

December 3, 2009

To: The Cañada College Planning Council

From: The Cañada Instructional Planning Council

Re: Recommendations for Reductions in Instruction in Response to 10% Budget Reduction Mandated by the District

The Instructional Planning Council (IPC) was charged with preparing a recommendation for the College Planning Council in regard to budget reductions. To that end, the IPC has worked on addressing the question: What would we like Cañada College to look like in 3 to 5 years. Notes from that discussion are attached. This discussion was framed by the College's mission statement and the 4 priority goals for the College. Decisions have been made to keep pathways clear for students to meet educational goals and to serve as many students as possible within the budget constraints. Cañada's FTES funding will be reduced for next year causing the College to have to cut back on the number of courses we will be able to offer.

The IPC also engaged in the Program Improvement and Viability process. Two programs were put forward for the PIV process, Real Estate and Adaptive Physical Education. Reports from each program were presented to IPC in November.

In order to meet College planning process deadlines, IPC held an emergency meeting on December 2, to consider a full recommendation on reductions from instruction, including programs in the PIV process. The Council engaged in discussion including exploring alternatives. In the end, the Council, in the context of recognizing the state mandated reduction, gave its endorsement to the attached proposal.

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**Proposal for Reductions in Instruction\* in Response to District Mandated 10% Reduction in  
Cañada College's 2010-2011 Budget**

- 1) Section reductions
  - a. Need to meet FTES reduction; 2010 – 2011 FTES total=4487
  - b. Reductions for fall/spring 2010-2011 = approximately **\$530,000**
  - c. Reductions for Summer 2010 = approximately **\$80,200**
- 2) Coordination reduction
  - a. Approximately **\$5,200**
- 3) Faculty Retirement
  - a. **\$52,000**
  - b. Any other additional retirements
- 4) Post Retirement contract ending 2010
  - a. Approximately **\$43,320**
- 5) PIV process
  - a. Real Estate
    - i. Not schedule Real Estate for 2 years
    - ii. Review curriculum at that time
    - iii. Approximately **\$11,000**
  - b. Adaptive PE
    - i. Unfund the 3 positions; move for consolidation at CSM
      1. Have new facility on campus
      2. Possibility remains to maintain classes in Redwood City
    - ii. Approximately **\$130,000**
- 6) Discontinue Telecourses
  - a. **\$21,000**
- 7) Men's Golf
  - a. Banking VARS 140
  - b. **\$14,000**

**Total \$886,720**

\*totals are approximate based on current information