiring status at our college:</p> <ul style="list-style-type: none"> • Chameeta Denton – Peer Mentor Program • Erin Pickett – DSP&S • Director of Articulation & Orientation is currently being advertised • Director of Student Support & TRiO is currently being advertised • Temporary Director of University Center – interviews currently underway • Director of Workforce Development – Kay O’Neil will begin on 3/7 	<p>Thomas Mohr, President</p>
<p>3) DIVISION/COMMITTEE UPDATES</p>	<p>Our campus Facilities Master Plan Committee and the Bond Expenditure Task Force will have their first meeting on 2/22.</p> <p>Our campus Educational Master Plan Steering Committee had its first meeting and discussed how information will be collected. Their meeting schedule was also done and will be sent to the campus.</p> <p>The Academic Senate was asked for their thoughts on the Valedictorian speech at the Commencement Ceremony and will be working with Student Activities and President’s Office in the selection process</p>	<p>Division/Committee Reps</p>
<p>4) NEXT STEPS</p>	<p>Watch the Hiring Process</p>	<p>Leonor Cabrera, College Planning Council Co-Chair</p>
<p>5) MATTERS OF PUBLIC INTEREST</p>	<p>President Mohr acknowledged the campus staff involved in the arrival of very special VIP – special thanks to Danny Glass and his staff, Gary Hoss and his staff, Mike Celeste and his staff, Vickie Nunes, Rachel Corrales, and Robert Hood.</p>	<p>Leonor Cabrera, College Planning Council Co-Chair</p>
<p>6) ADJOURNMENT</p>	<p>The meeting was adjourned at 2:50 p.m.</p>	<p>Leonor Cabrera, College Planning Council Co-Chair</p>