



COLLEGE PLANNING COUNCIL MEETING MNUTES
Thursday, October 15, 2009
1:30 p.m. – Building 13, Room 117

Members Present: Alicia Aguirre, Leonor Cabrera, Margie Carrington, Roberta Chock, Rachel Corrales, Martin Partlan, Sarah Perkins, Akilles Speliotopoulos, Gregory Stoup, Shaylona Wheeler,

Ex-Officio: Thomas Mohr, President

Members Absent: Peter Barbatis, Darnell Spellman

Guests: Linda Hayes, Robert Hood, Rita Sabbadini, Maggie Souza, Janet Stringer, Mike Tyler

AGENDA ITEM		PRESENTER
1) APPROVAL OF MINUTES	The minutes of the last meeting were approved as submitted.	Alicia Aguirre & Margie Carrington, College Planning Council Co-Chairs
2) BUSINESS		
I. New Members (Informational)	Under the newly approved College Planning Council composition, members are: <ul style="list-style-type: none"> • Martin Partlan - Academic Senate President • Roberta Chock - Classified Senate President • Sarah Perkins, VPI - IPC permanent Co-Chair • Leonor Cabrera - IPC faculty member • Peter Barbatis, VPSS - SSPC permanent Co-Chair • Margie Carrington - SSPC Classified member • Akilles Speliotopoulos - <u>Adjunct</u> or Full Time Faculty • Rachel Corrales - Classified at large • Shaylona Wheeler - ASCC Rep or Student at Large • Darnell Spellman - Student at Large or ASCC Rep • Gregory Stoup - Director of Planning, Research, & Student Success • Thomas Mohr - College President (ex-officio) At this time, College Planning Council members extended their appreciation to Co-Chair Alicia Aguirre for the work she has done while serving on the College Planning Council and as CPC Co-Chair.	Alicia Aguirre & Margie Carrington, College Planning Council Co-Chairs
II. Nomination of Co-Chairs (Action)	With the College Planning Council members in place, Leonor Cabrera and Margie Carrington were nominated and unanimously appointed College Planning Council Co-Chair positions.	Alicia Aguirre & Margie Carrington, College Planning Council Co-Chairs

<p>III. Reduction Strategies (Discussion)</p>	<p>Reminded those present that the four entities in our District will have to reduce their budgets by 10%. Cañada’s reduction portion will be approximately \$1.2 million. In going through the reduction process, the College will continue to be guided by the College Mission, the four Strategic Planning goals prioritized by the College, and stay focused on academic excellence and quality of service to students as they pursue their educational goals.</p> <p>The four broad areas the College is looking at are academics, student services, outreach and marketing, and one-time funding.</p> <p>In the academic area:</p> <ul style="list-style-type: none"> • the Program Improvement Viability is underway. This is a four step process coordinated and approved by the Academic Senate. Two of our College programs referred to the PIV process are Adaptive P.E. and Real Estate. • Deans are working with faculty discussing the status of Division programs/courses, smart scheduling, updating courses, and getting engaged in articulation process with universities • Look into developing clear pathways for transfer and career, communicate this information more clearly and be more student friendly. • Instruction Office working with the Deans to create tools to assist with us being data informed, decision making, and course mapping • VPI will invite members of the Academic Senate, AFT, Co-Chairs of IPC and Curriculum to review the PIV work done and asking for their input. <p>Noted that the supervisors in Student Services have been meeting weekly and are looking at a new Student Services model where students can be served efficiently and effectively.</p>	<p>Sarah Perkins, Vice President of Instruction</p>
<p>IV. Strategic Planning (Discussion)</p>	<p>A document listing the College’s eleven Strategic Goals was handed out. Questions were listed below each goal to stimulate thinking. The questions were intended to encourage group reflection about the appropriateness of each goal, the relationship between goals, and the assumptions underlying them. The eleven Strategic Goals will be reviewed at the next meeting and be a guide for discussion.</p>	<p>Gregory Stoup, Director of Planning, Research, and Student Success</p>
<p>V. Research Presentation (Informational)</p>	<p>Revisited the graph with retention and success rates from Fall 1989 to Fall 2008 adding persistence rates. Found that the core performance metrics have not changed much and questioned whether the metrics being used are useful. Would like to come back and have a dialog to identify metrics that respond to change in a way that allows us to make better decisions.</p> <p>Also discussed research in Complexity Science.</p> <p>Would like the College to think deeply about what each of the eleven Strategic Goals mean? What are we trying to capture inside these goals – need to attach something with more rigor. What are their underlying assumptions? What is the core of what we want to be five to ten years out? Suggest having a College Open Forum.</p>	<p>Gregory Stoup, Director of Planning, Research, and Student Success</p>

<p>VI. College Planning Council By-Laws (Discussion)</p>	<p>A draft of the College Planning Council By-Laws proposed back in January 2009 was reviewed and discussed. A lengthy discussion occurred around the mission of the College Planning Council. It was proposed that the CPC mission should include that the CPC is the voice of the College that oversees and facilitates planning processes and make recommendations to the President. CPC Co-chairs and Roberta Chock will meet and make the suggested changes and send a draft of the revised By-Laws to the members for their review.</p>	<p>Margie Carrington & Leonor Cabrera, College Planning Council Co-Chairs</p>
<p>3) BUDGET COMMITTEE UPDATE (Informational)</p>	<p>The Budget Committee reviewed discussed parts the District's Allocation model and discussed a zero based budget. Next budget meeting the Committee members will bring back information on staffing models that they have looked at.</p>	<p>Martin Partlan & Susan Traynor, Budget Committee Co-Chairs</p>
<p>4) DIVISION/SENATE/ COMMITTEE UPDATE (Informational)</p>	<ul style="list-style-type: none"> • Instruction Planning Council met last week and is continuing to look at refining the vision of our College in three years out t help guide decisions coming forward. • Basic Skills will be meeting next week. Information received from State Chancellor's office and is now receiving \$93,000 which is less from last year. • SSPC is continuing to look at different ways to continue to deliver the appropriate services to students. 	<p>Sarah Perkins, Vice President of Instruction</p> <p>Leonor Cabrera, Basic Skills Coordinator Margie Carrington, SSPC Rep</p>
<p>5) NEXT STEPS (Update)</p>	<ul style="list-style-type: none"> • Goals and questions • Coming back with suggested changes to By-Laws 	<p>Alicia Aguirre & Margie Carrington, College Planning Council Co-Chairs</p>
<p>6) MATTERS OF PUBLIC INTEREST (Informational)</p>	<p>Apologized to those present and to the members of the campus community for his outburst at last week's Budget Committee meeting. He has apologized to President Mohr and would like to apologize to the campus at large at this time.</p> <p>Informed those present that our College Accreditation Follow-Up Report was approved by our Board of Trustees last night and has been sent off to ACCJC today.</p>	<p>Martin Partlan, Academic Senate President & Budget Committee Co-Chair</p> <p>Gregory Stoup, Director of Planning, Research, and Student Success</p>
<p>7) ADJOURNMENT</p>	<p>The meeting was adjourned at 3:40 p.m.</p>	<p>Margie Carrington & Leonor Cabrera, College Planning Council Co-Chairs</p>