



**COLLEGE PLANNING COUNCIL MEETING MINUTES**  
**Thursday, February 4, 2010**  
**1:30 to 3:30 P.M. – Building 2, Room 10**

Members Present: Ariackna Alvarez, Leonor Cabrera, Margie Carrington, Roberta Chock, Rachel Corrales, Martin Partlan, Sarah Perkins, Akilles Speliopolous, Gregory Stoup,

Ex-Officio: Thomas Mohr – President

Members Absent: Darnell Spellman

Guests: Jenny Castello, Robert Hood, Debbie Joy, Rita Sabbadini, Maggie Souza, Janet Stringer, Mike Tyler,

AGENDA ITEM	PRESENTER	PROCESS
<b>1) APPROVAL OF MINUTES</b>	The minutes were approved as amended.	Ariackna Alvarez & Leonor Cabrera, College Planning Council Co-Chairs
<b>2) BUSINESS</b>  I. Strategic Planning Discussion	<p>Reported that our Strategic Planning process is a five year cycle with our next plan due in the 2011/12 calendar year. A thirty month cycle has been developed that will allow our college to get into the details of where we are and where we want to go. The following outline was presented for the Strategic Planning process:</p> <ol style="list-style-type: none"> <li>1. Definition of success</li> <li>2. College planning cycle</li> <li>3. Desired outcomes</li> <li>4. Overview of the nine planning steps</li> <li>5. Stakeholder framework/Task Force assignments</li> <li>6. Introduction to indicators and metrics</li> <li>7. College planning resources</li> <li>8. Thirty month calendar</li> </ol> <p>The goals for this process are to have extensive student participation, deep and broad engagement with faculty and staff, and new formal lines of dialog with key external stakeholders. Desired outcomes will be campus-wide ownership of the final plan, prioritize list of strategies each linked to core indicators, progress against goals assessed and discussed routinely,</p>	Gregory Stoup, Director of Planning Research, and Student Success

<p>II. Swing Space Update</p>	<p>and Cañada identified as a Best Practice in strategic planning. Discussion occurred on defining roles played in the Strategic Planning process by the CPC, IPC, SSPC, the four Working Groups, and the Strategic Planning Oversight Committee and who they would report to. Noted that we still need to assess our College Planning Structure which can be part of this process.</p> <p>Reported that tyhe District Office responded rapidly to the concerns students had regarding campus food service and eating spaces on campus. President Mohr, Tom Bauer - Director of Auxiliary Services, Jai Kumar – Bookstore Manager, and Rick McMahon of Pacific Dining met with ASCC students on January 22<sup>nd</sup> to discuss campus food services in place and other related concerns the students had. President Mohr that same day also walked around the campus with some of our students in search of eating spaces for students. The Bookstore and Pony Espresso will be carrying more lunch items to include salads and sandwiches. A microwave will be available to students at the Pony Espresso. Tables on campus have been relocated and additional ones have been ordered.</p> <p>The ATM will be moved to the first floor of Building 9 in front of the Public Safety Office.</p> <p>DSPS and Psychological Services have moved to Building 9</p> <p>The Staff Lounge was moved from 9-154 to 9-123.</p> <p>EOPS Lounge was moved to the EOPS workroom. This is a larger space and more students seem to be using it.</p> <p>Health Center moved to Building 22</p>	<p>Margie Carrington, Interim Dean of Student Services</p>
<p>III. SSPC</p>	<p>As the College presently does not have a Vice President of Student Services, it was proposed that Margie Carrington, Interim Dean of Student Services, assume the position of Co-Chair of the Student Services Planning Committee. Margie will serve as the SSPC Co-Chair as long as the Vice President of Student Services position is vacant.</p> <p>All members agreed.</p>	<p>Ariackna Alvarez &amp; Leonor Cabrera, College Planning Council Co-Chairs</p>
<p><b>3) DIVISION/COMMITTEE UPDATES</b></p>	<p>Financial Aid – Two upcoming Financial Aid workshops “Cash for College” on 2/6 from 9 to noon and 2/10 from 5 to 8 p.m. in 9-106.</p>	<p>Margie Carrington</p>
<p><b>4) NEXT STEPS</b></p>	<p>Continue with Strategic Planning and review and confirm By-Laws.</p>	<p>Ariackna Alvarez &amp; Leonor Cabrera, College Planning</p>

		Council Co-Chairs
<b>5) MATTERS OF PUBLIC INTEREST</b>	Ariackna Alvarez & Leonor Cabrera, College Planning Council Co-Chairs	Ariackna Alvarez & Leonor Cabrera, College Planning Council Co-Chairs
<b>6) ADJOURNMENT</b>	The meeting was adjourned at 2:30 p.m.	Ariackna Alvarez & Leonor Cabrera, College Planning Council Co-Chairs