



COLLEGE PLANNING COUNCIL MEETING MINUTES

Thursday, March 18, 2010

1:30 to 3:30 P.M. – Building 2, Room 10

Members Present: Ari Alvarez, Nancy Barragan (representing ASCC), Leonor Cabrera, Rachel Corrales, Roberta Chock, Martin Partlan, Akilles Speliopolous

Ex-Officio: Thomas Mohr, President

Members Absent: Margie Carrington, Sarah Perkins Darnell Spellmen, Gregory Stoup,

AGENDA ITEM	PRESENTER	PROCESS
1) APPROVAL OF MINUTES	The minutes of March 4, 2010 were approved as submitted.	Ariackna Alvarez & Leonor Cabrera, College Planning Council Co-Chairs
2) BUSINESS		
I. Strategic Planning	<p>Reported that the names received so far for the Strategic Planning Oversight Committee are:</p> <ul style="list-style-type: none"> • Sue Eftkari representing the Classified Senate • Patty Dilko representing the Honors Program • Carla Stoner-Brito or Alicia Aguirre representing Basic Skills <p>Noted that a meeting date and time for this committee needs to be determined and passed on to the campus committees.</p>	Ariackna Alvarez & Leonor Cabrera, College Planning Council Co-Chairs
II. Emergency Multimedia One-Year Hire	<p>Presented a draft of a job announcement for an emergency hire for a one-year Assistant Professor in 3D Animation & Video Game Art & Multimedia. Noted that in 2009 one full-time tenured professor resigned to move out of state leaving the Multimedia Department with one full-time tenured professor, Jeanne Mecorney. Professor Mecorney has filed her retirement paperwork effective the end of the spring 2010 semester. This will leave this department will no full-time faculty.</p> <p>Also presented were:</p> <ul style="list-style-type: none"> • statistical information reflecting a strong, vibrant program that critically needs a full-time faculty member to run the program • program offerings 	Linda Hayes, Dean of Business, Workforce, & Athletics

<p>III. District Budget Allocation</p>	<ul style="list-style-type: none"> • Position Control salary for 2010-11 with projected savings of \$17,376 • Emergency Hire would be for one year and is non renewable <p>Discussion included:</p> <ul style="list-style-type: none"> • Emergency Hires is written in the District Rules & Regs • Plan to submit request for a full-time multimedia faculty hire if and when the college moves forward with its hiring process. It is not know when this will be. • No policy in the past for replacement when someone retires and is this setting a new precedent? • Multimedia Department cannot operate without a full-time person to run the department the way it needs to be done <p>A motion was made and seconded to recommend to President Mohr for the College to move forward with an emergency one-year hire for the Multimedia Department with four members voting yes and two no.</p> <p>Noted that President Mohr has been working with our College Business Officer and Financial Analyst to understanding how funds are allocated from the District and get a better idea of what we should ask for in the way of changes.</p> <p>At their last two meetings, the College Budget Committee reviewed and had very meaningful conversations discussing the District's 2009-10 Mid-Year Budget Report. At their next meeting, President Mohr will give an analysis on what the College needs on an annual basis to fulfill its mission .</p>	<p>Thomas Mohr, President</p>
<p>IV. CPC By-Laws Update</p>	<p>Moved to the next meeting.</p>	<p>Ariackna Alvarez & Leonor Cabrera, College Planning Council Co-Chairs</p>
<p>V. Safety Update</p>	<p>Reported that the viewing of "Intruder on Campus" during "Flex Days" was well attended. In lieu of a drill, copies of this video will be made and distributed to the Division Offices to be shown in classes and discussed with students.</p>	<p>Thomas Mohr, President</p>
<p>VI. Smoking Policy Update</p>	<p>A presentation was given reviewing:</p> <ul style="list-style-type: none"> • SMCCCD Smoking Policy 	<p>Debbie Joy & Nancy Wolford, Safety Committee</p>

	<ul style="list-style-type: none"> • Smoking Policy at Skyline College, their smoking policy flyer, signage, and designated smoking areas on campus • Smoking Policy at College of San Mateo • Smoking Policy at Cañada • Proposed survey questions we could use for our campus along with 10 proposed designated smoking sites <p>It was noted that both Skyline and CSM had extensive discussions regarding smoking on campus before they developed their policies. After a lengthy discussion it was suggested that we contact the Student Activity Coordinators at Skyline and CSM to see what research they have done on smoking and issues they had to deal with. The Safety Committee will review the smoking survey and send to the College Planning Council before sending out to the campus.</p>	Co-Chairs
3) DIVISION/COMMITTEE UPDATES	None	Division/Committee Reps
4) NEXT STEPS	<ul style="list-style-type: none"> • Review and finalize By-Laws • Date/Time of Strategic Planning Oversight Committee Meetings 	Ariackna Alvarez & Leonor Cabrera, College Planning Council Co-Chairs
5) MATTERS OF PUBLIC INTEREST	None	Ariackna Alvarez & Leonor Cabrera, College Planning Council Co-Chairs
6) ADJOURNMENT	The meeting was adjourned at 3:10 p.m.	Ariackna Alvarez & Leonor Cabrera, College Planning Council Co-Chairs